

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 83rd General Assembly  
3 Regular Session, 2001

# A Bill

HOUSE BILL 1760

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5 By: House Management  
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## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
10 AND OPERATING EXPENSES FOR THE ARKANSAS HOUSE OF  
11 REPRESENTATIVES - STAFF FOR THE BIENNIAL PERIOD ENDING  
12 JUNE 30, 2003; AND FOR OTHER PURPOSES.  
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14

## Subtitle

15 AN ACT FOR THE ARKANSAS HOUSE OF  
16 REPRESENTATIVES - STAFF APPROPRIATION  
17 FOR THE 2001-2003 BIENNIUM.  
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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23 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established for  
24 the Arkansas House of Representatives for the 2001-2003 biennium, the  
25 following maximum number of regular employees whose salaries shall be governed  
26 by the provisions of the Uniform Classification and Compensation Act (Arkansas  
27 Code §§21-5-201 et seq.), or its successor, and all laws amendatory thereto.  
28 Provided, however, that any position to which a specific maximum annual salary  
29 is set out herein in dollars, shall be exempt from the provisions of said  
30 Uniform Classification and Compensation Act. All persons occupying positions  
31 authorized herein are hereby governed by the provisions of the Regular  
32 Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its  
33 successor.  
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Maximum Annual  
Maximum Salary Rate

Item	Class	No. of	Fiscal Years		
No.	Code	Title	Employees	2001-2002	2002-2003
(1)		CRD. OF HSE LEG SVC/PARLMNTAN/AD. ASST	2	\$92,795	\$95,207
(2)		ADMINISTRATIVE ASSISTANT	2	\$70,845	\$72,687
(3)		ASST. COORD. HOUSE LEG. SVCS.	1	\$70,754	\$72,594
(4)		HOUSE INFORMATION DIRECTOR	1	\$66,491	\$68,220
(5)		HOUSE COUNSEL	1	\$63,557	\$65,209
(6)		CHIEF CLERK / FISCAL OFFICER	1	\$54,414	\$55,829
(7)		ASST. HOUSE INFORMATION DIRECTOR	1	\$48,032	\$49,281
(8)		HOUSE PROPERTIES & FACILITIES MGR	1	\$44,396	\$46,616
(9)		ASST. CHIEF CLERK/ASST. FISCAL OFFICER	1	\$41,292	\$42,366
(10)		ASST. EX. SEC. /CALENDER CLRK/LEG. ANALY	1	\$39,725	\$40,758
(11)		ASST. EXEC. SEC. /RECEPTIONIST	2	\$36,292	\$37,236
(12)		ASST. EXEC. SEC./JOURNAL CLERK	1	\$34,513	\$35,410
(13)		ASST. HOUSE PROPERTIES & FAC. MANAGER	1	\$28,515	\$29,256
MAX. NO. OF EMPLOYEES			16		

SECTION 2. EXTRA HELP. There is hereby authorized, for the Arkansas House of Representatives for the 2001-2003 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: seven (7) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - STAFF. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for personal services and operating expenses of the Arkansas House of Representatives and the staff of the Arkansas House of Representatives for the biennial period ending June 30, 2003, the following:

ITEM	FISCAL YEARS	
	2001-2002	2002-2003
(01) REGULAR SALARIES	\$ 891,553	\$ 915,799
(02) EXTRA HELP	50,000	50,000
(03) PERSONAL SERV MATCHING	231,804	238,108

1	(04) MAINTENANCE & GENERAL OPERATIONS	200,000	200,000
2	(05) MAINT. & GEN. OPERATION		
3	(A) OPER. EXPENSE	0	0
4	(B) CONF. & TRAVEL	0	0
5	(C) PROF. FEES	75,000	75,000
6	(D) CAP. OUTLAY	0	0
7	(E) DATA PROC.	<u>0</u>	<u>0</u>
8	TOTAL AMOUNT APPROPRIATED	<u>\$ 1,448,357</u>	<u>\$ 1,478,907</u>

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10 SECTION 4. APPROPRIATION - INSTITUTE. There is hereby appropriated, to the

11 Arkansas House of Representatives, to be payable from the Constitutional

12 Officers Fund, for payment of per diem and mileage of members and newly-

13 elected members who attend the Biennial Institute of Legislative Procedure,

14 House Legislative Orientation, and any other briefing meetings held prior to

15 the convening of the 2003 Regular Session of the General Assembly, the sum of

16 ..... \$138,000.

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18 SECTION 5. APPROPRIATION - COMPUTERIZATION. There is hereby appropriated,

19 to the Arkansas House of Representatives, to be payable from the State Central

20 Services Fund, for expenses required in continuing the automation of the

21 legislative process of the Arkansas House of Representatives, the sum of

22 ..... \$500,000.

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24 SECTION 6. REGULAR SALARIES - CONSTITUENCY SERVICES. There is hereby

25 established for the Arkansas House of Representatives - Constituency Services

26 for the 2001-2003 biennium, the following maximum number of regular employees

27 whose salaries shall be governed by the provisions of the Uniform

28 Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its

29 successor, and all laws amendatory thereto. Provided, however, that any

30 position to which a specific maximum annual salary is set out herein in

31 dollars, shall be exempt from the provisions of said Uniform Classification

32 and Compensation Act. All persons occupying positions authorized herein are

33 hereby governed by the provisions of the Regular Salaries Procedures and

34 Restrictions Act (Arkansas Code §21-5-101), or its successor.

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36 Maximum Annual

Item Class	Maximum No. of Employees	Salary Rate Fiscal Years
No. Code Title		2001-2002 2002-2003
(1) CONSTITUENCY SVC. DIR. /READING CLERK	1	\$63,284 \$64,929
(2) LEGISLATIVE ANALYST/SESSION EMPLOYEE	10	GRADE 22
(3) LEGISLATIVE COMMITTEE SECRETARY	<u>2</u>	GRADE 14
MAX. NO. OF EMPLOYEES	13	

SECTION 7. APPROPRIATION - CONSTITUENCY SERVICES. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for personal services and operating expenses of the Arkansas House of Representatives - Constituency Services for the biennial period ending June 30, 2003, the following:

ITEM NO.		FISCAL YEARS	
		2001-2002	2002-2003
(01) REGULAR SALARIES	\$	660,645	\$ 677,820
(02) EXTRA HELP		25,000	25,000
(03) PERSONAL SERV MATCHING		171,770	176,235
(04) MAINT. & GEN. OPERATION			
(A) OPER. EXPENSE		20,000	22,000
(B) CONF. & TRAVEL		15,000	15,375
(C) PROF. FEES		0	0
(D) CAP. OUTLAY		15,000	15,000
(E) DATA PROC.		<u>10,000</u>	<u>10,000</u>
TOTAL AMOUNT APPROPRIATED	\$	<u>917,415</u>	<u>\$ 941,430</u>

SECTION 8. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby established for the Arkansas House of Representatives - Supplemental Staffing for the 2001-2003 biennium, the following maximum number of regular employees whose salaries shall be governed by the provisions of the Uniform Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt from the provisions of said Uniform Classification and Compensation Act. All persons occupying positions authorized herein are

hereby governed by the provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its successor.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate	
				Fiscal Years 2001-2002	2002-2003
(1)		LEGISLATIVE ANALYST	12	GRADE 22	
(2)		MANAGEMENT PROJECT ANALYST	1	GRADE 19	
(3)		LEGISLATIVE COMMITTEE SECRETARY	<u>6</u>	GRADE 14	
MAX. NO. OF EMPLOYEES			19		

SECTION 9. APPROPRIATION - SUPPLEMENTAL STAFFING. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for personal services and operating expenses of the Arkansas House of Representatives - Supplemental Staffing for the biennial period ending June 30, 2003, the following:

ITEM NO.	FISCAL YEARS	
	2001-2002	2002-2003
(01) REGULAR SALARIES	\$ 854,704	\$ 854,704
(02) PERSONAL SERV MATCHING	205,129	205,129
(03) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	155,000	155,000
(B) CONF. & TRAVEL	33,825	33,825
(C) PROF. FEES	5,000	5,000
(D) CAP. OUTLAY	61,424	61,424
(E) DATA PROC.	<u>10,000</u>	<u>10,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 1,325,082</u>	<u>\$ 1,325,082</u>

SECTION 10. APPROPRIATION - HOUSE SELECT COMMITTEE EXPENSES. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for paying per diem, expenses and mileage to members of the House of Representatives attending regular and special meetings and other committee related activities of the House Select Committees for the biennial period ending June 30, 2003, the following:

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ITEM NO.	FISCAL YEARS	
	2001-2002	2002-2003
(01) PER DIEM, EXPENSES AND MILEAGE FOR MEMBERS OF HOUSE SELECT COMMITTEES	\$ <u>50,000</u>	\$ <u>50,000</u>

SECTION 11. APPROPRIATION - REAPPROPRIATION AND CARRY FORWARD. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the Constitutional Officers Fund, for the balance remaining on June 30, 2001 in the appropriations enacted to defray the necessary expenses of the House of Representatives of the Eighty-third General Assembly, Item (1) of Section 2 of Act 59 of 1999 and Section 5 of Act 177 of 1999, there to be used for the same purposes for the Arkansas House of Representatives of the Eighty-third General Assembly, in a sum in the aggregate not to exceed...\$2,757,135.

SECTION 12. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. USES OF FUNDS. The funds appropriated in this Act shall be used to defray the necessary expenses of the operation of the Office of the Speaker of the House of Representatives, the Office of the Coordinator of House Legislative Services, the Office of Parliamentarian, the Chief Clerk's Office, House Constituency Services Office and other reasonable and necessary expenses of the House of Representatives of the General Assembly incurred during the biennial period ending ~~June 30, 2001~~ June 30, 2003. Any balance remaining on ~~June 30, 2000~~ June 30, 2002 in the appropriations and funds provided by this Act shall be made available for the fiscal year ending ~~June 30, 2001~~ June 30, 2003 and for the same purpose.

SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER AUTHORITY. If the Speaker of the House and the Coordinator of House Legislative Services determine that any item or portion thereof appropriated herein for a specific purpose is not needed for such purpose, they may certify such fact to the State Auditor and the State Auditor shall cause transfer to be made from one item to another.

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SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARIES.

In order that exceptionally well-qualified personnel may be recruited and retained, the House of Representatives may exceed the maximum salary levels by no more than twenty percent (20%) for no more than one-third (1/3) of the positions authorized in their biennial operation appropriation act.

SECTION 15. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Purchasing Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 16. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 17. EMERGENCY CLAUSE. It is found and determined by the General Assembly, that the Constitution of the State of Arkansas prohibits the appropriation of funds for more than a two (2) year period; that the effectiveness of this Act on July 1, 2001 is essential to the operation of the agency for which the appropriations in this Act are provided, and that in the event of an extension of the Regular Session, the delay in the effective date of this Act beyond July 1, 2001 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the

1 immediate preservation of the public peace, health and safety shall be in full  
2 force and effect from and after July 1, 2001.

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