

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 83rd General Assembly  
3 Regular Session, 2001

# A Bill

SENATE BILL 391

4  
5 By: Joint Budget Committee  
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## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
10 AND OPERATING EXPENSES FOR THE SOUTH ARKANSAS  
11 COMMUNITY COLLEGE FOR THE BIENNIAL PERIOD ENDING JUNE  
12 30, 2003; AND FOR OTHER PURPOSES.  
13

## Subtitle

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15 AN ACT FOR THE SOUTH ARKANSAS COMMUNITY  
16 COLLEGE APPROPRIATION FOR THE 2001-2003  
17 BIENNIAL PERIOD.  
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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23 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
24 the South Arkansas Community College for the 2001-2003 biennium, the following  
25 maximum number of regular employees whose salaries shall be governed by the  
26 provisions of the Uniform Classification and Compensation Act (Arkansas Code  
27 §§21-5-201 et seq.), or its successor, and all laws amendatory thereto.  
28 Provided, however, that any position to which a specific maximum annual salary  
29 is set out herein in dollars, shall be exempt from the provisions of said  
30 Uniform Classification and Compensation Act. All persons occupying positions  
31 authorized herein are hereby governed by the provisions of the Regular  
32 Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101), or its  
33 successor.  
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Maximum Annual  
Maximum Salary Rate

1	Item	No. of	Fiscal Years	
2	No. Title	Employees	2001-2002	2002-2003
3	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
4	<u>ADMINISTRATIVE POSITIONS</u>			
5	(1) President, South Arkansas CC	1	\$107,846	\$110,650
6	(2) Sr. VP for Inst. & Community Develp.	1	\$85,916	\$88,150
7	(3) Vice-President for Academic Affairs	1	\$85,916	\$88,150
8	(4) Vice-President for Student Affairs	1	\$80,432	\$82,523
9	(5) Vice-President for Fiscal Affairs	1	\$80,432	\$82,523
10	(6) Dir. of Comm. Service & Cont. Ed.	1	\$75,863	\$77,836
11	(7) Dir. of Occup. & Technical Educ.	1	\$75,863	\$77,836
12	(8) Director of Adult Education	1	\$65,138	\$66,831
13	(9) Counselor	5	\$65,136	\$66,829
14	(10) Registrar	1	\$62,379	\$64,001
15	(11) Dir. of Public Relations/Marketing	1	\$62,379	\$64,001
16	(12) Dir. of Workforce Development	1	\$62,379	\$64,001
17	(13) Director of Institutional Research	1	\$61,681	\$63,285
18	(14) Director of Computer Services	1	\$61,155	\$62,745
19	(15) Director Admin Computer Services	1	\$61,155	\$62,745
20	(16) Director of Student Aid	1	\$60,556	\$62,130
21	(17) Controller	1	\$59,719	\$61,272
22	(18) Director of Physical Plant	1	\$57,580	\$59,077
23	(19) Director of One Stop Career Center	1	\$53,655	\$55,050
24	(20) Assistant to the President	1	\$53,044	\$54,423
25	(21) Placement Coordinator	1	\$53,044	\$54,423
26	(22) WorkForce Develop Specialist	2	\$47,078	\$48,302
27	(23) Dir Systems Programming/Dbase Svcs	1	\$46,230	\$47,431
28	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
29	<u>CLASSIFIED POSITIONS</u>			
30	(24) Accounting Supervisor II	1	GRADE 21	
31	(25) DP Network Tech II - Inst	1	GRADE 20	
32	(26) SACC Director of Personnel /EEO	1	GRADE 20	
33	(27) Program Coordinator	1	GRADE 20	
34	(28) Application Programmer II - Inst	1	GRADE 19	
35	(29) Research Project Analyst	1	GRADE 19	
36	(30) Accountant	1	GRADE 18	

1	(31)	DP Network Tech I - Inst	1		GRADE 18
2	(32)	HE Public Safety Officer II	1		GRADE 18
3	(33)	Payroll Services Specialist	1		GRADE 18
4	(34)	Purchasing Agent	1		GRADE 18
5	(35)	Skilled Trades Worker	4		GRADE 17
6	(36)	Computer Technician II - Inst	2		GRADE 16
7	(37)	Financial Aid Officer I	1		GRADE 16
8	(38)	Publicity & Student Recruit Spec I	1		GRADE 16
9	(39)	Accounting Technician II	2		GRADE 15
10	(40)	Payroll Officer	1		GRADE 15
11	(41)	Administrative Secretary	4		GRADE 14
12	(42)	Bookstore Office Manager	1		GRADE 14
13	(43)	HE Public Safety Security Officer II	1		GRADE 14
14	(44)	Personnel Assistant I-Inst	1		GRADE 14
15	(45)	Secretary II	4		GRADE 13
16	(46)	Accounting Technician I	3		GRADE 12
17	(47)	HE Public Safety Security Officer I	1		GRADE 12
18	(48)	Library Academic Tech II	2		GRADE 12
19	(49)	Registrar's Assistant	1		GRADE 12
20	(50)	Secretary I	11		GRADE 11
21	(51)	Library Academic Tech I	1		GRADE 10
22	(52)	Motor Vehicle Operator	2		GRADE 10
23	(53)	Receptionist	1		GRADE 10
24	(54)	Cashier I	1		GRADE 09
25	(55)	Skilled Trades Helper	2		GRADE 08
26	(56)	Maintenance Worker II	4		GRADE 05
27	(57)	Custodial Worker II	4		GRADE 04
28	(58)	Custodial Worker I	4		GRADE 03
29	(59)	Watchman	3		GRADE 03
30		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
31		<u>ACADEMIC POSITIONS</u>			
32	(60)	Division Chairperson	6	\$74,947	\$76,896
33	(61)	Librarian	3	\$67,879	\$69,644
34	(62)	Instructors-Health/Business/Techn.	8	\$61,360	\$62,955
35		<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
36		<u>ACADEMIC POSITIONS</u>			

1	(63) Faculty	95	\$56,666	\$58,139
2	(64) Part-Time Faculty	136	\$13,779	\$14,137
3	<u>TWELVE MONTH AUXILIARY ENTERPRISES</u>			
4	<u>NON-CLASSIFIED POSITIONS</u>			
5	(65) Director of Food Service	<u>1</u>	\$53,667	\$55,062
6	MAX. NO. OF EMPLOYEES	350		

9 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the  
 10 South Arkansas Community College for the 2001-2003 biennium, the following  
 11 maximum number of part-time or temporary employees, to be known as "Extra  
 12 Help", payable from funds appropriated herein for such purposes: one hundred  
 13 seventy five (175) temporary or part-time employees, when needed, at rates of  
 14 pay not to exceed those provided in the Uniform Classification and  
 15 Compensation Act, or its successor, or this act for the appropriate  
 16 classification.

18 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated,  
 19 to the South Arkansas Community College, to be payable from the South Arkansas  
 20 Community College Fund, for personal services and operating expenses of the  
 21 South Arkansas Community College for the biennial period ending June 30, 2003,  
 22 the following:

24	ITEM	FISCAL YEARS	
25	<u>NO.</u>	<u>2001-2002</u>	<u>2002-2003</u>
26	(01) REGULAR SALARIES	\$ 6,302,000	\$ 6,302,000
27	(02) EXTRA HELP	84,000	84,000
28	(03) PERSONAL SERV MATCHING	1,437,500	1,437,500
29	(04) MAINT. & GEN. OPERATION		
30	(A) OPER. EXPENSE	702,000	702,000
31	(B) CONF. & TRAVEL	70,000	70,000
32	(C) PROF. FEES	33,187	33,187
33	(D) CAP. OUTLAY	109,500	109,500
34	(E) DATA PROC.	0	0
35	(05) FUNDED DEPRECIATION	<u>31,000</u>	<u>31,000</u>
36	TOTAL AMOUNT APPROPRIATED	<u>\$ 8,769,187</u>	<u>\$ 8,769,187</u>

SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to the South Arkansas Community College, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the South Arkansas Community College, for personal services and operating expenses of the South Arkansas Community College for the biennial period ending June 30, 2003, the following:

ITEM NO.	FISCAL YEARS	
	2001-2002	2002-2003
(01) REGULAR SALARIES	\$ 2,150,000	\$ 2,200,000
(02) EXTRA HELP	125,000	130,000
(03) OVERTIME	7,000	7,000
(04) PERSONAL SERV MATCHING	520,000	530,000
(05) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	930,000	950,000
(B) CONF. & TRAVEL	140,000	140,000
(C) PROF. FEES	140,000	140,000
(D) CAP. OUTLAY	275,000	275,000
(E) DATA PROC.	75,000	75,000
(06) CAPITAL IMPROVEMENTS	1,000,000	1,000,000
(07) DEBT SERVICE	55,000	55,000
(08) FUND TRANSFER/REFUNDS/INVESTMENTS	700,000	700,000
(09) PROMOTIONAL ITEMS	10,000	10,000
(10) CONTINGENCY	<u>8,000,000</u>	<u>7,925,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 14,127,000</u>	<u>\$ 14,137,000</u>

SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. PRIORITIES. A high priority of South Arkansas Community College shall be to combat illiteracy and to provide industrial training in the work place.

The provisions of this section shall be in effect only from July 1, 2001 through June 30, 2003.

SECTION 6. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED

1 SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND BALANCES. (A) For all  
 2 appropriations as provided in this Act, the agency disbursing officer shall  
 3 monitor the level of fund balances in relation to expenditures on a monthly  
 4 basis. If any proposed expenditures would cause a fund balance to decline to  
 5 less than fifty percent (50%) of the balance available on July 1, 2001, the  
 6 disbursing officer shall immediately notify the executive head of the agency.

7 Prior to any obligations being made under these circumstances, the agency  
 8 head shall file written documentation with the Chief Fiscal Officer of the  
 9 State requesting approval of the expenditures. Such documentation shall  
 10 provide sufficient financial data to justify the expenditures and shall  
 11 include the following:

- 12 1) a plan that clearly indicates the specific fiscal impact of such  
 13 expenditures on the fund balance.
- 14 2) information clearly indicating and explaining what programs would be cut or  
 15 any other measures to be taken by the agency to restore the fund balance.
- 16 3) the extent to which any of the planned expenditures are for one-time costs  
 17 or one-time purchase of capitalized items.
- 18 4) a statement certifying that the expenditure of fund balances will not  
 19 jeopardize the financial health of the agency, nor result in a permanent  
 20 depletion of the fund balance.

21 (B) The Chief Fiscal Officer of the State shall review the request and  
 22 approve or disapprove all or any part of the request, after having sought  
 23 prior review by the Legislative Council.

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 25 SECTION 7. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by  
 26 this act shall be limited to the appropriation for such agency and funds made  
 27 available by law for the support of such appropriations; and the restrictions  
 28 of the State Purchasing Law, the General Accounting and Budgetary Procedures  
 29 Law, the Revenue Stabilization Law, the Regular Salary Procedures and  
 30 Restrictions Act, the Higher Education Expenditures Restrictions Act, or their  
 31 successors, and other fiscal control laws of this State, where applicable, and  
 32 regulations promulgated by the Department of Finance and Administration, as  
 33 authorized by law, shall be strictly complied with in disbursement of said  
 34 funds.

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 36 SECTION 8. LEGISLATIVE INTENT. It is the intent of the General Assembly

1 that any funds disbursed under the authority of the appropriations contained  
2 in this act shall be in compliance with the stated reasons for which this act  
3 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
4 and Legislative Recommendations contained in the budget manuals prepared by  
5 the Department of Finance and Administration, letters, or summarized oral  
6 testimony in the official minutes of the Arkansas Legislative Council or Joint  
7 Budget Committee which relate to its passage and adoption.

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9 SECTION 9. EMERGENCY CLAUSE. It is found and determined by the General  
10 Assembly, that the Constitution of the State of Arkansas prohibits the  
11 appropriation of funds for more than a two (2) year period; that the  
12 effectiveness of this Act on July 1, 2001 is essential to the operation of the  
13 agency for which the appropriations in this Act are provided, and that in the  
14 event of an extension of the Regular Session, the delay in the effective date  
15 of this Act beyond July 1, 2001 could work irreparable harm upon the proper  
16 administration and provision of essential governmental programs. Therefore, an  
17 emergency is hereby declared to exist and this Act being necessary for the  
18 immediate preservation of the public peace, health and safety shall be in full  
19 force and effect from and after July 1, 2001.

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