

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas
2 83rd General Assembly
3 Regular Session, 2001

A Bill

SENATE BILL 297

4
5 By: Joint Budget Committee
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For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
10 AND OPERATING EXPENSES FOR THE OFFICE OF THE GOVERNOR
11 FOR THE BIENNIAL PERIOD ENDING JUNE 30, 2003; AND FOR
12 OTHER PURPOSES.
13
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Subtitle

15 AN ACT FOR THE OFFICE OF THE GOVERNOR
16 APPROPRIATION FOR THE 2001-2003 BIENNIAL.
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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22 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for
23 the Office of the Governor for the 2001-2003 biennium, the following maximum
24 number of regular employees whose salaries shall be governed by the provisions
25 of the Uniform Classification and Compensation Act (Arkansas Code §§21-5-201
26 et seq.), or its successor, and all laws amendatory thereto. Provided,
27 however, that any position to which a specific maximum annual salary is set
28 out herein in dollars, shall be exempt from the provisions of said Uniform
29 Classification and Compensation Act. All persons occupying positions
30 authorized herein are hereby governed by the provisions of the Regular
31 Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its
32 successor.
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34			Maximum Annual
35		Maximum	Salary Rate
36	Item Class	No. of	Fiscal Years

	No.	Code	Title	Employees	2001-2002	2002-2003
1						
2	(1)	7059	GOV OFC EXECUTIVE SECRETARY	1	\$95,979	\$98,474
3	(2)	7102	GOV OFC SR MANAGEMENT ASST II	2	\$84,904	\$87,111
4	(3)	7060	GOV OFC SR MGMT ASST	1	\$80,685	\$82,782
5	(4)	7277	GOV OFC SR EXECUTIVE ASST	6	\$72,247	\$74,125
6	(5)	7474	GOV OFC-EXECUTIVE ASST. II	1	\$61,665	\$63,268
7	(6)	7278	GOV OFC EXECUTIVE ASST. II	1	\$61,657	\$63,260
8	(7)	7163	GOV OFC EXEC ASST. I	1	\$60,557	\$62,131
9	(8)	7067	GOV OFC EXECUTIVE ASST. I	4	\$57,547	\$59,043
10	(9)	7301	GOV OFC MGT SPECIALIST II	1	\$57,547	\$59,043
11	(10)	7279	GOV OFC SPECIAL ASST. III	1	\$57,547	\$59,043
12	(11)	7280	GOV OFC SPECIAL ASST. II	5	\$50,098	\$51,400
13	(12)	7281	GOV OFC MGT SPECIAL ASST. I	2	\$46,408	\$47,614
14	(13)	7073	GOV OFC SECRETARY TO THE GOVERNOR	1	\$43,156	\$44,278
15	(14)	7476	GOV OFC MANAGEMENT ASST. I	2	\$42,189	\$43,285
16	(15)	7065	GOV OFC MANAGER OFFICER ADMIN	1	\$41,101	\$42,169
17	(16)	7076	GOV OFC ADMIN ASST. III	5	\$39,522	\$40,580
18	(17)	7071	GOV OFC MANAGEMENT ASST. I	1	\$35,961	\$36,895
19	(18)	7085	GOV OFC SPECIAL ASST	1	\$34,932	\$35,840
20	(19)	7282	GOV OFC ADMINISTRATIVE ASST.	1	\$33,751	\$34,628
21	(20)	7078	GOV OFC ADMIN ASST II	1	\$32,169	\$33,005
22	(21)	7475	GOV OFC- SECRETARY	1	\$32,169	\$33,005
23	(22)	7070	GOV OFC MANAGEMENT ASST.	1	\$31,851	\$32,679
24	(23)	7135	GOV OFC ADMIN ASST II	3	\$30,058	\$30,839
25	(24)	7072	GOV OFC ADMIN ASSISTANT I	6	\$29,532	\$30,299
26	(25)	7132	GOV OFC- SECRETARY	<u>5</u>	\$29,532	\$30,299
27			MAX. NO. OF EMPLOYEES	55		

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29 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the
 30 Office of the Governor for the 2001-2003 biennium, the following maximum
 31 number of part-time or temporary employees, to be known as "Extra Help",
 32 payable from funds appropriated herein for such purposes: three (3) temporary
 33 or part-time employees, when needed, at rates of pay not to exceed those
 34 provided in the Uniform Classification and Compensation Act, or its successor,
 35 or this act for the appropriate classification.

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SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Office of the Governor, to be payable from the State Central Services Fund, for personal services and operating expenses of the Office of the Governor for the biennial period ending June 30, 2003, the following:

ITEM NO.	FISCAL YEARS	
	2001-2002	2002-2003
(01) REGULAR SALARIES	\$ 2,634,675	\$ 2,703,148
(02) EXTRA HELP	8,500	8,500
(03) PERSONAL SERV MATCHING	628,732	641,156
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	396,951	396,951
(B) CONF. & TRAVEL	50,000	50,000
(C) PROF. FEES	14,000	14,000
(D) CAP. OUTLAY	8,000	8,000
(E) DATA PROC.	<u>116,000</u>	<u>116,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 3,856,858</u>	<u>\$ 3,937,755</u>

SECTION 4. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER. Any unexpended balance of appropriation provided in this Act, excluding Regular Salaries, which remains at the close of the fiscal year ending June 30, ~~2000~~ 2002, shall be transferred forward and made available for the same purpose for the fiscal year ending June 30, ~~2001~~ 2003.

The provisions of this section shall be in effect only from July 1, 2001 through June 30, 2003.

SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER PROVISION.

After receiving approval from the Chief Fiscal Officer of the State, and prior review by the Arkansas Legislative Council, the Agency is authorized to transfer appropriation from any line item authorized in Section 3 Appropriation - Operations of the Governor's Office in this Act to any other line item authorized in Section 3.

The provisions of this section shall be in effect only from July 1, 2001 through June 30, 2003.

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SECTION 6. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all appropriations as provided in this Act, the agency disbursing officer shall monitor the level of fund balances in relation to expenditures on a monthly basis. If any proposed expenditures would cause a fund balance to decline to less than fifty percent (50%) of the balance available on July 1, 2001, the disbursing officer shall immediately notify the executive head of the agency. Prior to any obligations being made under these circumstances, the agency head shall file written documentation with the Chief Fiscal Officer of the State requesting approval of the expenditures. Such documentation shall provide sufficient financial data to justify the expenditures and shall include the following:

- 1) a plan that clearly indicates the specific fiscal impact of such expenditures on the fund balance.
- 2) information clearly indicating and explaining what programs would be cut or any other measures to be taken by the agency to restore the fund balance.
- 3) the extent to which any of the planned expenditures are for one-time costs or one-time purchase of capitalized items.
- 4) a statement certifying that the expenditure of fund balances will not jeopardize the financial health of the agency, nor result in a permanent depletion of the fund balance.

(B) The Chief Fiscal Officer of the State shall review the request and approve or disapprove all or any part of the request , after having sought prior review by the Legislative Council.

SECTION 7. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Purchasing Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

1 SECTION 8. LEGISLATIVE INTENT. It is the intent of the General Assembly
2 that any funds disbursed under the authority of the appropriations contained
3 in this act shall be in compliance with the stated reasons for which this act
4 was adopted, as evidenced by the Agency Requests, Executive Recommendations
5 and Legislative Recommendations contained in the budget manuals prepared by
6 the Department of Finance and Administration, letters, or summarized oral
7 testimony in the official minutes of the Arkansas Legislative Council or Joint
8 Budget Committee which relate to its passage and adoption.

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10 SECTION 9. EMERGENCY CLAUSE. It is found and determined by the General
11 Assembly, that the Constitution of the State of Arkansas prohibits the
12 appropriation of funds for more than a two (2) year period; that the
13 effectiveness of this Act on July 1, 2001 is essential to the operation of the
14 agency for which the appropriations in this Act are provided, and that in the
15 event of an extension of the Regular Session, the delay in the effective date
16 of this Act beyond July 1, 2001 could work irreparable harm upon the proper
17 administration and provision of essential governmental programs. Therefore, an
18 emergency is hereby declared to exist and this Act being necessary for the
19 immediate preservation of the public peace, health and safety shall be in full
20 force and effect from and after July 1, 2001.

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