

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas
2 83rd General Assembly
3 Regular Session, 2001

A Bill

HOUSE BILL 1539

4
5 By: Joint Budget Committee
6
7

For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
10 AND OPERATING EXPENSES FOR THE PHILLIPS COMMUNITY
11 COLLEGE OF THE UNIVERSITY OF ARKANSAS FOR THE BIENNIAL
12 PERIOD ENDING JUNE 30, 2003; AND FOR OTHER PURPOSES.
13

Subtitle

14
15 AN ACT FOR THE PHILLIPS COMMUNITY
16 COLLEGE OF THE UNIVERSITY OF ARKANSAS
17 APPROPRIATION FOR THE 2001-2003
18 BIENNIAL.
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22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for
25 the Phillips Community College of the University of Arkansas for the 2001-2003
26 biennium, the following maximum number of regular employees whose salaries
27 shall be governed by the provisions of the Uniform Classification and
28 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all
29 laws amendatory thereto. Provided, however, that any position to which a
30 specific maximum annual salary is set out herein in dollars, shall be exempt
31 from the provisions of said Uniform Classification and Compensation Act. All
32 persons occupying positions authorized herein are hereby governed by the
33 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas
34 Code §21-5-101), or its successor.
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Maximum Annual

1		Maximum	Salary Rate	
2	Item	No. of	Fiscal Years	
3	No. Title	Employees	2001-2002	2002-2003
4	<u>HELENA CAMPUS</u>			
5	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
6	<u>ADMINISTRATIVE POSITIONS</u>			
7	(1) Chancellor, Phillips Community Coll	1	\$107,846	\$110,650
8	(2) Vice-Chancellor, Admi n. Servi ces	1	\$96,883	\$99,402
9	(3) Vice-Chancellor, Instruction	1	\$85,916	\$88,150
10	(4) Vice-Chancellor, Finance	1	\$80,432	\$82,523
11	(5) Vice-Chancellor, Student Serv.	1	\$80,432	\$82,523
12	(6) Dir. of Community Services	1	\$75,863	\$77,836
13	(7) Director of Development	1	\$75,731	\$77,700
14	(8) Counselor	4	\$65,136	\$66,829
15	(9) Dir. of Institutional Research	1	\$61,681	\$63,285
16	(10) Dir. of Computer Services	1	\$61,180	\$62,771
17	(11) Director of Financial Aid	1	\$60,556	\$62,130
18	(12) Director, Business/Ind. Training	1	\$60,556	\$62,130
19	(13) Controller	1	\$59,720	\$61,273
20	(14) Business Manager	1	\$59,721	\$61,273
21	(15) Director of Disability Services	1	\$46,157	\$47,357
22	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
23	<u>CLASSIFIED POSITIONS</u>			
24	(16) Program Coordinator	5	GRADE 20	
25	(17) Computer Support Spec. II - Inst	2	GRADE 20	
26	(18) Accountant	1	GRADE 18	
27	(19) Asst Registrar	1	GRADE 18	
28	(20) Computer Support Spec. I - Inst	1	GRADE 18	
29	(21) Financial Aid Officer II	1	GRADE 18	
30	(22) Personnel Assistant II - Inst	1	GRADE 18	
31	(23) Plant Maint Supervisor	2	GRADE 18	
32	(24) Administrative Assistant II	1	GRADE 17	
33	(25) Skilled Trades Worker	2	GRADE 17	
34	(26) Special Events Coordinator	1	GRADE 17	
35	(27) Financial Aid Officer I	1	GRADE 16	
36	(28) Publicity & Student Recruit Spec I	1	GRADE 16	

1	(29)	Accounting Tech II	1		GRADE 15
2	(30)	Administrative Office Supv	1		GRADE 15
3	(31)	Asst Purchasing Agent	1		GRADE 15
4	(32)	Equipment Mechanic	1		GRADE 15
5	(33)	Payroll Officer	1		GRADE 15
6	(34)	Administrative Secretary	2		GRADE 14
7	(35)	Computer Technician I - Inst	1		GRADE 14
8	(36)	HE Public Safety Security Officer II	6		GRADE 14
9	(37)	Multi-Media Tech Controller I	1		GRADE 13
10	(38)	Secretary II	4		GRADE 13
11	(39)	Accounting Technician I	1		GRADE 12
12	(40)	Library Academic Technician II	2		GRADE 12
13	(41)	Registrar's Assistant	2		GRADE 12
14	(42)	Purchasing Assistant	1		GRADE 11
15	(43)	Secretary I	9		GRADE 11
16	(44)	Shipping & Receiving Clerk	1		GRADE 11
17	(45)	Clerical Assistant	10		GRADE 10
18	(46)	Library Academic Tech I	1		GRADE 10
19	(47)	Reproduction Equipment Operator	1		GRADE 10
20	(48)	Switchboard Operator II	1		GRADE 10
21	(49)	Bldg/Equip Maint Repairman II	4		GRADE 08
22	(50)	Custodial Supervisor II	1		GRADE 08
23	(51)	Bldg/Equip Maint Repairman I	1		GRADE 06
24	(52)	Maint Worker I	3		GRADE 04
25	(53)	Custodial Worker I	20		GRADE 03
26		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
27		<u>ACADEMIC POSITIONS</u>			
28	(54)	Division Chairperson	9	\$74,947	\$76,896
29	(55)	Librarian	1	\$67,879	\$69,644
30	(56)	Asst. Librarian	1	\$41,790	\$42,877
31		<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
32		<u>ACADEMIC POSITIONS</u>			
33	(57)	Faculty	67	\$56,666	\$58,139
34	(58)	Clinical Instructor	8	\$40,251	\$41,298
35	(59)	Part-Time Faculty	80	\$13,779	\$14,137
36		<u>TWELVE MONTH AUXILIARY ENTERPRISES</u>			

1	<u>NON-CLASSIFIED POSITIONS</u>			
2	(60)	Director of Food Service	1	\$53,667 \$55,062
3	<u>TWELVE MONTH AUXILIARY ENTERPRISES</u>			
4	<u>CLASSIFIED POSITIONS</u>			
5	(61)	Food Production Supervisor	1	GRADE 16
6	(62)	Food Service Worker I	5	GRADE 16
7	<u>STUTTGART CAMPUS</u>			
8	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
9	<u>ADMINISTRATIVE POSITIONS</u>			
10	(63)	Vice-Chancellor, Arkansas County	1	\$78,855 \$80,906
11	(64)	Counselor	1	\$65,136 \$66,830
12	(65)	Director of Development, AR County	1	\$57,764 \$59,266
13	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
14	<u>CLASSIFIED POSITIONS</u>			
15	(66)	Program Coordinator	1	GRADE 20
16	(67)	Computer Support Spec. II	1	GRADE 20
17	(68)	Plant Maint Supervisor	1	GRADE 18
18	(69)	Skilled Trade Worker	1	GRADE 17
19	(70)	Financial Aid Officer I	1	GRADE 16
20	(71)	HE Public Safety Security Officer II	2	GRADE 14
21	(72)	Multi Media Tech Controller I	1	GRADE 13
22	(73)	Secretary II	2	GRADE 13
23	(74)	Accounting Tech I	1	GRADE 12
24	(75)	Library Academic Tech II	1	GRADE 12
25	(76)	Registrar's Asst	1	GRADE 12
26	(77)	Secretary I	2	GRADE 11
27	(78)	Clerical Assistant	2	GRADE 10
28	(79)	Bl dg./Equip. Maint. Rep. I	1	GRADE 06
29	(80)	Custodial Supervisor I	1	GRADE 06
30	(81)	Maint Worker I	1	GRADE 04
31	(82)	Custodial Worker I	3	GRADE 03
32	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
33	<u>ACADEMIC POSITIONS</u>			
34	(83)	Division Chairperson	2	\$74,946 \$76,895
35	(84)	Librarian	1	\$67,879 \$69,644
36	(85)	Asst. Librarian	1	\$41,789 \$42,875

1	<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
2	<u>ACADEMIC POSITIONS</u>			
3	(86) Faculty	20	\$56,666	\$58,139
4	(87) Part-Time Faculty	25	\$13,779	\$14,137
5	<u>DEWITT CAMPUS</u>			
6	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
7	<u>ADMINISTRATIVE POSITIONS</u>			
8	(88) Vice Chancellor, AR County	1	\$78,855	\$80,906
9	(89) Counselor	1	\$65,136	\$66,829
10	(90) Director of Academic Computing	1	\$61,180	\$62,771
11	(91) Director, Business/Ind. Training	1	\$60,556	\$62,130
12	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
13	<u>CLASSIFIED POSITIONS</u>			
14	(92) Program Coordinator	1	GRADE 20	
15	(93) Counselor I	1	GRADE 20	
16	(94) Computer Support Spec I - Inst	1	GRADE 20	
17	(95) Plant Maint Supervisor	1	GRADE 20	
18	(96) Financial Aid Officer I	1	GRADE 16	
19	(97) HE Public Safety Security Officer II	2	GRADE 14	
20	(98) Multi Media Tech Controller I	1	GRADE 13	
21	(99) Secretary II	1	GRADE 13	
22	(100) Accounting Tech I	1	GRADE 12	
23	(101) Library Academic Tech II	1	GRADE 12	
24	(102) Registrar's Asst	1	GRADE 12	
25	(103) Secretary I	2	GRADE 11	
26	(104) Clerical Assistant	2	GRADE 10	
27	(105) Bldg./Equip. Maint. Rep. I	1	GRADE 06	
28	(106) Custodial Supervisor I	1	GRADE 06	
29	(107) Maint Worker I	1	GRADE 04	
30	(108) Custodial Worker I	3	GRADE 03	
31	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
32	<u>ACADEMIC POSITIONS</u>			
33	(109) Division Chairperson	1	\$74,947	\$76,896
34	(110) Asst. Librarian	1	\$41,790	\$42,877
35	<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
36	<u>ACADEMIC POSITIONS</u>			

1	(111) Faculty	20	\$56,666	\$58,139
2	(112) Part-Time Faculty	<u>25</u>	\$13,779	\$14,137
3	MAX. NO. OF EMPLOYEES	436		

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5 SECTION 2. EXTRA HELP - HELENA CAMPUS. There is hereby authorized, for the
6 Phillips Community College of the University of Arkansas - Helena Campus for
7 the 2001-2003 biennium, the following maximum number of part-time or temporary
8 employees, to be known as "Extra Help", payable from funds appropriated herein
9 for such purposes: six hundred (600) temporary or part-time employees, when
10 needed, at rates of pay not to exceed those provided in the Uniform
11 Classification and Compensation Act, or its successor, or this act for the
12 appropriate classification.

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14 SECTION 3. EXTRA HELP - DEWITT CAMPUS. There is hereby authorized, for the
15 Phillips Community College of the University of Arkansas - DeWitt Campus for
16 the 2001-2003 biennium, the following maximum number of part-time or temporary
17 employees, to be known as "Extra Help", payable from funds appropriated herein
18 for such purposes: one hundred fifty (150) temporary or part-time employees,
19 when needed, at rates of pay not to exceed those provided in the Uniform
20 Classification and Compensation Act, or its successor, or this act for the
21 appropriate classification.

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23 SECTION 4. EXTRA HELP - STUTTGART CAMPUS. There is hereby authorized, for
24 the Phillips Community College of the University of Arkansas - Stuttgart
25 Campus for the 2001-2003 biennium, the following maximum number of part-time
26 or temporary employees, to be known as "Extra Help", payable from funds
27 appropriated herein for such purposes: one hundred fifty (150) temporary or
28 part-time employees, when needed, at rates of pay not to exceed those provided
29 in the Uniform Classification and Compensation Act, or its successor, or this
30 act for the appropriate classification.

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32 SECTION 5. APPROPRIATION - STATE OPERATIONS - HELENA CAMPUS. There is
33 hereby appropriated, to the Phillips Community College of the University of
34 Arkansas, to be payable from the Phillips Community College of the University
35 of Arkansas Fund, for personal services and operating expenses of the Phillips
36 Community College of the University of Arkansas - Helena Campus for the

1 biennial period ending June 30, 2003, the following:

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3	ITEM	FISCAL YEARS	
4	NO.	2001-2002	2002-2003
5	(01) REGULAR SALARIES	\$ 5,250,000	\$ 5,250,000
6	(02) PERSONAL SERV MATCHING	1,320,000	1,320,000
7	(03) MAINT. & GEN. OPERATION		
8	(A) OPER. EXPENSE	1,215,675	1,215,675
9	(B) CONF. & TRAVEL	0	0
10	(C) PROF. FEES	0	0
11	(D) CAP. OUTLAY	1,000,000	1,000,000
12	(E) DATA PROC.	<u>0</u>	<u>0</u>
13	TOTAL AMOUNT APPROPRIATED	<u>\$ 8,785,675</u>	<u>\$ 8,785,675</u>

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15 SECTION 6. APPROPRIATIONS - CASH FUNDS - HELENA CAMPUS. There is hereby
 16 appropriated, to the Phillips Community College of the University of Arkansas,
 17 to be payable from cash funds as defined by Arkansas Code 19-4-801 of the
 18 Phillips Community College of the University of Arkansas, for personal
 19 services and operating expenses of the Phillips Community College of the
 20 University of Arkansas - Helena Campus for the biennial period ending June 30,
 21 2003, the following:

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24	ITEM	FISCAL YEARS	
25	NO.	2001-2002	2002-2003
26	(01) REGULAR SALARIES	\$ 3,500,000	\$ 3,500,000
27	(02) EXTRA HELP	350,000	350,000
28	(03) OVERTIME	100,000	100,000
29	(04) PERSONAL SERV MATCHING	1,000,000	1,000,000
30	(05) MAINT. & GEN. OPERATION		
31	(A) OPER. EXPENSE	3,500,000	3,500,000
32	(B) CONF. & TRAVEL	200,000	200,000
33	(C) PROF. FEES	1,000,000	1,000,000
34	(D) CAP. OUTLAY	3,000,000	3,000,000
35	(E) DATA PROC.	500,000	500,000
36	(06) CAPITAL IMPROVEMENTS	10,000,000	10,000,000

1	(07) DEBT SERVICE	2,500,000	2,500,000
2	(08) CONTINGENCY	<u>2,000,000</u>	<u>2,000,000</u>
3	TOTAL AMOUNT APPROPRIATED	<u>\$ 27,650,000</u>	<u>\$ 27,650,000</u>

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 5 SECTION 7. APPROPRIATION - STATE OPERATIONS - DEWITT CAMPUS. There is
 6 hereby appropriated, to the Phillips Community College of the University of
 7 Arkansas, to be payable from the Phillips Community College of the University
 8 of Arkansas Fund, for personal services and operating expenses of the Phillips
 9 Community College of the University of Arkansas - DeWitt Campus for the
 10 biennial period ending June 30, 2003, the following:

13	ITEM	FISCAL YEARS	
14	<u>NO.</u>	<u>2001-2002</u>	<u>2002-2003</u>
15	(01) REGULAR SALARIES	\$ 660,000	\$ 660,000
16	(02) PERSONAL SERV MATCHING	180,000	180,000
17	(03) MAINT. & GEN. OPERATION		
18	(A) OPER. EXPENSE	300,000	300,000
19	(B) CONF. & TRAVEL	0	0
20	(C) PROF. FEES	0	0
21	(D) CAP. OUTLAY	500,000	500,000
22	(E) DATA PROC.	<u>0</u>	<u>0</u>
23	TOTAL AMOUNT APPROPRIATED	<u>\$ 1,640,000</u>	<u>\$ 1,640,000</u>

24
 25 SECTION 8. APPROPRIATIONS - CASH FUNDS - DEWITT CAMPUS. There is hereby
 26 appropriated, to the Phillips Community College of the University of Arkansas,
 27 to be payable from cash funds as defined by Arkansas Code 19-4-801 of the
 28 Phillips Community College of the University of Arkansas, for personal
 29 services and operating expenses of the Phillips Community College of the
 30 University of Arkansas - Dewitt Campus for the biennial period ending June 30,
 31 2003, the following:

34	ITEM	FISCAL YEARS	
35	<u>NO.</u>	<u>2001-2002</u>	<u>2002-2003</u>
36	(01) REGULAR SALARIES	\$ 500,000	\$ 500,000

1	(02)	EXTRA HELP	100,000	100,000
2	(03)	OVERTIME	30,000	30,000
3	(04)	PERSONAL SERV MATCHING	100,000	100,000
4	(05)	MAINT. & GEN. OPERATION		
5	(A)	OPER. EXPENSE	1,000,000	1,000,000
6	(B)	CONF. & TRAVEL	50,000	50,000
7	(C)	PROF. FEES	50,000	50,000
8	(D)	CAP. OUTLAY	70,000	70,000
9	(E)	DATA PROC.	100,000	100,000
10	(06)	CAPITAL IMPROVEMENTS	5,000,000	5,000,000
11	(07)	DEBT SERVICE	1,000,000	1,000,000
12	(08)	CONTINGENCY	<u>500,000</u>	<u>500,000</u>
13		TOTAL AMOUNT APPROPRIATED	<u>\$ 8,500,000</u>	<u>\$ 8,500,000</u>

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15 SECTION 9. APPROPRIATION - STATE OPERATIONS - STUTTGART CAMPUS. There is
 16 hereby appropriated, to the Phillips Community College of the University of
 17 Arkansas, to be payable from the Phillips Community College of the University
 18 of Arkansas Fund, for personal services and operating expenses of the Phillips
 19 Community College of the University of Arkansas - Stuttgart Campus for the
 20 biennial period ending June 30, 2003, the following:

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23	ITEM	FISCAL YEARS	
24	<u>NO.</u>	<u>2001-2002</u>	<u>2002-2003</u>
25	(01) REGULAR SALARIES	\$ 1,140,000	\$ 1,140,000
26	(02) PERSONAL SERV MATCHING	330,000	330,000
27	(03) MAINT. & GEN. OPERATION		
28	(A) OPER. EXPENSE	500,000	500,000
29	(B) CONF. & TRAVEL	0	0
30	(C) PROF. FEES	0	0
31	(D) CAP. OUTLAY	500,000	500,000
32	(E) DATA PROC.	<u>0</u>	<u>0</u>
33	TOTAL AMOUNT APPROPRIATED	<u>\$ 2,470,000</u>	<u>\$ 2,470,000</u>

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35 SECTION 10. APPROPRIATIONS - CASH FUNDS - STUTTGART CAMPUS. There is
 36 hereby appropriated, to the Phillips Community College of the University of

1 Arkansas, to be payable from cash funds as defined by Arkansas Code 19-4-801
 2 of the Phillips Community College of the University of Arkansas, for personal
 3 services and operating expenses of the Phillips Community College of the
 4 University of Arkansas - Stuttgart Campus for the biennial period ending June
 5 30, 2003, the following:

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8	ITEM	FISCAL YEARS	
9	NO.	2001-2002	2002-2003
10	(01) REGULAR SALARIES	\$ 500,000	\$ 500,000
11	(02) EXTRA HELP	100,000	100,000
12	(03) OVERTIME	30,000	30,000
13	(04) PERSONAL SERV MATCHING	100,000	100,000
14	(05) MAINT. & GEN. OPERATION		
15	(A) OPER. EXPENSE	1,000,000	1,000,000
16	(B) CONF. & TRAVEL	50,000	50,000
17	(C) PROF. FEES	50,000	50,000
18	(D) CAP. OUTLAY	70,000	70,000
19	(E) DATA PROC.	100,000	100,000
20	(06) CAPITAL IMPROVEMENTS	5,000,000	5,000,000
21	(07) DEBT SERVICE	1,000,000	1,000,000
22	(08) CONTINGENCY	500,000	500,000
23	TOTAL AMOUNT APPROPRIATED	<u>\$ 8,500,000</u>	<u>\$ 8,500,000</u>

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25 SECTION 11. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED
 26 SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all
 27 appropriations as provided in this Act, the agency disbursing officer shall
 28 monitor the level of fund balances in relation to expenditures on a monthly
 29 basis. If any proposed expenditures would cause a fund balance to decline to
 30 less than fifty percent (50%) of the balance available on July 1, 2001, the
 31 disbursing officer shall immediately notify the executive head of the agency.
 32 Prior to any obligations being made under these circumstances, the agency
 33 head shall file written documentation with the Chief Fiscal Officer of the
 34 State requesting approval of the expenditures. Such documentation shall
 35 provide sufficient financial data to justify the expenditures and shall
 36 include the following:

- 1 1) a plan that clearly indicates the specific fiscal impact of such
- 2 expenditures on the fund balance.
- 3 2) information clearly indicating and explaining what programs would be cut or
- 4 any other measures to be taken by the agency to restore the fund balance.
- 5 3) the extent to which any of the planned expenditures are for one-time costs
- 6 or one-time purchase of capitalized items.
- 7 4) a statement certifying that the expenditure of fund balances will not
- 8 jeopardize the financial health of the agency, nor result in a permanent
- 9 depletion of the fund balance.

10 (B) The Chief Fiscal Officer of the State shall review the request and
 11 approve or disapprove all or any part of the request , after having sought
 12 prior review by the Legislative Council.

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14 SECTION 12. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized
 15 by this act shall be limited to the appropriation for such agency and funds
 16 made available by law for the support of such appropriations; and the
 17 restrictions of the State Purchasing Law, the General Accounting and Budgetary
 18 Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures
 19 and Restrictions Act, the Higher Education Expenditures Restrictions Act, or
 20 their successors, and other fiscal control laws of this State, where
 21 applicable, and regulations promulgated by the Department of Finance and
 22 Administration, as authorized by law, shall be strictly complied with in
 23 disbursement of said funds.

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25 SECTION 13. LEGISLATIVE INTENT. It is the intent of the General Assembly
 26 that any funds disbursed under the authority of the appropriations contained
 27 in this act shall be in compliance with the stated reasons for which this act
 28 was adopted, as evidenced by the Agency Requests, Executive Recommendations
 29 and Legislative Recommendations contained in the budget manuals prepared by
 30 the Department of Finance and Administration, letters, or summarized oral
 31 testimony in the official minutes of the Arkansas Legislative Council or Joint
 32 Budget Committee which relate to its passage and adoption.

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34 SECTION 14. EMERGENCY CLAUSE. It is found and determined by the General
 35 Assembly, that the Constitution of the State of Arkansas prohibits the
 36 appropriation of funds for more than a two (2) year period; that the

1 effectiveness of this Act on July 1, 2001 is essential to the operation of the
2 agency for which the appropriations in this Act are provided, and that in the
3 event of an extension of the Regular Session, the delay in the effective date
4 of this Act beyond July 1, 2001 could work irreparable harm upon the proper
5 administration and provision of essential governmental programs. Therefore, an
6 emergency is hereby declared to exist and this Act being necessary for the
7 immediate preservation of the public peace, health and safety shall be in full
8 force and effect from and after July 1, 2001.

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