

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 83rd General Assembly  
3 Regular Session, 2001

# A Bill

HOUSE BILL 1355

4  
5 By: Joint Budget Committee  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
10 AND OPERATING EXPENSES FOR THE DEPARTMENT OF VETERANS'  
11 AFFAIRS FOR THE BIENNIAL PERIOD ENDING JUNE 30, 2003;  
12 AND FOR OTHER PURPOSES.  
13  
14

## Subtitle

15 AN ACT FOR THE DEPARTMENT OF VETERANS'  
16 AFFAIRS APPROPRIATION FOR THE 2001-2003  
17 BIENNIAL PERIOD.  
18  
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
22

23 SECTION 1. REGULAR SALARIES - STATE OPERATIONS. There is hereby  
24 established for the Department of Veterans' Affairs for the 2001-2003  
25 biennium, the following maximum number of regular employees whose salaries  
26 shall be governed by the provisions of the Uniform Classification and  
27 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all  
28 laws amendatory thereto. Provided, however, that any position to which a  
29 specific maximum annual salary is set out herein in dollars, shall be exempt  
30 from the provisions of said Uniform Classification and Compensation Act. All  
31 persons occupying positions authorized herein are hereby governed by the  
32 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas  
33 Code §21-5-101), or its successor.  
34

35  
36  
Maximum Annual  
Maximum Salary Rate

Item	Class		No. of Employees	Fiscal Years	
	No.	Title		2001-2002	2002-2003
(1)	9989	VETERANS DIR DEPT OF VETERAN AFFAIR	1	\$73,235	\$75,139
(2)	751Z	VETERANS AFFAIRS ASSISTANT DIR	1	GRADE 24	
(3)	R266	MANAGEMENT PROJECT ANALYST II	2	GRADE 20	
(4)	R097	CHIEF CLAIMS & APPEALS SECTION	1	GRADE 19	
(5)	R264	MANAGEMENT PROJECT ANALYST I	1	GRADE 18	
(6)	M098	VETERANS CLAIMS SPECIALIST	8	GRADE 18	
(7)	R190	PERSONNEL OFFICER II	1	GRADE 17	
(8)	K041	EXECUTIVE SECY/ADMINISTRATIVE SECY	3	GRADE 14	
(9)	K153	SECRETARY II	4	GRADE 13	
(10)	K155	SECRETARY I	<u>1</u>	GRADE 11	
		MAX. NO. OF EMPLOYEES	23		

SECTION 2. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated, to the Department of Veterans' Affairs, to be payable from the State General Services Fund Account, for personal services and operating expenses of the Department of Veterans' Affairs for the biennial period ending June 30, 2003, the following:

ITEM NO.	FISCAL YEARS	
	2001-2002	2002-2003
(01) REGULAR SALARIES	\$ 652,756	\$ 669,730
(02) PERSONAL SERV MATCHING	183,777	186,777
(03) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	28,874	28,874
(B) CONF. & TRAVEL	2,500	2,500
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	3,000	3,000
(E) DATA PROC.	0	0
(04) AID TO COUNTY OFFICE	<u>267,250</u>	<u>270,250</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 1,138,157</u>	<u>\$ 1,161,131</u>

SECTION 3. REGULAR SALARIES - VETERANS HOME DIVISION. There is hereby established for the Department of Veterans' Affairs - Veterans Home for the 2001-2003 biennium, the following maximum number of regular employees whose

1 salaries shall be governed by the provisions of the Uniform Classification and  
 2 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all  
 3 laws amendatory thereto. Provided, however, that any position to which a  
 4 specific maximum annual salary is set out herein in dollars, shall be exempt  
 5 from the provisions of said Uniform Classification and Compensation Act. All  
 6 persons occupying positions authorized herein are hereby governed by the  
 7 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas  
 8 Code §21-5-101), or its successor.

				Maximum Annual	
				Maximum	Salary Rate
				No. of	Fiscal Years
Item	Class			Employees	
No.	Code	Title			2001-2002 2002-2003
14	(1) 752Z	VETERANS HOME SUPERVISOR		2	GRADE 24
15	(2) L078	NURSE SUPERVISOR		1	GRADE 22
16	(3) R438	VETERANS HOME ASSISTANT SUPERVISOR		1	GRADE 22
17	(4) R266	MANAGEMENT PROJECT ANALYST II		1	GRADE 20
18	(5) L070	NURSE II		6	GRADE 20
19	(6) M088	SOCIAL WORKER II		2	GRADE 20
20	(7) M056	REHAB COUNSELOR III		1	GRADE 19
21	(8) A111	ACCOUNTANT		1	GRADE 18
22	(9) G028	BLDG PLANT MAINTENANCE SUPV II		1	GRADE 18
23	(10) H032	FOOD PRODUCTION MANAGER		1	GRADE 18
24	(11) G161	GENERAL MAINTENANCE REPAIRMAN		1	GRADE 17
25	(12) M095	VOLUNTEER PROGRAM DEVELOPER I		1	GRADE 17
26	(13) A108	ACCOUNTING TECHNICIAN II		1	GRADE 15
27	(14) L115	LPN II/LPTN II		9	GRADE 15
28	(15) M048	RECREATIONAL ACTIVITY LEADER II		1	GRADE 15
29	(16) T047	SECURITY OFFICER III		4	GRADE 15
30	(17) K041	EXECUTIVE SECY/ADMINISTRATIVE SECY		1	GRADE 14
31	(18) T045	SECURITY OFFICER II		2	GRADE 12
32	(19) G151	CUSTODIAL SERVICE SHIFT SUPV		1	GRADE 11
33	(20) L081	NURSING ASST II		18	GRADE 11
34	(21) H005	BAKER II		1	GRADE 10
35	(22) H027	COOK II		8	GRADE 10
36	(23) G165	WORK MAINTENANCE LEADER		2	GRADE 10

1	(24)	H043	FOOD SERVICE WORKER II	4	GRADE 05
2	(25)	G035	CUSTODIAL WRKR II	7	GRADE 04
3	(26)	G075	HOUSEKEEPER	<u>1</u>	GRADE 04
4			MAX. NO. OF EMPLOYEES	79	

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6 SECTION 4. EXTRA HELP - VETERANS HOME DIVISION. There is hereby  
7 authorized, for the Department of Veterans' Affairs - Veterans Home for the  
8 2001-2003 biennium, the following maximum number of part-time or temporary  
9 employees, to be known as "Extra Help", payable from funds appropriated herein  
10 for such purposes: seven (7) temporary or part-time employees, when needed,  
11 at rates of pay not to exceed those provided in the Uniform Classification and  
12 Compensation Act, or its successor, or this act for the appropriate  
13 classification.

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15 SECTION 5. APPROPRIATION - VETERANS HOME DIVISION. There is hereby  
16 appropriated, to the Department of Veterans' Affairs - Veterans Home, to be  
17 payable from the State General Services Fund Account, for personal services  
18 and operating expenses of the Department of Veterans' Affairs - Veterans Home  
19 for the biennial period ending June 30, 2003, the following:

21	ITEM	FISCAL YEARS	
22	<u>NO.</u>	<u>2001-2002</u>	<u>2002-2003</u>
23	(01) REGULAR SALARIES	\$ 1,786,908	\$ 1,833,373
24	(02) EXTRA HELP	31,000	31,000
25	(03) PERSONAL SERV MATCHING	555,104	563,354
26	(04) OVERTIME	12,000	12,000
27	(05) MAINT. & GEN. OPERATION		
28	(A) OPER. EXPENSE	597,586	605,586
29	(B) CONF. & TRAVEL	5,000	5,000
30	(C) PROF. FEES	58,802	58,802
31	(D) CAP. OUTLAY	9,000	9,000
32	(E) DATA PROC.	<u>0</u>	<u>0</u>
33	TOTAL AMOUNT APPROPRIATED	<u>\$ 3,055,400</u>	<u>\$ 3,118,115</u>

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35 SECTION 6. REGULAR SALARIES - VETERANS CEMETERY. There is hereby  
36 established for the Department of Veterans' Affairs - Veterans Cemetery for

1 the 2001-2003 biennium, the following maximum number of regular employees  
 2 whose salaries shall be governed by the provisions of the Uniform  
 3 Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its  
 4 successor, and all laws amendatory thereto. Provided, however, that any  
 5 position to which a specific maximum annual salary is set out herein in  
 6 dollars, shall be exempt from the provisions of said Uniform Classification  
 7 and Compensation Act. All persons occupying positions authorized herein are  
 8 hereby governed by the provisions of the Regular Salaries Procedures and  
 9 Restrictions Act (Arkansas Code §21-5-101), or its successor.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Years	
				2001-2002	2002-2003
15	(1) R266	MANAGEMENT PROJECT ANALYST II	1	GRADE 20	
16	(2) G028	BLDG PLANT MAINTENANCE SUPV II	1	GRADE 18	
17	(3) R010	ADMINISTRATIVE ASSISTANT II	1	GRADE 17	
18	(4) G161	GENERAL MAINTENANCE REPAIRMAN	1	GRADE 17	
19	(5) G165	WORK MAINTENANCE LEADER	1	GRADE 10	
20	MAX. NO. OF EMPLOYEES		5		

22 SECTION 7. APPROPRIATION - VETERANS CEMETERY. There is hereby appropriated,  
 23 to the Department of Veterans' Affairs - Veterans Cemetery, to be payable from  
 24 the State General Services Fund Account, for personal services and operating  
 25 expenses of the Department of Veterans' Affairs - Veterans Cemetery for the  
 26 biennial period ending June 30, 2003, the following:

ITEM NO.		FISCAL YEARS	
		2001-2002	2002-2003
30	(01) REGULAR SALARIES	\$ 103,934	\$ 106,636
31	(02) PERSONAL SERV MATCHING	33,228	33,704
32	(03) MAINT. & GEN. OPERATION		
33	(A) OPER. EXPENSE	53,390	53,390
34	(B) CONF. & TRAVEL	0	0
35	(C) PROF. FEES	0	0
36	(D) CAP. OUTLAY	0	0

1	(E) DATA PROC.	<u>0</u>	<u>0</u>
2	TOTAL AMOUNT APPROPRIATED	<u>\$ 190,552</u>	<u>\$ 193,730</u>

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4 SECTION 8. APPROPRIATIONS - CASH. There is hereby appropriated, to the  
5 Department of Veterans' Affairs, to be payable from cash funds as defined by  
6 Arkansas Code 19-4-801 of the Department of Veterans' Affairs, for refunds of  
7 unused fees paid by residents of the Veterans Home of the Department of  
8 Veterans' Affairs for the biennial period ending June 30, 2003, the following:

10	ITEM	FISCAL YEARS	
11	<u>NO.</u>	<u>2001-2002</u>	<u>2002-2003</u>
12	(01) REFUNDS/REIMBURSEMENTS FOR VETERANS		
13	HOME RESIDENTS	<u>\$ 2,362,393</u>	<u>\$ 2,362,393</u>

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15 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE  
16 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRAINING  
17 CONFERENCES. The funds appropriated herein for Aid to County Veterans Service  
18 Offices may also be used by the Department of Veteran Affairs to pay expenses  
19 of County Veterans Service Officers for attending regional or statewide  
20 training conferences approved by the Department of Veterans Affairs and  
21 designed to provide better trained and qualified Veterans Service Officers in  
22 the various counties. Any such expenses paid by the Department of Veterans  
23 Affairs from funds appropriated herein shall be on the same reimbursement  
24 basis as the reimbursement of state employees for expenses incurred in  
25 attending their official business. Provided, no County Veterans Service  
26 Officer shall be entitled to receive reimbursement for expenses incurred in  
27 attending more than two (2) approved conferences per year, per county. The  
28 provisions of this section shall be in effect only from July 1, 2001 through  
29 June 30, 2003.

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31 SECTION 10. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED  
32 SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all  
33 appropriations as provided in this Act, the agency disbursing officer shall  
34 monitor the level of fund balances in relation to expenditures on a monthly  
35 basis. If any proposed expenditures would cause a fund balance to decline to  
36 less than fifty percent (50%) of the balance available on July 1, 2001, the

1 disbursing officer shall immediately notify the executive head of the agency.  
2 Prior to any obligations being made under these circumstances, the agency  
3 head shall file written documentation with the Chief Fiscal Officer of the  
4 State requesting approval of the expenditures. Such documentation shall  
5 provide sufficient financial data to justify the expenditures and shall  
6 include the following:

7 1) a plan that clearly indicates the specific fiscal impact of such  
8 expenditures on the fund balance.

9 2) information clearly indicating and explaining what programs would be cut or  
10 any other measures to be taken by the agency to restore the fund balance.

11 3) the extent to which any of the planned expenditures are for one-time costs  
12 or one-time purchase of capitalized items.

13 4) a statement certifying that the expenditure of fund balances will not  
14 jeopardize the financial health of the agency, nor result in a permanent  
15 depletion of the fund balance.

16 (B) The Chief Fiscal Officer of the State shall review the request and  
17 approve or disapprove all or any part of the request , after having sought  
18 prior review by the Legislative Council.

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20 SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
21 by this act shall be limited to the appropriation for such agency and funds  
22 made available by law for the support of such appropriations; and the  
23 restrictions of the State Purchasing Law, the General Accounting and Budgetary  
24 Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures  
25 and Restrictions Act, or their successors, and other fiscal control laws of  
26 this State, where applicable, and regulations promulgated by the Department of  
27 Finance and Administration, as authorized by law, shall be strictly complied  
28 with in disbursement of said funds.

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30 SECTION 12. LEGISLATIVE INTENT. It is the intent of the General Assembly  
31 that any funds disbursed under the authority of the appropriations contained  
32 in this act shall be in compliance with the stated reasons for which this act  
33 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
34 and Legislative Recommendations contained in the budget manuals prepared by  
35 the Department of Finance and Administration, letters, or summarized oral  
36 testimony in the official minutes of the Arkansas Legislative Council or Joint

1 Budget Committee which relate to its passage and adoption.

2  
3 SECTION 13. EMERGENCY CLAUSE. It is found and determined by the General  
4 Assembly, that the Constitution of the State of Arkansas prohibits the  
5 appropriation of funds for more than a two (2) year period; that the  
6 effectiveness of this Act on July 1, 2001 is essential to the operation of the  
7 agency for which the appropriations in this Act are provided, and that in the  
8 event of an extension of the Regular Session, the delay in the effective date  
9 of this Act beyond July 1, 2001 could work irreparable harm upon the proper  
10 administration and provision of essential governmental programs. Therefore, an  
11 emergency is hereby declared to exist and this Act being necessary for the  
12 immediate preservation of the public peace, health and safety shall be in full  
13 force and effect from and after July 1, 2001.