1 State of Arkansas A Bill 2 83rd General Assembly SENATE BILL 316 3 Regular Session, 2001 4 5 By: Joint Budget Committee 6 7 For An Act To Be Entitled 8 9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES AND OPERATING EXPENSES FOR THE UNIVERSITY OF ARKANSAS 10 11 COMMUNITY COLLEGE AT BATESVILLE FOR THE BIENNIAL PERIOD ENDING JUNE 30, 2003; AND FOR OTHER PURPOSES. 12 13 14 **Subtitle** 15 16 AN ACT FOR THE UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT BATESVILLE 17 18 APPROPRIATION FOR THE 2001-2003 19 BI ENNI UM. 20 21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS: 22 23 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for 24 25 the University of Arkansas Community College at Batesville for the 2001-2003 26 biennium, the following maximum number of regular employees whose salaries 27 shall be governed by the provisions of the Uniform Classification and 28 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and all 29 laws amendatory thereto. Provided, however, that any position to which a specific maximum annual salary is set out herein in dollars, shall be exempt 30 31 from the provisions of said Uniform Classification and Compensation Act. 32 persons occupying positions authorized herein are hereby governed by the 33 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its successor. 34 35

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| 1 | | | Maxi mum Annual | | |
|----|------|--------------------------------------|---------------------|------------|------------|
| 2 | | | Maximum Salary Rate | | |
| 3 | Item | | No. of | Fi scal | Years |
| 4 | No. | Title | Empl oyees | 2001-2002 | 2002-2003 |
| 5 | | TWELVE MONTH EDUCATIONAL AND GENERAL | | | |
| 6 | | ADMINISTRATIVE POSITIONS | | | |
| 7 | (1) | Chancellor, UACCB | 1 | \$107, 846 | \$110, 650 |
| 8 | (2) | Vice Chancellor for Academic Affairs | 1 | \$85, 916 | \$88, 150 |
| 9 | (3) | Vice Chancellor for Finance & Admin. | 1 | \$80, 432 | \$82, 523 |
| 10 | (4) | Vice Chancellor for Student Services | 1 | \$80, 432 | \$82, 523 |
| 11 | (5) | Counselor | 2 | \$65, 136 | \$66, 829 |
| 12 | (6) | Regi strar | 1 | \$62, 379 | \$64,001 |
| 13 | (7) | Dir. Planning & Assessment | 1 | \$61, 682 | \$63, 286 |
| 14 | (8) | Director of Computer Services | 1 | \$61, 136 | \$62, 726 |
| 15 | (9) | Director of Financial Aid | 1 | \$60, 556 | \$62, 130 |
| 16 | (10) | Director of Workforce Development | 1 | \$60, 556 | \$62, 130 |
| 17 | (11) | Controller | 1 | \$59, 721 | \$61, 274 |
| 18 | (12) | Director of Development | 1 | \$57, 765 | \$59, 267 |
| 19 | (13) | Director of Student Activities/Org. | 1 | \$51, 180 | \$52, 511 |
| 20 | (14) | Director of Admissions | 1 | \$56, 714 | \$58, 189 |
| 21 | (15) | Project Coordinator | 1 | \$47, 012 | \$48, 235 |
| 22 | | TWELVE MONTH EDUCATIONAL AND GENERAL | | | |
| 23 | | CLASSIFIED POSITIONS | | | |
| 24 | (16) | Counselor II | 2 | GRADE | 20 |
| 25 | (17) | DP Network Manager I -Inst | 1 | GRADE | 20 |
| 26 | (18) | Program Coordinator | 3 | GRADE | 20 |
| 27 | (19) | Applications Programmer II -Inst | 1 | GRADE | 19 |
| 28 | (20) | Accountant | 1 | GRADE | 18 |
| 29 | (21) | Assistant Business Manager | 1 | GRADE | 18 |
| 30 | (22) | Assistant Dir Student Union | 1 | GRADE | 18 |
| 31 | (23) | Financial Aid Officer II | 1 | GRADE | 18 |
| 32 | (24) | Plant Maintenance Supervisor | 1 | GRADE | 18 |
| 33 | (25) | Personnel Assistant II -Inst | 1 | GRADE | 18 |
| 34 | (26) | Skilled Trades Worker | 2 | GRADE | <u> </u> |
| 35 | (27) | Pub & Student Recruit Spec I | 1 | GRADE | E 16 |
| 36 | (28) | Accounting Technician II | 2 | GRADE | E 15 |
| | | | | | |

| 1 | (29) | Administrative Assistant I | 1 | GRADE 15 | |
|-----|------|--------------------------------------|-----|---------------------|---|
| 2 | (30) | Assistant Purchasing Agent | 1 | GRADE 15 | |
| 3 | (31) | Payroll Officer | 1 | GRADE 15 | |
| 4 | (32) | Administrative Secretary | 3 | GRADE 14 | |
| 5 | (33) | Bookstore Office Manager | 1 | GRADE 14 | |
| 6 | (34) | Computer Lab Tech I -Inst | 1 | GRADE 13 | |
| 7 | (35) | Secretary II | 4 | GRADE 13 | |
| 8 | (36) | Cashi er II | 1 | GRADE 12 | |
| 9 | (37) | HE Pub Safety Security Officer I | 2 | GRADE 12 | |
| 10 | (38) | Library Academic Technician II | 1 | GRADE 12 | |
| 11 | (39) | Secretary I | 2 | GRADE 11 | |
| 12 | (40) | Shipping & Receiving Clerk | 1 | GRADE 11 | |
| 13 | (41) | Library Academic Technician I | 1 | GRADE 10 | |
| 14 | (42) | BIdg/Equip Maintenance Repairman II | 3 | GRADE 08 | |
| 15 | (43) | Switchboard Operator I | 1 | GRADE 07 | |
| 16 | (44) | Maintenance Worker II | 3 | GRADE 05 | |
| 17 | (45) | Custodial Worker II | 2 | GRADE 04 | |
| 18 | (46) | Custodial Worker I | 2 | GRADE 03 | |
| 19 | | TWELVE MONTH EDUCATIONAL AND GENERAL | | | |
| 20 | | ACADEMIC POSITIONS | | | |
| 21 | (47) | Division Chairperson | 4 | \$74, 947 \$76, 896 |) |
| 22 | (48) | Li brari an | 1 | \$67, 879 \$69, 644 | ļ |
| 23 | (49) | Director of Adult Education | 1 | \$62, 379 \$64, 00 | ĺ |
| 24 | (50) | Instructor - Nursing & Allied Health | 10 | \$61, 360 \$62, 955 | 5 |
| 25 | (51) | Special Instructor | 3 | \$42, 629 \$43, 738 | 3 |
| 26 | (52) | Lab Supervi sor | 1 | \$35, 085 \$35, 997 | 7 |
| 27 | | NINE MONTH EDUCATIONAL AND GENERAL | | | |
| 28 | | ACADEMIC POSITIONS | | | |
| 29 | (53) | Facul ty | 55 | \$56, 666 \$58, 139 |) |
| 30 | (54) | Part-Time Faculty | 80 | \$13, 779 \$14, 137 | 7 |
| 31 | | MAX. NO. OF EMPLOYEES | 220 | | |
| 32 | | | | | |
| 0.0 | 0.5 | | | | |

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the University of Arkansas Community College at Batesville for the 2001-2003 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such

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1 purposes: one hundred (100) temporary or part-time employees, when needed, at

- 2 rates of pay not to exceed those provided in the Uniform Classification and
- 3 Compensation Act, or its successor, or this act for the appropriate
- 4 classification.

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6 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated,

- 7 to the University of Arkansas Community College at Batesville, to be payable
- 8 from the University of Arkansas Community College at Batesville Fund, for
- 9 personal services and operating expenses of the University of Arkansas
- 10 Community College at Batesville for the biennial period ending June 30, 2003,
- 11 the following:

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| 13 | ITEM | FISCAL YEARS | | |
|----|------------------------------|--------------|-------------|-----------------------|
| 14 | NO. | | 2001-2002 | 2002-2003 |
| 15 | (01) REGULAR SALARIES | \$ | 3, 200, 000 | \$ 3, 200, 000 |
| 16 | (02) EXTRA HELP | | 250, 000 | 250, 000 |
| 17 | (03) PERSONAL SERV MATCHING | | 750, 000 | 750, 000 |
| 18 | (O4) MAINT. & GEN. OPERATION | | | |
| 19 | (A) OPER. EXPENSE | | 231, 389 | 231, 389 |
| 20 | (B) CONF. & TRAVEL | | 0 | 0 |
| 21 | (C) PROF. FEES | | 0 | 0 |
| 22 | (D) CAP. OUTLAY | | 250, 000 | 250, 000 |
| 23 | (E) DATA PROC. | | 0 | 0 |
| 24 | (05) FUNDED DEPRECIATION | | 50, 000 | 50, 000 |
| 25 | (06) CONSTRUCTION | | 200, 000 | 200, 000 |
| 26 | TOTAL AMOUNT APPROPRIATED | \$ | 4, 931, 389 | <u>\$ 4, 931, 389</u> |

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SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to the University of Arkansas Community College at Batesville, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the University of Arkansas Community College at Batesville, for personal services and operating expenses of the University of Arkansas Community College at Batesville for the biennial period ending June 30, 2003, the following:

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| 35 | ITEM | FISCAL | FISCAL YEARS | | |
|----|------|-----------|--------------|--|--|
| 36 | NO. | 2001-2002 | 2002-2003 | | |

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| 1 | (01) | REGULAR SALARIES | \$ 3, 500, 000 | \$ 3, 750, 000 |
|----|------|-----------------------------------|--------------------|--------------------|
| 2 | (02) | EXTRA HELP | 300, 000 | 350, 000 |
| 3 | (03) | OVERTI ME | 25, 000 | 25, 000 |
| 4 | (04) | PERSONAL SERV MATCHING | 750, 000 | 750, 000 |
| 5 | (05) | MAINT. & GEN. OPERATION | | |
| 6 | | (A) OPER. EXPENSE | 2, 500, 000 | 2, 750, 000 |
| 7 | | (B) CONF. & TRAVEL | 150, 000 | 175, 000 |
| 8 | | (C) PROF. FEES | 75, 000 | 100, 000 |
| 9 | | (D) CAP. OUTLAY | 1, 000, 000 | 1, 000, 000 |
| 10 | | (E) DATA PROC. | 0 | 0 |
| 11 | (06) | DEBT SERVICE | 1, 000, 000 | 1, 000, 000 |
| 12 | (07) | FUND TRANSFER/REFUNDS/INVESTMENTS | 1, 000, 000 | 1, 000, 000 |
| 13 | (80) | CONSTRUCTION | 2, 000, 000 | 2, 000, 000 |
| 14 | (09) | CONTI NGENCY | 5, 000, 000 | 5, 000, 000 |
| 15 | | TOTAL AMOUNT APPROPRIATED | \$ 17, 300, 000 | \$ 17, 900, 000 |

SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. PRIORITIES. A high priority of the University of Arkansas Community College at Batesville is to provide quality technical training programs, transfer programs, and industrial training in the workplace workforce education.

The provisions of this section shall be in effect only from July 1, 2001 through June 30, 2003.

SECTION 6. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all appropriations as provided in this Act, the agency disbursing officer shall monitor the level of fund balances in relation to expenditures on a monthly basis. If any proposed expenditures would cause a fund balance to decline to less than fifty percent (50%) of the balance available on July 1, 2001, the disbursing officer shall immediately notify the executive head of the agency. Prior to any obligations being made under these circumstances, the agency head shall file written documentation with the Chief Fiscal Officer of the State requesting approval of the expenditures. Such documentation shall provide sufficient financial data to justify the expenditures and shall

- 1 include the following:
- 2 <u>1) a plan that clearly indicates the specific fiscal impact of such</u>
- 3 <u>expenditures on the fund balance.</u>
- 4 2) information clearly indicating and explaining what programs would be cut or
- 5 any other measures to be taken by the agency to restore the fund balance.
- 6 3) the extent to which any of the planned expenditures are for one-time costs
- 7 or one-time purchase of capitalized items.
- 8 4) a statement certifying that the expenditure of fund balances will not
- 9 <u>jeopardize the financial health of the agency, nor result in a permanent</u>
- 10 depletion of the fund balance.
- 11 (B) The Chief Fiscal Officer of the State shall review the request and
- 12 <u>approve or disapprove all or any part of the request</u>, after having sought
- 13 prior review by the Legislative Council.

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15 SECTION 7. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by 16 this act shall be limited to the appropriation for such agency and funds made 17 available by law for the support of such appropriations; and the restrictions 18 of the State Purchasing Law, the General Accounting and Budgetary Procedures 19 Law, the Revenue Stabilization Law, the Regular Salary Procedures and 20 Restrictions Act, the Higher Education Expenditures Restrictions Act, or their 21 successors, and other fiscal control laws of this State, where applicable, and 22 regulations promulgated by the Department of Finance and Administration, as 23 authorized by law, shall be strictly complied with in disbursement of said

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funds.

SECTION 8. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

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35 SECTION 9. EMERGENCY CLAUSE. It is found and determined by the General 36 Assembly, that the Constitution of the State of Arkansas prohibits the

| 1 | appropriation of funds for more than a two (2) year period; that the |
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| 2 | effectiveness of this Act on July 1, 2001 is essential to the operation of the |
| 3 | agency for which the appropriations in this Act are provided, and that in the |
| 4 | event of an extension of the Regular Session, the delay in the effective date |
| 5 | of this Act beyond July 1, 2001 could work irreparable harm upon the proper |
| 6 | administration and provision of essential governmental programs. Therefore, an |
| 7 | emergency is hereby declared to exist and this Act being necessary for the |
| 8 | immediate preservation of the public peace, health and safety shall be in full |
| 9 | force and effect from and after July 1, 2001. |
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