

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 84th General Assembly  
3 Regular Session, 2003  
4

*As Engrossed: H4/8/03 H4/9/03*

# A Bill

HOUSE BILL 1560

5 By: Joint Budget Committee  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL  
10 SERVICES AND OPERATING EXPENSES FOR THE HENDERSON  
11 STATE UNIVERSITY FOR THE BIENNIAL PERIOD ENDING  
12 JUNE 30, 2005; AND FOR OTHER PURPOSES.  
13  
14

### Subtitle

15 AN ACT FOR THE HENDERSON STATE  
16 UNIVERSITY APPROPRIATION FOR THE  
17 2003-2005 BIENNIUM.  
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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23 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
24 the Henderson State University for the 2003-2005 biennium, the following  
25 maximum number of regular employees whose salaries shall be governed by the  
26 provisions of the Uniform Classification and Compensation Act (Arkansas Code  
27 §§21-5-201 et seq.), or its successor, and all laws amendatory thereto.  
28 Provided, however, that any position to which a specific maximum annual  
29 salary is set out herein in dollars, shall be exempt from the provisions of  
30 said Uniform Classification and Compensation Act. All persons occupying  
31 positions authorized herein are hereby governed by the provisions of the  
32 Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-101),  
33 or its successor.  
34

35 Maximum Annual  
36 Maximum Salary Rate



1	Item	No. of	Fiscal Years	
2	No. Title	Employees	2003-2004	2004-2005
3	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
4	<u>ADMINISTRATIVE POSITIONS</u>			
5	(1) President, Henderson State Univ.	1	\$137,775	\$140,554
6	(2) Vice-Pres. for Academic Affairs	1	\$109,250	\$111,630
7	(3) Vice-Pres. for Finance & Admin.	1	\$105,372	\$107,697
8	(4) Exec. Assistant to the President	1	\$102,129	\$104,409
9	(5) Vice-Pres. for Inst. Advancement	1	\$102,129	\$104,409
10	(6) Vice-Pres. for Student Services	1	\$102,129	\$104,409
11	(7) Dean - Ellis College	1	\$98,696	\$100,928
12	(8) Associate Vice-Pres. for Acad Affairs	1	\$94,987	\$97,167
13	(9) Dean of School	3	\$94,035	\$96,201
14	(10) Associate Dean	3	\$89,362	\$91,460
15	(11) Dir. of Computer/Comms. Svcs.	1	\$87,062	\$89,116
16	(12) Director of University Relations	1	\$86,305	\$88,345
17	(13) Director of Counseling	1	\$83,474	\$85,460
18	(14) Director of Retention	1	\$82,256	\$84,219
19	(15) Registrar/Admissions Officer	1	\$82,256	\$84,219
20	(16) General Counsel	1	\$78,154	\$80,039
21	(17) Director of Development	1	\$77,696	\$79,572
22	(18) Director of Physical Plant	1	\$76,847	\$78,707
23	(19) Asst to the President for Diversity	1	\$76,449	\$78,302
24	(20) Project/Program Administrator	6		
25	Project/Program Director		\$73,021	\$74,808
26	Project/Program Manager		\$66,039	\$67,694
27	Project/Program Specialist		\$56,780	\$58,259
28	(21) Director of Planning and Research	1	\$71,282	\$73,036
29	(22) Controller	1	\$68,805	\$70,512
30	(23) Counselors	3	\$68,500	\$70,202
31	(24) Dir of Grants & Sponsored Programs	1	\$68,377	\$70,076
32	(25) Director of Public Relations	1	\$67,798	\$69,486
33	(26) Director of Student Aid	1	\$67,798	\$69,486
34	(27) Director of International Programs	1	\$67,797	\$69,485
35	(28) Business Manager	1	\$66,868	\$68,538
36	(29) Associate Director of Comp/Comm Svcs	1	\$66,868	\$68,538

1	(30)	Director of Economic Development	1	\$65,383	\$67,025
2	(31)	Dean of Student Services	1	\$64,312	\$65,934
3	(32)	Director of Administrative Services	1	\$62,339	\$63,923
4	(33)	Assoc. Dean of Student Services	4	\$60,767	\$62,322
5	(34)	Academic Computer Svcs. Coord.	1	\$57,110	\$58,595
6	(35)	Admin. Computer Svcs. Coord.	1	\$57,110	\$58,595
7	(36)	Director of Instructional Technology	1	\$57,110	\$58,595
8	(37)	Assistant Dean of Student Services	5	\$55,387	\$56,839
9	(38)	Major Gift Devel. Officer	1	\$54,894	\$56,337
10	(39)	Director of Disability Services	1	\$52,682	\$54,083
11	(40)	Director of Testing	1	\$49,305	\$50,636
12	(41)	Director of Alumni	1	\$48,075	\$49,373
13	(42)	Director of Publ./Creative Services	1	\$48,075	\$49,373
14	(43)	Institutional Assistant	5	\$47,940	\$49,234
15	(44)	Aircraft Maintenance Coordinator	1	\$47,324	\$48,602
16		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
17		<u>CLASSIFIED POSITIONS</u>			
18	(45)	DP Network Manager III -Inst	1		GRADE 24
19	(46)	Assistant Controller	1		GRADE 23
20	(47)	HSU Director of Public Safety	1		GRADE 23
21	(48)	Career Plng & Placement Coordinator	1		GRADE 22
22	(49)	DP Network Manager II -Inst	1		GRADE 22
23	(50)	Accounting Supervisor II	1		GRADE 21
24	(51)	Development Specialist	1		GRADE 21
25	(52)	HE Public Safety Commander I	1		GRADE 21
26	(53)	HSU Asst Director Physical Plant	3		GRADE 21
27	(54)	HSU Director Personnel	1		GRADE 21
28	(55)	HSU Purchasing Agent	1		GRADE 21
29	(56)	Assistant Director Financial Aid	1		GRADE 20
30	(57)	Computer Support Specialist II	1		GRADE 20
31	(58)	DP Network Technician II -Inst	1		GRADE 20
32	(59)	Internal Auditor	1		GRADE 20
33	(60)	Program Coordinator	1		GRADE 20
34	(61)	Career Planning & Plac Advisor	1		GRADE 19
35	(62)	Applications Programmer II -Inst	2		GRADE 19
36	(63)	Budget Specialist	1		GRADE 19

1	(64)	Buyer	1	GRADE 19
2	(65)	HSU Director Housekeeping	1	GRADE 19
3	(66)	Student Accounts Officer -HSU	1	GRADE 19
4	(67)	Accountant	4	GRADE 18
5	(68)	Assistant Registrar	1	GRADE 18
6	(69)	Computer Support Specialist I -Inst	1	GRADE 18
7	(70)	Counselor I	2	GRADE 18
8	(71)	DP Network Technician I -Inst	1	GRADE 18
9	(72)	Financial Aid Officer II	2	GRADE 18
10	(73)	HE Public Safety Officer II	6	GRADE 18
11	(74)	Payroll Services Specialist	2	GRADE 18
12	(75)	Plant Maintenance Supervisor	1	GRADE 18
13	(76)	Pub & Student Recruitment Spec II	4	GRADE 18
14	(77)	Administrative Assistant II	5	GRADE 17
15	(78)	Instrumentation Technician II	1	GRADE 17
16	(79)	Inventory Control Manager	1	GRADE 17
17	(80)	Landscape Supervisor II	2	GRADE 17
18	(81)	Library Supervisor I	1	GRADE 17
19	(82)	Publicity and Information Specialist	1	GRADE 17
20	(83)	Skilled Trades Worker	14	GRADE 17
21	(84)	Computer Technician II -Inst	4	GRADE 16
22	(85)	Information Specialist	1	GRADE 16
23	(86)	Pub & Student Recruitment Spec I	2	GRADE 16
24	(87)	Accounting Technician II	6	GRADE 15
25	(88)	Administrative Assistant I	4	GRADE 15
26	(89)	Assistant Purchasing Agent	1	GRADE 15
27	(90)	Computer Lab Technician II -Inst	3	GRADE 15
28	(91)	Payroll Officer	2	GRADE 15
29	(92)	Administrative Secretary	18	GRADE 14
30	(93)	Library Academic Technician III	5	GRADE 14
31	(94)	Personnel Assistant I -Inst	1	GRADE 14
32	(95)	Boiler Operator	3	GRADE 13
33	(96)	Head Cashier	1	GRADE 13
34	(97)	Secretary II	20	GRADE 13
35	(98)	Work Study Coordinator	1	GRADE 13
36	(99)	Accounting Technician I	3	GRADE 12

1	(100)	Cashier II	1	GRADE 12		
2	(101)	Document Examiner II	4	GRADE 12		
3	(102)	Library Academic Technician II	6	GRADE 12		
4	(103)	Registrar's Assistant	3	GRADE 12		
5	(104)	Audiovisual Lab Assistant	1	GRADE 11		
6	(105)	Custodial Service Shift Supv	2	GRADE 11		
7	(106)	Secretary I	15	GRADE 11		
8	(107)	Clerical Assistant	1	GRADE 10		
9	(108)	Library Academic Technician I	2	GRADE 10		
10	(109)	Cashier I	1	GRADE 9		
11	(110)	Bed and Breakfast Desk Clerk	1	GRADE 9		
12	(111)	Bldg/Equip Maint Repairman II	1	GRADE 8		
13	(112)	Custodial Supervisor II	3	GRADE 8		
14	(113)	Maintenance Worker Supervisor	2	GRADE 7		
15	(114)	Custodial Supervisor I	1	GRADE 6		
16	(115)	Maintenance Worker II	7	GRADE 5		
17	(116)	Custodial Worker II	20	GRADE 4		
18	(117)	Maintenance Worker I	6	GRADE 4		
19	(118)	Custodial Worker I	10	GRADE 3		
20	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>					
21	<u>ACADEMIC POSITIONS</u>					
22	(119)	Department Chairperson	4	\$86,401	\$88,443	
23	(120)	Dir. Library & Learning Resources	1	\$73,024	\$74,811	
24	(121)	Director of Bands	1	\$72,622	\$74,402	
25	(122)	Library Faculty	7			
26		Librarian (Assoc. Prof.)		\$69,862	\$71,589	
27		Librarian (Asst. Prof.)		\$58,940	\$60,460	
28		Librarian (Instructor)		\$51,626	\$53,007	
29	(123)	Asst. Dir. of Learning Resources	1	\$69,862	\$71,589	
30	(124)	Chief Flight Instructor	1	\$57,003	\$58,486	
31	<u>NINE MONTH EDUCATIONAL AND GENERAL</u>					
32	<u>ACADEMIC POSITIONS</u>					
33	(125)	Faculty	178			
34		Distinguished Professor		\$87,166	\$89,222	
35		Professor		\$80,668	\$82,601	
36		Assoc. Professor		\$71,110	\$72,861	

1	Asst. Professor		\$65,378	\$67,020
2	Instructor		\$53,911	\$55,335
3	(126) Part-Time Faculty	85	\$21,354	\$21,931
4	(127) Graduate Assistant	60	\$13,840	\$14,410
5	<u>TWELVE MONTH AUXILIARY ENTERPRISES</u>			
6	<u>NON-CLASSIFIED POSITIONS</u>			
7	(128) Director of Athletics	1	\$86,242	\$88,281
8	(129) Coach	5	\$78,672	\$80,567
9	(130) Asst. Director of Athletics	1	\$65,871	\$67,523
10	(131) Assistant Coach	8	\$61,535	\$63,104
11	(132) Director of Operations & Hospitality	1	\$56,496	\$57,969
12	(133) Intern Coach	2	\$36,887	\$37,883
13	<u>TWELVE MONTH AUXILIARY ENTERPRISES</u>			
14	<u>CLASSIFIED POSITIONS</u>			
15	(134) HSU Director Housing	1	GRADE 21	
16	(135) HSU Director Student Union	1	GRADE 20	
17	(136) Student Health Services Nurse II	2	GRADE 20	
18	(137) Sports Information Specialist	1	GRADE 17	
19	(138) Resident Program Coordinator	3	GRADE 16	
20	(139) Administrative Assistant I	1	GRADE 15	
21	(140) Administrative Office Supervisor	1	GRADE 15	
22	(141) Campus Postmaster	1	GRADE 15	
23	(142) Resident Hall Manager II	1	GRADE 14	
24	(143) Secretary II	3	GRADE 13	
25	(144) Student Union Section Manager	1	GRADE 13	
26	(145) Purchasing Assistant	1	GRADE 11	
27	(146) Secretary I	5	GRADE 11	
28	(147) Clerical Assistant	1	GRADE 10	
29	(148) Cashier I	1	GRADE 9	
30	(149) Mail Officer	2	GRADE 9	
31	(150) Office Clerk	2	GRADE 7	
32	(151) Custodial Supervisor I	1	GRADE 6	
33	(152) Custodial Worker II	9	GRADE 4	
34	(153) Custodial Worker I	<u>12</u>	GRADE 3	
35	MAX. NO. OF EMPLOYEES	708		
36				

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Henderson State University for the 2003-2005 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: nine hundred fifty (950) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated, to the Henderson State University, to be payable from the Henderson State University Fund, for personal services and operating expenses of the Henderson State University for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 13,400,000	\$ 13,400,000
(02) EXTRA HELP	50,000	50,000
(03) PERSONAL SERV MATCHING	1,642,285	1,642,285
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	1,134,618	1,134,618
(B) CONF. & TRAVEL	0	0
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	470,745	470,745
(E) DATA PROC.	0	0
(05) FUNDED DEPRECIATION	118,238	118,238
(06) HIGHER EDUCATION UNDERGRADUATE RESEARCH PROGRAM	<u>150,000</u>	<u>150,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 16,965,886</u>	<u>\$ 16,965,886</u>

SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to the Henderson State University, to be payable from cash funds as defined by Arkansas Code 19-4-801 of the Henderson State University, for personal services and operating expenses of the Henderson State University for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 48,000,000	\$ 52,800,000
(02) EXTRA HELP	2,550,000	2,805,000
(03) OVERTIME	375,000	412,500
(04) PERSONAL SERV MATCHING	11,550,000	12,705,000
(05) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	21,900,000	24,090,000
(B) CONF. & TRAVEL	1,275,000	1,402,500
(C) PROF. FEES	2,175,000	2,392,500
(D) CAP. OUTLAY	6,300,000	6,930,000
(E) DATA PROC.	1,050,000	1,155,000
(06) CAPITAL IMPROVEMENTS	10,950,000	12,045,000
(07) DEBT SERVICE	7,500,000	8,250,000
(08) FUND TRANS/REFUND/INVESTMENTS	26,250,000	28,875,000
(09) CONTINGENCY	<u>31,500,000</u>	<u>34,650,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 171,375,000</u>	<u>\$ 188,512,500</u>

SECTION 5. APPROPRIATION - CONTINGENCY. There is hereby appropriated, to the Henderson State University, to be payable from the Henderson State University Fund, for personal services and operating expenses which may be transferred and added to any appropriation line item payable from the Henderson State University Fund by the Henderson State University for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) CONTINGENCY	<u>\$ 4,695,183</u>	<u>\$ 4,695,183</u>

SECTION 6. APPROPRIATIONS - STATE OPERATIONS - SOUTHWEST ARKANSAS LEARNING CENTER. There is hereby appropriated, to the Henderson State University, to be payable from the Henderson State University Fund, the following:

(A) For costs of the SouthWest Arkansas Learning Center, the sum of .....\$400,000.



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2 SECTION 7. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
3 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FOOD  
4 SERVICE. If Henderson State University cancels the current contract for food  
5 service and chooses to operate the food service with University employees,  
6 the President, upon authorization of the Board of Trustees, is allowed to  
7 utilize the contingent positions contained in Section 1 of this Act, provided  
8 he or she has obtained approval from the Department of Higher Education and  
9 the Chief Fiscal Officer of the State, who has sought prior review by the  
10 Arkansas Legislative Council.

11 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
12 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

13  
14 SECTION 8. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
15 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SPECIAL  
16 ALLOWANCE. The Board of Trustees of Henderson State University may make  
17 special allowances available to any coach who coaches more than one sport in  
18 an amount not to exceed \$10,000 per year for any one coach during each year  
19 of the ~~2001-2003~~ 2003-2005 biennium. Further, if the special allowance funds  
20 authorized herein are utilized, Henderson State University shall report  
21 annually to the Legislative Joint Auditing Committee the exact disposition of  
22 those special allowance funds.

23 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
24 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

25  
26 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
27 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND  
28 BALANCES. The Board of Trustees in its official governing capacity charged  
29 with the management or control of the institution of higher learning and the  
30 President or Chancellor as the Chief Executive shall certify to the Chief  
31 Fiscal Officer of the State and the Legislative Council that as of December  
32 31 of each year that sufficient appropriations and funds are available, or  
33 will become available, to meet all current and anticipated obligations during  
34 the fiscal year for the payment of the obligations when they become due.  
35 This certification, signed by the Chair of the Board of Trustees and the  
36 President or Chancellor will be forwarded by February 28 of each year or upon

1 release of the previous year's audit by Legislative Audit to the Chief Fiscal  
2 Officer of the State and the Legislative Council accompanied by the Board  
3 approved published annual financial statement for the preceding fiscal year.

4 The provisions of this section shall be in effect only from July 1, 2003  
5 through June 30, 2005.

6  
7 SECTION 10. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
8 by this act shall be limited to the appropriation for such agency and funds  
9 made available by law for the support of such appropriations; and the  
10 restrictions of the State Purchasing Law, the General Accounting and  
11 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
12 Procedures and Restrictions Act, the Higher Education Expenditures  
13 Restrictions Act, or their successors, and other fiscal control laws of this  
14 State, where applicable, and regulations promulgated by the Department of  
15 Finance and Administration, as authorized by law, shall be strictly complied  
16 with in disbursement of said funds.

17  
18 SECTION 11. LEGISLATIVE INTENT. It is the intent of the General Assembly  
19 that any funds disbursed under the authority of the appropriations contained  
20 in this act shall be in compliance with the stated reasons for which this act  
21 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
22 and Legislative Recommendations contained in the budget manuals prepared by  
23 the Department of Finance and Administration, letters, or summarized oral  
24 testimony in the official minutes of the Arkansas Legislative Council or  
25 Joint Budget Committee which relate to its passage and adoption.

26  
27 SECTION 12. EMERGENCY CLAUSE. It is found and determined by the General  
28 Assembly, that the Constitution of the State of Arkansas prohibits the  
29 appropriation of funds for more than a two (2) year period; that the  
30 effectiveness of this Act on July 1, 2003 is essential to the operation of  
31 the agency for which the appropriations in this Act are provided, and that in  
32 the event of an extension of the Regular Session, the delay in the effective  
33 date of this Act beyond July 1, 2003 could work irreparable harm upon the  
34 proper administration and provision of essential governmental programs.  
35 Therefore, an emergency is hereby declared to exist and this Act being  
36 necessary for the immediate preservation of the public peace, health and

1 safety shall be in full force and effect from and after July 1, 2003.

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*/s/ Joint Budget Committee*