

1 State of Arkansas  
2 85th General Assembly  
3 Regular Session, 2005

HR 1001

4  
5 By: Representative Stovall  
6  
7

8 **HOUSE RESOLUTION**

9 TO ADOPT THE RULES OF THE HOUSE OF  
10 REPRESENTATIVES OF THE EIGHTY-FIFTH GENERAL  
11 ASSEMBLY.  
12

13 **Subtitle**

14 TO ADOPT THE RULES OF THE HOUSE OF  
15 REPRESENTATIVES OF THE EIGHTY-FIFTH  
16 GENERAL ASSEMBLY.  
17  
18

19 NOW THEREFORE,

20 BE IT RESOLVED BY THE HOUSE OF REPRESENTATIVES OF THE EIGHTY-FIFTH GENERAL  
21 ASSEMBLY OF THE STATE OF ARKANSAS:  
22

23 The following are hereby adopted as the Rules of the House of  
24 Representatives of the Eighty-Fifth General Assembly of the State of  
25 Arkansas.  
26

27 **MEMBERS**

28 1. Every representative shall be present within the House during the  
29 session of the House, unless excused or necessarily prevented.

30 2. For the purpose of seating in the House Chamber for an upcoming  
31 regular session of the General Assembly, the Speaker of the House shall, on  
32 the first Friday following the November General Election, declare all House  
33 Chamber seats vacant and representatives and representatives-elect must  
34 select in the order of their seniority any seat not occupied after  
35 notification by the Chief Clerk of available seats. Absence or failure to  
36 select a seat at the assigned selection time will automatically allow the



1 Speaker to assign the member to his or her same seat if it is available or  
 2 the member or member-elect to a seat selected by the Speaker. Immediately  
 3 following the selection of a seat by a member or member-elect or assignment  
 4 of a seat by the Speaker, the member or member-elect's signature or Speaker's  
 5 signature is required. Following all seat selections or assignments, member  
 6 or member-elect's signatures or the Speaker's signature shall represent final  
 7 movement. The Chief Clerk shall furnish voting machine and desk keys.

8 3. When it is necessary for seniority of in-coming members to be  
 9 determined by lot, the Speaker of the House and the Speaker-designate of the  
 10 House shall conduct a drawing by lots upon receiving certification from the  
 11 Secretary of State of the election of membership to each General Assembly.  
 12 Incoming members with previous legislative tenure shall be placed highest in  
 13 seniority among the in-coming members based upon previous terms of service.  
 14 Where an equivalence of terms of service exists, seniority for those with  
 15 equal terms shall be asserted by drawing lots to determine their numerical  
 16 standing.

17 4. A majority of all representatives elected to the House shall be  
 18 necessary to transact business. When less than a quorum of House members  
 19 shall assemble, those present shall be authorized to send for the absent  
 20 representatives or adjourn. Penalties may be decided by a majority of the  
 21 representatives present. *(Art. 5, Sec. 11)*

22 5. Each representative is expected to vote on each question put before  
 23 the House unless he/she has an immediate personal interest.

24 6. Any representative shall have the right to explain his/her vote on  
 25 any bill or other question before the House, in writing. Such explanation  
 26 shall not be entered upon the Journal, but shall be filed with the Chief  
 27 Clerk.

28 7. Every bill or resolution in the possession of the House or of any  
 29 committee thereof shall be made available to any member for his/her  
 30 examination.

31 8. No member at any time shall take from the House any bill or other  
 32 paper belonging to the House, without consent of the Speaker, subject to the  
 33 will of the House.

34 9. It shall be the duty of each representative to know, practice and  
 35 preserve Parliamentary Law.

36

## THE SPEAKER

## 10. Selection.

10.(a) As used in this rule, the term "Speaker-designate" shall mean the member of the House of Representatives selected by the House of Representatives of each General Assembly held preceding the convening of the next-following regular session of the General Assembly, in the following manner:

10.(a)(1) A caucus of the entire House of Representatives shall be held on the second Monday in January of 2006 and the second Monday in January of each even numbered year thereafter at which time the members of the House shall select by secret ballot a member of the House to be known as the Speaker-designate. Each candidate for Speaker-designate shall be allowed fifteen (15) minutes to address the House before the ballot is taken. The Speaker shall announce the name and number of votes received by the candidate who received at least a majority of the votes of the membership of the House. Each candidate shall be entitled to verify the number of votes he or she received.

10.(a)(2) The candidate receiving a majority vote of the membership of the House of Representatives shall be declared the winner of such election for Speaker-designate of the House of Representatives of the next-following General Assembly.

10.(a)(3) If no candidate receives a majority vote of the membership of the House of Representatives, the names of the two (2) candidates receiving the highest number of votes cast shall be placed on a run-off ballot and distributed among the membership of the House of Representatives in the same manner provided above.

10.(a)(4) If it is determined that the Speaker-designate will not serve as a member of the House of Representatives of the next-following General Assembly due to death, resignation, failure to be a candidate for reelection in the party primary election, or failure to be reelected as a party candidate in the Primary Election, a vacancy in the position of Speaker-designate shall exist and be filled at the caucus of the entire House of Representatives-elect held on the Friday of the week designated for the biennial Institute of Legislative Procedure (House Legislative Orientation), and the Speaker of the House of Representatives shall be elected upon convening of the next regular session.

1           10.(a)(5) It is the intent of this subsection that the Speaker-  
 2 designate be the Speaker of the House of Representatives of the next-  
 3 following General Assembly, subject to selection by the membership of the  
 4 House upon convening of the regular session.

5           10.(a)(6) Petitions seeking pledge signatures of members of the House  
 6 of Representatives for a particular candidate seeking selection as Speaker-  
 7 designate shall not be circulated among the members of the House of  
 8 Representatives.

9           10.(b) At the beginning of each session the members of the House of  
 10 Representatives shall choose from its own membership a presiding officer  
 11 designated as the Speaker of the House of Representatives.

12           11. Duties. The duties of the Speaker of the House shall be to:

13           11.(a) Take the chair each day at the hour fixed on the preceding day  
 14 at adjournment. After the opening prayer and pledge of allegiance, he/she  
 15 shall immediately call the members to order, and on the appearance of a  
 16 quorum, cause the Journal of the preceding day to be read;

17           11.(b) Have control of the area set aside for use by the House and, in  
 18 case of disturbance therein, shall have the authority to have the areas  
 19 cleared. He/she or his/her designee shall supervise and control the  
 20 temporary employees while the legislature is in session and the permanent  
 21 employees during the biennium (*A.C.A. 10-2-125 -- Employees of the House of*  
 22 *Representatives*);

23           11.(c) Preserve order and decorum;

24           11.(d) Sign all acts, proceedings and orders of the House. All writs,  
 25 warrants and subpoenas issued by the House shall be signed and attested by  
 26 him/her and the Clerk (*J.R. 10; A.C.A. 21-10-101 thru 21-10-108*);

27           11.(e) Decide, with assistance of the Parliamentarian, all points of  
 28 order, subject to appeal by any representative;

29           11.(f) Appoint and confirm all representatives to committees and to  
 30 appoint and confirm committee chairpersons in accordance with the House Rules  
 31 and Statutes;

32           11.(g) Assign all bills to their appropriate committee;

33           11.(h) The Speaker shall not be required to vote, but may do so at  
 34 his/her discretion;

35           11.(i) State the question to the House before each vote is taken;

36           11.(j) Appoint, at the beginning of each session, a member of the

1 House to serve as Speaker Pro Tempore. The Speaker Pro Tempore shall serve  
 2 during the absences of the Speaker and shall perform the Speaker's duties.  
 3 The Speaker Pro Tempore shall not serve more than ten (10) consecutive  
 4 legislative days without the consent of the House, or beyond adjournment.  
 5 The Speaker of the House may appoint Assistant Speakers Pro Tempore, one (1)  
 6 from each House Caucus District;

7 11.(k) Supervise and direct the preparation of the daily House  
 8 calendar (*J.R. 12*);

9 11.(l) Administer the Oath of Office to the Chief Clerk and the  
 10 Parliamentarian at the beginning of each legislative session;

11 11.(m) Vacate the Speaker's office by January 1 of the calendar year  
 12 that a new General Assembly is to convene (odd-numbered years) so as to allow  
 13 the Speaker-designate the privilege of the use of the office in preparation  
 14 for the forthcoming General Assembly;

15 11.(n) Vacate the Speaker's premises by October 1 in the even-numbered  
 16 years; and

17 11.(o) Keep a permanent register of the seniority of the members of  
 18 the House of Representatives.

19 11.(p) When either body shall request a conference, and appoint a  
 20 committee for that purpose, the other body shall also appoint a committee of  
 21 equal number to confer, and such conference shall be held at any time and  
 22 place agreed on by the chairpersons.

23  
 24 **COORDINATOR OF HOUSE LEGISLATIVE SERVICES**

25 12. The Coordinator of House Legislative Services shall be appointed  
 26 by the Speaker of the House with the approval of the House Management  
 27 Committee. (*Art. 5, Sec.11*)

28 13. The duties of the Coordinator of House Legislative Services shall  
 29 be to:

30 13.(a) Coordinate and supervise the activities of all temporary and  
 31 permanent House employees, i.e., Chief Clerk, Chief Fiscal Officer, Executive  
 32 Secretary, Assistant Executive Secretary, House Information Officer, and  
 33 House Properties Manager;

34 13.(b) Keep or cause to be kept all fiscal accounts and records;

35 13.(c) Approve, by co-signing with the Speaker of the House,  
 36 disbursements of all House funds;



1 unauthorized persons thirty (30) minutes prior to the convening of the House;  
 2 and

3 15.(i) Be responsible for the distribution of all literature within  
 4 the House Chamber and other House premises. One copy of such literature  
 5 which is distributed in the House Chamber and House premises must bear the  
 6 signature of a representative authorizing distribution and the signed copy  
 7 must be filed with the Chief Clerk.

8 15.(j) The Secretary of the Senate and the Clerk of the House are  
 9 authorized, subject to approval by the appropriate designated committee, to  
 10 correct obvious errors occurring in documents originating in the House and  
 11 the Senate respectively, provided that each such correction is noted on the  
 12 bill jacket and is documented by a "correction note" at the end of the  
 13 official daily Journal for the date on which the correction was made.  
 14 (*J.R. 23*)

15  
 16 **PARLIAMENTARIAN**

17 16. The duties of the Parliamentarian shall be to (*Art. 5, Sec. 11*):

18 16.(a) Convene the first session of the House at the time prescribed  
 19 by law. The Parliamentarian shall call the members to order, call the roll,  
 20 preserve order and decorum, and decide all questions of order subject to  
 21 appeal by any representative pending the election of the Speaker. The  
 22 Parliamentarian of the previous House shall serve as the official  
 23 Parliamentarian until the appointment of a new Parliamentarian. In the  
 24 absence of a Parliamentarian of the previous House, the Speaker of the House  
 25 shall designate a temporary Parliamentarian to convene the first session of  
 26 the House;

27 16.(b) Assist the Speaker in deciding all points of order;

28 16.(c) Advise the Speaker on the proprieties of motions and the  
 29 numbers of votes necessary for passage;

30 16.(d) Assist the Speaker in the supervision of the preparation of the  
 31 daily House calendar;

32 16.(e) Assist the Speaker in the selection of a Chaplain for the day;

33 16.(f) Assist the Speaker in the assignment of bills to their  
 34 appropriate committee;

35 16.(g) Sit as an ex-officio non-voting member of the House Rules  
 36 Committee, and serve as secretary and advisor to the House Committee on the

- 1 Journal; Engrossed and Enrolled Bills;
- 2 16.(h) Prepare and distribute the House Rules and amendments thereto,
- 3 under the supervision of the Speaker and the House Rules Committee; and
- 4 16.(i) Have an adequate knowledge of Parliamentary Law and the Rules
- 5 of the Arkansas House of Representatives.

6

7 **PARLIAMENTARY PRACTICE**

8 17. When a question is under debate, motions shall have precedence in

9 the following order:

10 17.(a) To fix the time to which the House will adjourn (non-debatable)

11 (majority of a quorum);

12 17.(a)(1) (A majority of a quorum is a majority of those voting when

13 at least a majority of the members are present and voting;)

14 17.(b) To adjourn (non-debatable) (majority of a quorum);

15 17.(c) To take a recess (non-debatable) (majority of a quorum);

16 17.(d) Postpone temporarily; lay on the table (non-debatable)

17 (majority of a quorum) To take from the table (non-debatable) (majority of a

18 quorum);

19 17.(e) Immediate consideration (non-debatable) (2/3 of a quorum);

20 17.(f) Previous question (non-debatable) (5 seconds) (majority of a

21 quorum);

22 17.(g) Limit or extend debate (non-debatable) (2/3 of a quorum);

23 17.(h) To expunge (debatable) (2/3 of membership) (67);

24 17.(i) Postpone to a day certain (debatable) (majority of a quorum);

25 17.(j) Committee of the Whole, go into (non-debatable) (majority of a

26 quorum);

27 17.(k) Refer (debatable) (majority of a quorum);

28 17.(l) Strike the enacting clause (debatable) (2/3 of a quorum);

29 17.(m) Amend (debatable) (majority of a quorum);

30 17.(n) Substitute motion (debatable) (majority of a quorum);

31 17.(o) Postpone indefinitely (debatable) (majority of membership);

32 17.(p) Take out of proper order (non-debatable) (2/3 of a quorum);

33 17.(q) Special order of business (debatable) (2/3 of a quorum); and

34 17.(r) To suspend the rules (non-debatable) (2/3 of a quorum).

35 18. A motion to adjourn shall always be in order except when the

36 previous question has been ordered.



1           19. The motion to recess, when the Floor can be obtained for that  
2 purpose, must specify the time which shall elapse and the time for  
3 reconvening. It may be amended to alter specific time.

4           20. Previous question:

5           20.(a) When any debatable question is before the House, any member may  
6 move the previous question. It shall be seconded by five (5) members whether  
7 the question shall be stated. When the previous question shall have been  
8 adopted, the proponents shall be allowed fifteen (15) minutes in which to  
9 debate it, and the opponents of the main question shall be allowed fifteen  
10 (15) minutes, after which time a vote upon the main question shall be taken.

11           20.(b) Pending a vote on the main question, one (1) motion to refer is  
12 permitted. A motion to refer under this rule applies to House resolutions as  
13 well as to House bills, to Senate bills and to Senate amendments to a House  
14 bill, and to a motion to amend the Journal. The motion to refer under this  
15 rule is non-debatable and may not be laid upon the table.

16           21. A motion to postpone to a day certain may not specify the hour; a  
17 special order is necessary to specify the hour; the motion may be amended and  
18 it is debatable within narrow limits only, confined to the merit of the  
19 motion itself.

20           22. The simple motion to refer is debatable within its narrow limits,  
21 but the merits of the proposition to which it is proposed to refer may not be  
22 brought into the debate. The motion to refer with instructions is debatable  
23 (majority vote of a quorum). When a question is raised about the proper  
24 referral of a bill to committee, if the Speaker admits error in the referral  
25 of the bill to a committee, the bill may be re-referred by a majority vote of  
26 a quorum; however, if the Speaker does not admit error in the referral of the  
27 bill to committee, the bill may only be re-referred by a two-thirds (2/3)  
28 vote of a quorum. When a bill is re-referred to a committee, any previous  
29 committee recommendation is automatically stripped from the bill.

30           22.(a) When a motion is under consideration, only two (2) substitutes  
31 to that motion shall be in order. Only a motion of a higher precedence upon  
32 recognition may be substituted for the motion under consideration. A  
33 substitute to the third degree shall not be in order.

34           23. The motion to postpone indefinitely opens to debate all the merits  
35 of the proposition to which it is applied. It may not be applied to the  
36 motion to refer, or to suspend the rules, or to motions relating to the order

1 of business.

2 23.(a) The motion for indefinite postponement and possible  
 3 consideration by a joint interim committee shall be as follows: "Mr. Speaker,  
 4 I move that consideration of \_\_\_\_\_ be postponed indefinitely and that  
 5 consideration be given by the joint interim committee on \_\_\_\_\_ for a study  
 6 of \_\_\_\_\_." (majority of membership).

7 24. The motion to limit or extend debate must specify time  
 8 limitations. A substitute motion specifying a lesser time may be accepted.

9 25. Reconsideration:

10 25.(a) When a proposition has been made and carried or lost, it shall  
 11 be in order for any member of the majority on the same or succeeding  
 12 legislative day to move for the reconsideration thereof, or give notice of  
 13 his/her intentions to do so and such motion shall take precedence over other  
 14 questions except consideration of a conference report or a motion to adjourn:  
 15 Provided, the motion or proposition shall only be considered during the  
 16 period reserved for regular bills. The notice shall not be withdrawn after  
 17 the said succeeding legislative day without the consent of the House, and  
 18 thereafter any member may call it up for consideration: Provided, the notice  
 19 to reconsider must be disposed of within three (3) legislative days following  
 20 the day the vote was taken; provided, that such notice to reconsider cannot  
 21 be given within three (3) days of the scheduled adjournment of a regular  
 22 session or during a special session, during which times the motion to  
 23 reconsider must be disposed of immediately.

24 25.(b) The provisions of the rule that the motion may be made "by any  
 25 member of the majority" is construed, in case of a tie, to mean the member of  
 26 the prevailing side, and the same construction applies in the case of a two-  
 27 thirds (2/3) vote. Where the yeas and nays have not been ordered recorded in  
 28 the Journal, any member, irrespective of whether he/she voted with the  
 29 majority or not, may make the motion to reconsider or give notice thereof;  
 30 but a member who was absent or who was paired in favor of the majority  
 31 contention and did not vote may not make a motion.

32 25.(c) A bill in the possession of the House is not considered passed  
 33 or an amendment agreed to if a motion to reconsider is pending; the effect of  
 34 the motion being to suspend the original proposition. A notice or motion to  
 35 reconsider shall not be allowed unless the bill is in the House. A bill  
 36 shall not leave the House once notice of reconsideration is given. When the

1 motion to reconsider is decided in the affirmative, the question immediately  
 2 recurs on the motion reconsidered. However, prior to consideration of the  
 3 question at hand, the Speaker shall have the title, expressing the main  
 4 contents of the proposition being reconsidered, read to the House. When the  
 5 motion to reconsider is defeated, a second motion to reconsider may not be  
 6 made unless the nature of the proposition has been changed by amendments.

7 25.(d) The motion to reconsider is agreed to by a majority of a  
 8 quorum, even though the vote reconsidered requires a majority or more of the  
 9 membership.

10 25.(e) A notice to reconsider is not debatable. A motion to  
 11 reconsider is debatable when the item to which it applies is debatable.

12 25.(f) No bill, petition, memorial, or resolution referred to a  
 13 committee or reported therefrom for recommitment shall be brought back into  
 14 the House on a motion to reconsider.

15 25.(g) The "Clincher" motion is two (2) motions in one (1); it is a  
 16 motion to reconsider and to lay on the table. Having prevailed, the  
 17 proposition shall not be again considered except by expunging the record.  
 18 The "Clincher" motion is adopted by a majority of the membership.

19 25.(h) No "Clincher" motion shall be entertained on a bill passed  
 20 during the morning hour or which has been represented to be non-controversial  
 21 regardless of when passed. Prior to the 60th day of a session, no bill  
 22 passed during the morning hour, or a bill appearing on the non-controversial  
 23 bill calendar which has passed, shall be transmitted to the Senate until the  
 24 expiration of the morning hour of the day next following its passage in which  
 25 the House is in session.

26 26. No dilatory motion shall be entertained by the Speaker.

27 27. Two-thirds (2/3) of a quorum may suspend the rules, other than  
 28 rules that require a two-thirds (2/3) vote of the membership.

29 *(J.R. 14 - Suspending Joint Rules)*

30 28. No standing rule or order shall be revised without one (1) day's  
 31 notice being given thereof.

32 29. In every case not provided for in the House rules, the Speaker,  
 33 the Parliamentarian, and the members shall be guided by Mason's Manual of  
 34 Legislative Procedure. Each member of the Rules Committee may be furnished a  
 35 copy of the current edition and of each new or revised edition of Mason's  
 36 Manual of Legislative Procedure and additional copies may be available to

1 other members from the Parliamentarian, upon approval of the Rules Committee.

2  
3 **DAILY ORDER OF BUSINESS**

4 30. The House shall convene at 1:30 p.m., unless otherwise ordered by  
5 the House membership.

6 31. The daily order of business shall be:

7 (a) Prayer

8 (b) Pledge of Allegiance

9 (c) Roll Call

10 (d) Leaves of absence

11 (e) Reading and approval of the previous day's Journal

12 (f) Petitions and memorials

13 (g) Reports from select committees

14 (h) Reports from standing committees

15 (i) Motions, resolutions and notices

16 (j) Unfinished business

17 (k) Executive communications

18 (l) Introduction, reading and advancement of bills and resolutions

19 31.(m)1. Senate communications and amendments to House bills

20 2. Introduction, reading and advancement of bills and joint  
21 resolutions

22 3. Bills and resolutions from the Senate on first reading

23 4. Bills and resolutions from the Senate on second reading

24 5. Senate bills and joint resolutions on third reading

25 31.(n) Announcement of committee meetings, and

26 31.(o) Adjournment.

27 32. Introduction and reading of bills and resolutions may be ordered  
28 by the Speaker of the House at his/her discretion.

29 33. Items "(a)" through "(j)" shall take no more than one (1) hour of  
30 House time each day unless extended by a majority vote of the House members  
31 present. These items may not be extended on those designated Senate days  
32 beyond the one (1) hour limit. (*J.R. 12 – Senate days*)

33 34. Unfinished business items, except items "(a)" through "(j)", take  
34 up where the House left the day before when it adjourned. Items "(a)"  
35 through "(j)" begin new each day.

36 35. Privileged matters may interrupt the order of business. These

1 privileged matters are:

2 35.(a) Appropriation bills and revenue bills, sponsored by the  
 3 committees on Budget, Revenue and Taxation and the Committee on Rules  
 4 (*J.R. 15*);

5 35.(b) Conference reports;

6 35.(c) Special orders reported by the Committee on Rules for  
 7 consideration by the House;

8 35.(d) Consideration of amendments between the House and Senate after  
 9 disagreement;

10 35.(e) Question of privilege;

11 35.(f) Privileged resolutions reported under the right to report any  
 12 time; and

13 35.(g) Bills returned with the objections of the Governor.  
 14

15 **BILLS**

16 36. Any representative may introduce bills, petitions, resolutions and  
 17 memorials by filing them with the Clerk of the House. (*A.C.A. 10-2-112 --*  
 18 *Pre-session filing*)

19 36.(a) Each measure must have an original and twelve (12) copies and  
 20 ten (10) captions of the title either typewritten or photocopies.  
 21 (*J.R. 18 [B]*)

22 36.(b) The Clerk shall take the original and perforate or stamp it as  
 23 the original.

24 36.(c) No action shall be taken on any bill, resolution, or amendment  
 25 that is not physically in the House. However, the motion to recall a bill or  
 26 resolution may be made regardless of the location of the bill or resolution.

27 36.(d) No alterations or erasures or otherwise defacement of the bill  
 28 or amendments shall be permitted.

29 36.(e) All amendments shall be entered on a separate sheet of paper  
 30 noting the page number, the line or lines to be changed and the words to be  
 31 deleted or inserted.

32 36.(f) All bills, resolutions, amendments, petitions and memorials  
 33 must be signed by the author.

34 36.(g) The improper introduction of a bill, resolution, amendment,  
 35 petition or memorial involves a question of privilege. Such measures  
 36 improperly introduced shall be returned to the representative who introduced

1 them.

2 36.(h) The style of the laws of the State of Arkansas shall be: "Be it  
3 enacted by the General Assembly of the State of Arkansas." (*Art. 5, Sec. 19*)

4 36.(i) The General Assembly of Arkansas shall not pass any local or  
5 special act. This amendment shall not prohibit the repeal of local or  
6 special acts. (*Amendment 14*)

7 36.(j) No bill shall be passed by either house containing more than  
8 one subject, which shall be expressed in the title. (*J.R. 4*)

9 36.(k) In making appropriations for any biennial period, the General  
10 Assembly shall first pass the General Appropriation Bill provided for in  
11 Section 30 of Article 5 of the Constitution, and no other appropriation bill  
12 may be enacted before that shall have been done. (*As added to Article 5, Sec.*  
13 *40 by Amendment No. 19*)

14 36.(l) No money shall be drawn from the treasury except in pursuance  
15 of specific appropriation made by law, the purpose of which shall be  
16 distinctly stated in the bill, and the maximum amount which may be drawn  
17 shall be specified in dollars and cents; and no appropriation shall be for a  
18 longer period than two (2) years. (*Art. 5, Sec. 29*)

19 The general appropriation bill shall embrace nothing but appropriations  
20 for the ordinary expense of the executive, legislative and judicial  
21 departments of the State; all other appropriations shall be made by separate  
22 bills, each embracing but one (1) subject. (*Art.5, Sec. 30*)

23 No state tax shall be allowed, or appropriation of money made, except  
24 to raise means for the payment of the just debts of the State, for defraying  
25 the necessary expenses of government, to sustain common schools, to repel  
26 invasion and suppress insurrection, except by a majority of two-thirds (2/3)  
27 of both houses of the General Assembly. (*Art. 5, Sec. 31*)

28 None of the rates for property, excise, privilege or personal taxes,  
29 now levied shall be increased by the General Assembly except after the  
30 approval of the qualified electors voting thereon at an election, or in case  
31 of emergency, by the votes of three-fourths (3/4) of the members elected to  
32 each House of the General Assembly. (*Art. 5, Sec. 38 added by Amend. 19,*  
33 *Sec. 2*)

34 Excepting monies raised or collected for educational purposes, highway  
35 purposes, to pay Confederate pensions and the just debts of the State, the  
36 General Assembly is hereby prohibited from appropriating or expending more

1 than the sum of Two and One-Half Million Dollars for all purposes, for any  
2 biennial period; provided the limit herein fixed may be exceeded by the votes  
3 of three-fourths (3/4) of the members elected to each House of the General  
4 Assembly. (*Art. 5, Sec. 39 added by Amend. 19, Sec. 3*)

5 36.(m) No appropriation bill shall be filed for introduction in either  
6 the House of Representatives or the Senate later than the fiftieth (50th) day  
7 of a regular session except upon consent of two-thirds (2/3) of the members  
8 elected to each house; and, no other bill shall be filed for introduction in  
9 either the House of Representatives or the Senate later than the fifty-fifth  
10 (55th) day of a regular session, except upon consent of two-thirds (2/3) of  
11 the members elected to each house. When the filing deadline for any bills or  
12 resolutions ends on Saturday or Sunday, the deadline is hereby extended until  
13 the close of business the following Monday. (*J.R. 16*)

14 36.(n) The Joint Committee on Constitutional Amendments shall consist  
15 of the members of the Senate Committee on State Agencies and Governmental  
16 Affairs and the members of the House Committee on State Agencies and  
17 Governmental Affairs. No proposed constitutional amendment can be  
18 recommended to either House of the General Assembly except upon the  
19 affirmative vote of a majority of the members of the Senate Committee on  
20 State Agencies and Governmental Affairs and an affirmative vote of a majority  
21 of the members of the House Committee on State Agencies and Governmental  
22 Affairs. No resolution proposing a constitutional amendment shall be filed  
23 in either the House of Representatives or the Senate after the thirty-first  
24 (31st) day of each regular session of the General Assembly. All resolutions  
25 proposing constitutional amendments shall be referred to the Joint Committee  
26 on State Agencies and Governmental Affairs. Other resolutions proposing  
27 constitutional amendments shall not be reported to or considered by either  
28 House of the General Assembly until the original recommendations of the Joint  
29 Committee on State Agencies and Governmental Affairs are disposed of.  
30 (*J.R. 21*)

31 36.(o)(a) Any proposed legislation affecting any publicly supported  
32 retirement system or pension plan to be considered by the General Assembly at  
33 a regular biennial session shall be introduced in the General Assembly during  
34 the first fifteen (15) calendar days of a regular biennial session.  
35 (*A.C.A. 10-2-115*)

36 36.(o)(b) No such bill shall be introduced after the fifteenth day of

1 a regular biennial session unless its introduction is first approved by a  
 2 three-fourths (3/4) vote of the full membership of each House of the General  
 3 Assembly. (A.C.A. 10-2-115)

4 36.(o)(c) A bill affecting any publicly supported retirement system or  
 5 systems shall not be introduced or considered at any special session of the  
 6 General Assembly unless the introduction and consideration of the bill is  
 7 first approved by a three-fourths (3/4) vote of the full membership of each  
 8 House of the General Assembly. (A.C.A. 10-2-115)

9 36.(p) Definition. -- As used in this subchapter, unless the context  
 10 otherwise requires, "fiscal impact statement" means a realistic statement of  
 11 the estimated financial cost of implementing or complying with the proposed  
 12 law, regulation, rule, policy, order, or administrative law upon  
 13 municipalities or counties to which the proposed law, regulation, rule,  
 14 policy, order or administrative law applies. (A.C.A. 19-1-301)

15 Before adoption of regulation, etc. -- No regulation, rule, policy,  
 16 order, or administrative law which would have a fiscal impact on any  
 17 municipality or county in this state shall be valid unless 30 days prior to  
 18 its adoption by a board, commission, agency, department, office or other  
 19 authority of the government of the State of Arkansas, except the General  
 20 Assembly, the Courts and the Governor, such board, commission, agency,  
 21 department, officer or other authority shall file a fiscal impact statement  
 22 with the Secretary of State. Any municipality or county which will be  
 23 affected by the proposed regulations, rule, policy, order or administrative  
 24 law upon request shall immediately be furnished with a copy of the fiscal  
 25 impact statement by the board, commission, agency, department, officer or  
 26 other authority. (A.C.A. 19-1-302)

27 Bills imposing new or additional costs on municipality or county.

28 36.(p) 1. When any House or Senate bill requiring an expenditure of  
 29 public funds or otherwise imposing a new or increased cost obligation on any  
 30 municipality or county is pending before any committee of the House of  
 31 Representatives, any member of the committee may request that a fiscal impact  
 32 statement for such bill be placed on the desk of each member of the committee  
 33 before the bill is called up for final action in the committee. If such  
 34 request is made, the chairperson of the committee shall refer the bill to the  
 35 appropriate state agency or to the legislative staff for the preparation of a  
 36 fiscal impact statement, to be returned to the committee in writing not later



1 than five (5) days from the date of the request. (A.C.A. 19-1-303)

2 36.(p) 2. Any time before such bill is read for the third time in the  
3 House of Representatives, any member of the House may request that a fiscal  
4 impact statement for the bill be prepared and placed on the desk of each  
5 member. When a member of the House of Representatives so requests a fiscal  
6 impact statement on any bill, the Speaker shall furnish the member a fiscal  
7 impact statement signature form which shows the number of the bill for which  
8 the statement is requested and the date and time the request was made. If  
9 the member returns the form containing the signature of the requesting member  
10 and the signatures of at least nine (9) other House members within thirty  
11 (30) minutes of the time shown on the form, the fiscal impact statement shall  
12 be prepared and placed on the desk of each member of the House before the  
13 bill is read the third time. (A.C.A. 19-1-303)

14 36.(p) 3. If a bill is called up for final passage in the House of  
15 Representatives and a fiscal impact statement has not been provided for the  
16 bill, any member of the house in which the bill is being considered may move  
17 that a final vote on the passage of the bill be delayed until a fiscal impact  
18 statement is prepared and made available on the desk of each member of the  
19 House at least one (1) full day prior to the bill being called up for final  
20 passage. If such motion is made and is adopted by a majority vote of the  
21 membership of the House, the Speaker of the House shall cause the bill to be  
22 referred to the appropriate state agency or to the designated legislative  
23 staff for the preparation of a fiscal impact statement, which shall be filed  
24 with the House within five (5) days of the date of the request.  
25 (A.C.A. 19-1-303)

26 36.(p) 4. Failure of the sponsor of a bill to provide the fiscal  
27 impact statement required in this rule shall not prohibit the consideration  
28 of it in the committee to which referred or on the Floor of the house in  
29 which the bill is called up for final passage, if no objection to it is made  
30 at the time such action is taken. (A.C.A. 19-1-303)

31 36.(p) 5. Nothing in this rule shall prohibit a committee to which a  
32 bill is referred or the house in which the bill is being considered from  
33 suspending the requirement of the filing of a fiscal impact statement on any  
34 such bill in the same manner as provided for the suspension of the rules in  
35 the house in which the bill is being considered. (A.C.A. 19-1-303)

36 36.(p) 6. Copies of the fiscal impact statements prepared in

1 compliance with the provisions of this rule shall be made available, upon  
2 request for them, to representatives of municipal or county governments. A  
3 fiscal impact statement filed or prepared in compliance with this rule is  
4 declared to be a public record within the meaning of the Freedom of  
5 Information Act of 1967, § 25-19-101 et seq. (A.C.A. 19-1-303)

6 36.(p) 7. For the purposes of this rule, the term "fiscal impact  
7 statement" means a realistic statement of the estimated financial cost to  
8 municipalities or counties of implementing or complying with a proposed law  
9 and regulations promulgated under it. (A.C.A. 19-1-303)

10 37.(a) The first reading of a bill shall be for information and unless  
11 otherwise ordered by the House, it shall be placed on the second reading  
12 calendar. (Every bill shall be read at length on three different days in  
13 each house, unless the rules be suspended by two-thirds (2/3) of the House,  
14 when the same may be read a second or third time on the same day; (Art.5,  
15 Sec. 22)

16 37.(b) No bill shall be read and considered either a first, second or  
17 third time which does not contain a bill number, at least one author, a title  
18 expressing the main contents of the bill, a subtitle, an enacting clause and  
19 at least one section which shall be expressed in the title and the subtitle.  
20 The Speaker shall not entertain a motion to suspend this rule.

21 38. Second reading

22 38.(a) A bill shall be read a second time and the Speaker shall assign  
23 the bill to its appropriate committee.

24 38.(b) A bill or resolution may not be divided for assignment to  
25 committee although it may contain certain matters properly within the  
26 jurisdiction of several committees.

27 38.(c) Before consideration by a committee, any representative may  
28 attach an amendment to the bill which shall be referred to the committee with  
29 the bill, without debate. It is the author's responsibility to have the  
30 amendment properly numbered by the Bill Clerk, not the committee staff. An  
31 amendment must be properly filed by the author and properly numbered by the  
32 Bill Clerk prior to being voted on by the House.

33 38.(d) In order to amend a bill, it shall be necessary to adopt a  
34 motion to place the bill back on second reading for the purpose of submitting  
35 an amendment.

36 38.(e) When a bill has a committee recommendation, it is the author's

1 responsibility to place the bill on the calendar for consideration.

2 39. A bill shall not be called for a third reading and final passage  
 3 until a photocopied or printed copy of same shall have been placed on every  
 4 representative's desk for twenty-four (24) hours, and no bill or resolution  
 5 may be brought up for a third reading and final passage on the Floor of the  
 6 House until it has been on the calendar of the House for at least one (1)  
 7 day.

8 40. A calendar of bills and resolutions to be considered in the order  
 9 of business during any legislative day shall be printed and placed on the  
 10 members' desks prior to the adjournment of the preceding legislative day.

11 41. A bill ordered to be engrossed or enrolled shall be typed or  
 12 photocopied.

13 42. A bill having been rejected may not be brought up again during the  
 14 same legislative session unless it be an appropriation bill. Appropriation  
 15 bills may be considered a total of two times during any calendar day.  
 16 Following a second consideration during the same calendar day, a motion to  
 17 reconsider or a motion to expunge must be adopted before an appropriation  
 18 bill may be considered.

19 43. When a bill has been passed and transmitted to the Senate, it may  
 20 be recalled from the Senate by the same vote that was necessary to pass the  
 21 bill.

22 44. A committee may receive a bill, resolution, amendment, petition  
 23 and memorial only through the House, and the House may receive same only  
 24 through a member. *(Art.5, Sec. 34 -- No new bill shall be introduced into*  
 25 *either house during the last three days of the session.)*

26 45. Amendments to bills and resolutions:

27 45.(a) When a bill or resolution is under consideration, amendments  
 28 shall be in order. Upon adoption, amendments shall become a part of the bill  
 29 or resolution. Amendments to amendments may not be offered. All amendments  
 30 offered before the House or one of its committees must be typewritten on an  
 31 approved amendment form and signed by the sponsor. All amendments shall be  
 32 attached to the original bill, numbered by the Bill Clerk, and shall be  
 33 placed upon the members' desks before being acted upon by the House.

34 45.(b) When a House bill has been amended in the Senate, upon return  
 35 of said bill to the House, the Speaker shall re-refer the bill, together with  
 36 the Senate amendment(s), to the committee to which the bill was originally

1 referred, for review. Concurrence in the Senate amendment shall not be  
2 considered by the House until the committee report is received by the House.  
3 When a House bill is amended and passed by the Senate and is returned to the  
4 House, the bill shall be reprinted with the Senate amendments included  
5 therein and specifically identified and shall be placed on each member's desk  
6 before final action is taken on the bill by the House. When the Senate  
7 amendment is before the House, the same number of votes will be required to  
8 concur in the Senate amendment as was required in the original passage of the  
9 bill in the House.

10 45.(c) Fifty-one (51) votes shall be required to adopt a House  
11 amendment to a House or Senate bill. When a House bill has been amended in  
12 the House, it shall not be acted upon until it has been engrossed and such  
13 engrossed bill has been printed and placed on each member's desk.

14 45.(d) Every amendment proposed must be germane to the subject of the  
15 proposition to be amended.

16 45.(e) All appropriation bills and other bills which are required to  
17 be submitted to the Budget Committee, or to another designated committee of  
18 the House and Senate, which are amended on the Floor of either House of the  
19 General Assembly by an amendment which was not recommended favorably by the  
20 Budget Committee, or by any other committee of the House and Senate to which  
21 referred, shall be re-referred to such committee of the House and Senate for  
22 consideration and recommendation before said bill may be considered for final  
23 passage or concurrence by the House of Representatives.

24 45.(f) Members' own bills may be amended with their own amendments  
25 beginning at a specific time set aside by the House.

26 45.(g) Members' own amendments to their own bills must be signed only  
27 by the sponsor of the bill whose name is listed first in the list of  
28 sponsors.

29 45.(h) Members' own amendments to their own bills must be presented to  
30 the House Bill Clerk only by the sponsor of the bill whose name is listed  
31 first in the list of sponsors.

32 45.(i) After acceptance, the House Bill Clerk shall furnish the  
33 sponsor with a stamped and numbered copy of the members' signed amendment.

34 45.(j) The sponsor shall present a stamped, numbered and signed copy  
35 of a proposed amendment to the Calendar Clerk in order to have the bill and  
36 amendment placed on the "Members' Own Bill/Own Amendment Calendar".

1           45.(k) A bill to be amended by a member with his/her own amendment  
 2 shall only be placed on the "Members' Own Bill/Own Amendment Calendar" by the  
 3 sponsor whose name is listed first on the bill.

4           45.(l) An objection by any member, written or oral, to the Speaker of  
 5 the House or his/her designee, shall cause a member's own amendment to  
 6 his/her own bill to not be considered and to be removed from the "Members'  
 7 Own Bill/Own Amendment Calendar" and automatically placed on the same day's  
 8 regular amendment calendar for consideration.

9           45.(m) A member's own bill amended with a member's own amendment shall  
 10 be transmitted directly to Engrossing after having been amended.

11           45.(n) No bills having been amended shall be considered by any  
 12 committee or the full House until such bills have been engrossed, proofed and  
 13 reported "correctly engrossed". The Speaker or presiding officer shall not  
 14 accept a motion to suspend this rule.

15           45.(o) Members' own bills to be amended with their own amendments  
 16 shall be placed on the "Members' Own Bill/Own Amendment Calendar" no later  
 17 than 4:30 p.m. the day preceding the day they are to be considered.

18           45.(p) When a bill has a committee recommendation and is subsequently  
 19 amended to change the title and/or the list of sponsors, such amendment shall  
 20 not cause the bill to be re-referred to committee.

21           45.(q) Members' own bills may be withdrawn at a specific time set  
 22 aside by the House by placing them on the "Withdrawal Calendar" no later than  
 23 4:30 p.m., the day preceding the day they are to be withdrawn. Bills for  
 24 withdrawal may be placed on the "Withdrawal Calendar" only by the member  
 25 whose name is listed first as author of the bill. The member requesting  
 26 withdrawal may recommend the bill to be studied by the same committee to  
 27 which the bill was assigned at the time of request for withdrawal.

28           45.(r) Budget bills sponsored by members but recommended to be amended  
 29 to delete the sponsor and substitute the Joint Budget Committee as sponsor  
 30 may be amended during the period set aside to amend "Members Own Bills with  
 31 their Own Amendments".

32           45.(s) The Rules governing members amending their own bills with their  
 33 own amendments shall be in effect for Budget bills so far as they are  
 34 applicable.

35           45.(t) Budget bills to be amended deleting the sponsor and  
 36 substituting the Joint Budget Committee shall be placed on the Joint Budget

1 Calendar by the Joint Budget Calendar Clerk.

2 45.(u) The House Chairman of the Joint Budget Committee shall sign all  
3 amendments deleting the sponsor and substituting the Joint Budget Committee  
4 as sponsor.

5  
6 **RESOLUTIONS**

7 46. Resolutions shall follow the same procedure as bills.

8 47. A House resolution shall be directed at some matter for the sole  
9 action of the House and may be introduced in extraordinary sessions, lack of  
10 germaneness notwithstanding. Fifty-one (51) votes shall be required to adopt  
11 a House resolution.

12 48. Joint resolutions are for incidental, unusual, or informal  
13 objectives of legislation (i.e., as extending the thanks of the State to  
14 individuals; invitations to celebrities to visit the State), or to submit  
15 proposed amendments to the United States Constitution, ratifying United  
16 States Constitutional amendments and proposing amendments to the Arkansas  
17 Constitution.

18 49. Concurrent resolutions shall be a means of expressing fact,  
19 principles, opinions, purposes, and all other matters requiring concurrence  
20 of both houses except the subject matter provided for in the joint  
21 resolution. A concurrent resolution is binding on neither house until agreed  
22 to by both.

23 50. Resolutions of Inquiry:

24 50.(a) All resolutions of inquiry addressed to the heads of executive  
25 departments shall be reported to the House within one (1) week after  
26 presentation.

27 50.(b) A House resolution authorizing a committee to request  
28 information is treated as a resolution of inquiry.

29 50.(c) A resolution of inquiry from a committee shall have a  
30 privileged status to report.

31  
32 **STANDING, SELECT, AND SPECIAL COMMITTEES**

33 *(Interim Committees) (A.C.A. 10-3-201 thru 10-3-220)*

34 51. The committees of the House of Representatives shall consist of  
35 ten (10) standing committees, seven (7) select committees, and three (3)  
36 special committees. The standing committees shall be five (5) Class "A"

1 committees and five (5) Class "B" committees. The seven (7) select  
 2 committees shall be five (5) joint select committees and two (2) House select  
 3 committees. The three (3) special committees shall be two (2) joint  
 4 committees and one (1) House committee. The House standing, joint select,  
 5 select and special committees are as follows:

6 51.(a) **HOUSE STANDING COMMITTEES**

7 **Class "A" Committees**

- 8 Education
- 9 Judiciary
- 10 Public Health, Welfare and Labor
- 11 Public Transportation
- 12 Revenue and Taxation

13 **Class "B" Committees**

- 14 Aging, Children and Youth, Legislative and Military Affairs
- 15 Agriculture, Forestry and Economic Development
- 16 City, County and Local Affairs
- 17 Insurance and Commerce
- 18 State Agencies and Governmental Affairs

19 51.(b) **JOINT SELECT COMMITTEES**

20 (1) Joint Budget -- (to consist of twenty four (24) members of the  
 21 House and twenty four (24) members of the Senate, and the immediate past co-  
 22 chairs of the Legislative Council and ex-officio members in accordance with  
 23 A.C.A. 10-3-502.). (A.C.A. 10-3-501 thru 10-3-509) The House members of the  
 24 Joint Budget Committee shall be known as the House Budget Committee.

25 (2) Joint Committee on Energy -- (to consist of fifteen (15) members  
 26 of the House, fifteen (15) House alternates, and ten (10) members of the  
 27 Senate). (A.C.A. 10-3-801 thru 10-3-822)

28 (3) Joint Committee on Public Retirement and Social Security Programs  
 29 -- (to consist of ten (10) members of the House, ten (10) House alternates,  
 30 and ten (10) members of the Senate). (A.C.A. 10-3-701 thru 10-3-703)

31 (4) Joint Performance Review Committee -- (to consist of twenty (20)  
 32 members of the House and ten (10) members of the Senate). (A.C.A. 10-3-901  
 33 thru 10-3-903)

34 (5) Joint Committee on Advanced Communications and Information  
 35 Technology -- (to consist of ten (10) members of the House, ten (10) House  
 36 alternates, and seven (7) members of the Senate). (A.C.A. 10-3-1701 thru

1 10-3-1707)

2 51.(c) **HOUSE SELECT COMMITTEES**

3 House Rules Committee shall consist of no more than fifteen (15)  
4 members.

5 House Management Committee shall consist of the Speaker and no more  
6 than six (6) additional members.

7 51.(d) **SPECIAL COMMITTEES**

8 (1) Joint Interim Committee on Legislative Facilities -- (to consist  
9 of fourteen (14) members of the General Assembly, as follows:

10 51.(d)(1)(a) The chairperson of the House Budget Committee;

11 51.(d)(1)(b) Two (2) members of the House of Representatives appointed  
12 by the Speaker;

13 51.(d)(1)(c) The chairperson of the House Management Committee and two  
14 (2) additional members of the House Management Committee to be designated by  
15 its chairperson;

16 51.(d)(1)(d) The Speaker of the House of Representatives; and

17 51.(d)(1)(e) Seven (7) members of the Senate to be named by the Senate  
18 Committee on Committees. (A.C.A. 10-3-1101 thru 10-3-1111)

19 51.(2) House Committee on the Journal; Engrossed and Enrolled Bills  
20 shall consist of not more than five (5) members. The House Committee on the  
21 Journal; Engrossed and Enrolled Bills shall not be considered a standing or  
22 select committee. The committee shall consist of the Speaker of the House of  
23 Representatives who shall be chairperson, the chairperson of the House Rules  
24 Committee who shall be the vice chairperson, the chairperson of the House  
25 Management Committee, and two (2) members of the House appointed by the  
26 Speaker of the House; and, the House Parliamentarian shall serve as secretary  
27 and advisor to the committee.

28 51.(3) Joint Committee on Legislative Printing Requirements and  
29 Specifications -- (to consist of the chairperson and vice chairperson of the  
30 House Management Committee, the chairperson and vice chairperson of the  
31 Senate Efficiency Committee, the Speaker of the House of Representatives and  
32 the President Pro Tempore of the Senate). (A.C.A. 10-3-601 thru 10-3-605)

33 52.(a) **STANDING COMMITTEES**

34 52.(a)(1) Members of the standing committees shall be selected by  
35 House District Caucuses of members-elect on the Friday following the November  
36 General Election with each caucus selecting five (5) members for each "A"



1 standing committee and five (5) members for each "B" standing committee. The  
2 members-elect of the Second District Caucus shall select up to three (3)  
3 members for each standing committee from within the Pulaski County membership  
4 and the remaining members for each standing committee from without the  
5 Pulaski County membership; this provision may be waived by majority vote of  
6 the members-elect from without Pulaski County. Standing committee membership  
7 shall be confirmed at the same time that representatives are administered the  
8 oath of office.

9 52.(a)(2) Each member of the House who is serving a first or second  
10 term in the House shall be entitled to serve as a non-voting member of one of  
11 the ten (10) joint interim committees designated as "A" and "B" committees.  
12 The non-voting members of each of the ten (10) joint interim committees shall  
13 be selected by the four (4) House caucuses at a time designated by the  
14 Speaker sometime before the adjournment of each regular session. Each caucus  
15 shall select not to exceed three (3) first or second term members to serve as  
16 non-voting members of each of the ten (10) joint interim committees  
17 designated as "A" and "B" committees. The non-voting members shall be  
18 entitled to attend meetings of the committees, to serve on subcommittees of  
19 the committee, to participate in the deliberations of the committee or  
20 subcommittee, and to receive per diem and mileage for attending meetings of  
21 the committee or subcommittee, but shall not have a vote in the committee or  
22 a subcommittee.

23 52.(a)(3) Members of the House of Representatives who are committee  
24 chairpersons who have been assigned an office shall vacate the committee  
25 chairperson's office by December 1 following the General Election in the  
26 even-numbered years if the House member is not to be a member of the House  
27 during the forthcoming General Assembly or if the member, for whatever  
28 reason, will no longer be chairperson of the committee during the forthcoming  
29 General Assembly.

30 52.(a)(4) Each standing committee shall consist of twenty (20)  
31 members. Each member of the House shall serve on two (2) standing  
32 committees, one (1) of which shall be a Class "A" committee and one (1) of  
33 which shall be a Class "B" committee. From within each standing committee  
34 there shall be created three (3) permanent subcommittees consisting of eight  
35 (8) members. Each member of the House shall serve on two (2) permanent  
36 subcommittees, one (1) from a Class "A" standing committee and one (1) from a

1 Class "B" standing committee. The Speaker and the chairperson of each  
2 standing committee shall jointly appoint from the membership of the standing  
3 committee six (6) persons for each permanent subcommittee available, provided  
4 further the chairperson and vice chairperson of each standing committee shall  
5 be ex-officio, voting members of each permanent subcommittee created from  
6 within their standing committee. The permanent subcommittees of the standing  
7 committees may meet after having first obtained prior approval of the  
8 standing committee chairperson.

9 52.(a)(5) A signed report from the chairperson of a caucus district  
10 will represent final movement to a standing committee. A signed report from  
11 the chairperson of a standing committee will represent final movement to a  
12 permanent subcommittee. There shall be no transfers from one standing  
13 committee to another or from one permanent subcommittee to another during the  
14 biennium following initial biennial appointment and or confirmation. After  
15 selection of standing committee members and permanent subcommittee members, a  
16 vacancy occurring on a standing committee or permanent subcommittee during  
17 the biennium because of the death, resignation, impeachment, etc., of a  
18 member, shall be temporarily filled by the Speaker of the House assigning the  
19 newly elected member, for the remainder of the biennium, to the "A" and "B"  
20 standing committees, and the permanent subcommittees previously held by their  
21 predecessor. At the end of the biennium, the temporary positions held on the  
22 "A" and "B" committees and the permanent subcommittees will be declared  
23 vacant and will be available for choosing in accordance with House rules.

24 52.(b) **SELECT COMMITTEES**

25 52.(b)(1) The Speaker shall appoint all members and all alternates on  
26 all House select committees and all Joint Select Committees except the Joint  
27 or House Budget Committee.

28 52.(b)(2) The House Budget Committee shall consist of six (6) members  
29 of the House of Representatives and two (2) alternates chosen from each  
30 caucus district on the first Friday following the November General Election  
31 before each regular biennial session. At the time the alternates are  
32 selected, one (1) shall be designated as first alternate and the other as  
33 second alternate. The selections shall be made by caucus of the House  
34 members-elect residing within each caucus district. Members-elect chosen for  
35 membership on the House Budget Committee shall select one (1) of their number  
36 to serve as chairperson-elect and one (1) to serve as vice chairperson-elect.

1 The term of office of the members shall be from January 1 of odd-numbered  
2 years through December 31 of the following even-numbered year. Vacancies in  
3 either a member or alternate member position shall be filled in the same  
4 manner as the initial member or alternate member position was filled. House  
5 Budget Committee membership shall be confirmed at the same time that  
6 representatives are administered the oath of office. Prior to confirmation,  
7 however, members-elect chosen to serve on the House Budget Committee shall  
8 conduct pre-session budget hearings, either standing alone or in conjunction  
9 with the Legislative Council.

10 52.(b)(3) No member of the House of Representatives shall serve on  
11 more than one (1) select committee. The Legislative Council, the Legislative  
12 Joint Auditing Committee, the House Budget Committee, the House Committee on  
13 the Journal; Engrossed and Enrolled Bills, and the House Management Committee  
14 are excluded therefrom.

15 52.(c)(1) The Speaker of the House shall appoint a chairperson and a  
16 vice chairperson of each standing committee and each select committee. The  
17 chairperson of each standing committee shall appoint from the membership of  
18 each permanent subcommittee, a chairperson and vice chairperson, provided  
19 however that the vice chairperson of the standing committee shall  
20 automatically be the chairperson of the permanent subcommittee of his/her  
21 choosing. No member of the House, with the exception of each House standing  
22 committee vice chairperson, shall be chairperson or vice chairperson of more  
23 than one (1) standing committee, select committee, or permanent subcommittee.

24 52.(c)(2) The rules or proceedings of the House of Representatives  
25 shall be observed in all select committees, standing committees, and  
26 subcommittees of the House so far as they may be applicable.

27 52.(c)(3) The House Committee on the Journal; Engrossed and Enrolled  
28 Bills shall serve as the supervisory committee over the preparation of the  
29 Journal and engrossing and enrolling of bills.

30 52.(c)(4) After the membership of a standing committee or a permanent  
31 subcommittee is established, no member shall be removed from any standing  
32 committee or any permanent subcommittee during the biennium for which he/she  
33 was selected.

34 53. Committee Operations.

35 53.(a) Each committee of the House shall be provided a secretary who  
36 shall maintain a current record of all bills, resolutions, petitions,

1 memorials, or other matters filed in committee. A record of committee  
 2 actions (committee reports, committee adopted amendments, etc.) shall be  
 3 filed with the Chief Clerk of the House as the first priority upon  
 4 adjournment of the committee. The secretary shall post, on a bulletin board  
 5 and/or electronically, a current list of all measures pending before the  
 6 committee.

7 53.(b) All committees shall consider the bills and resolutions,  
 8 petitions, and memorials referred to them and make one of the following  
 9 reports in writing to the House:

10 53.(b)(1) That a bill, resolution, petition or memorial “do pass”;

11 53.(b)(2) That a bill, resolution, petition or memorial “do not pass”,  
 12 in which event the measure shall not be considered;

13 53.(b)(3) That a bill, resolution, petition or memorial “do pass as  
 14 amended”. No bill, resolution, petition or memorial shall be acted upon  
 15 without a “do pass” or a “do pass as amended” recommendation. No bills shall  
 16 be placed on the non-controversial calendar or deemed to be non-controversial  
 17 in any way unless a motion is adopted in the committee to which the bill was  
 18 referred. With a quorum present, the motion is considered adopted if there  
 19 are no negative votes.

20 53.(c) The appropriate subject matter standing committees of the House  
 21 and the Senate may meet as joint committees whenever agreed by said  
 22 committees, for the purposes of holding public hearings or considering any  
 23 proposed or pending legislation but upon conclusion of the joint meeting of  
 24 said committees, each standing committee of the House of Representatives and  
 25 the Senate shall take such action and report to their respective houses as  
 26 determined by said committees. Whenever the appropriate subject committees  
 27 of the House and Senate hold hearings or meetings, the chairperson of the  
 28 House committee and the chairperson of the Senate committee shall by  
 29 agreement determine which of them shall preside at the joint meeting.

30 54. The Speaker of the House shall keep a permanent register of the  
 31 seniority of the members of the House of Representatives. When it is  
 32 necessary for the seniority of in-coming members to be determined by lot, the  
 33 Speaker of the House and the Speaker-designate of the House shall conduct a  
 34 drawing by lots upon receiving certification from the Secretary of State of  
 35 the election of membership to each General Assembly. Such seniority drawings  
 36 shall be effective for the purposes of determining legislative license tag

1 numbers, Chamber seating, and State Capitol parking.

2 55. Seniority shall be based on the total consecutive uninterrupted  
3 terms served in the House of Representatives. In the event a member has been  
4 elected that has had previous non-continuous service, he/she shall rank ahead  
5 of members elected in the year his/her uninterrupted services began. In the  
6 event that two (2) or more members have equal terms of non-continuous  
7 service, their seniority shall be asserted by drawing lots to determine their  
8 numerical standing in rank ahead of members elected in the year his/her  
9 uninterrupted services begin.

10 56. Seniority ranking for new members elected for the first time to  
11 serve in the General Assembly shall be determined by lot.

12 57. The chairperson shall appoint the clerk or clerks or other  
13 employees of his/her committee, subject to committee approval, who shall be  
14 paid at the public's expense, the House having first provided therefor.

15 58. Meetings and Hearings:

16 58.(a) All committee and subcommittee meetings including but not  
17 limited to hearings at which public testimony is to be taken, (normally  
18 called "public hearings") shall be open to the public (*Art. 5, Sec. 13*) and  
19 shall be scheduled at least twenty-four (24) hours in advance; agendas of  
20 bills, resolutions, and other proposals to be considered at such meetings  
21 shall be posted in a designated place at least twenty-four (24) hours in  
22 advance; but in case of an emergency, a two-thirds (2/3) majority of the  
23 membership of the committee may bring bills up for consideration upon notice  
24 of not less than four (4) hours.

25 58.(b) Special meetings of a standing committee may be called by the  
26 chairperson of the committee or by a majority of the members of the committee  
27 for conducting any business of the committee; provided, a special meeting of  
28 the committee may not conflict with regularly scheduled meetings of any  
29 standing committee; provided further, special meetings shall be subject to  
30 the same procedures regarding the publishing of agendas and notices of  
31 meetings that apply to regular standing committee meetings. (*J.R. 22 – Joint*  
32 *Committees*)

33 58.(c) The Speaker of the House shall establish a regular schedule of  
34 committee meetings in order that each Class "A" committee shall meet at a  
35 scheduled time on the mornings of Tuesday and Thursday of each legislative  
36 week, and all Class "B" committees shall meet at a scheduled time on the

1 mornings of Wednesday and Friday of each legislative week.

2 58.(d) The Speaker of the House shall establish a schedule of House  
3 standing and select committee meetings so as to minimize conflicts.

4 59. All persons wishing to offer testimony to a committee hearing  
5 shall be given a reasonable opportunity to do so as determined by a majority  
6 of the committee. An oral or written statement shall not be a prerequisite  
7 to offer testimony before a committee.

8 60. All contested elections cases entertained by the House shall be  
9 referred to the Rules Committee which shall make its final recommendation not  
10 later than two (2) weeks from the first day of the session.

11 61. No committee shall sit while the House is in session except the  
12 Committee on Rules or a Conference Committee, which shall notify the House.

13 62. The following subject areas shall be within the jurisdiction of  
14 each of the respective House standing committees:

15 62.(1) Committee on Education – matters pertaining to public  
16 kindergarten, elementary, secondary, and adult education, vocational  
17 education, vocational-technical schools, vocational rehabilitation, higher  
18 education, private educational institutions, similar legislation, and  
19 resolutions germane to the subject matter of the committee;

20 62.(2) Committee on Judiciary – matters pertaining to state and local  
21 courts, court clerks and stenographers and other employees of the courts,  
22 civil and criminal procedures, probate matters, civil and criminal laws,  
23 similar matters, and resolutions germane to the subject matter of the  
24 committee;

25 62.(3) Committee on Public Health, Welfare and Labor – matters  
26 pertaining to public health, mental health, mental retardation, public  
27 welfare, human relations and resources, environmental affairs, water and air  
28 pollution, labor and labor relations, similar legislation, and resolutions  
29 germane to the subject matter of the committee;

30 62.(4) Committee on Public Transportation – matters pertaining to  
31 roads and highways, city streets, county roads, highway safety, airports and  
32 air transportation, common and contract carriers, mass transit, similar  
33 legislation, and resolutions germane to the subject matter of the committee;

34 62.(5) Committee on Revenue and Taxation – matters pertaining to the  
35 levy, increase, reduction, collection, enforcement and administration of  
36 taxes and other revenue-producing measures, and resolutions germane to the

1 subject matter of the committee;

2 62.(6) Committee on Aging, Children and Youth, Legislative and  
 3 Military Affairs – matters pertaining to the aged and problems of aging;  
 4 children and youth, military, veterans, legislative affairs, memorials, other  
 5 matters whenever the subject matter is not germane to the subject matter of  
 6 any other standing committee and resolutions germane to the subject matter of  
 7 the committee;

8 62.(7) Committee on Agriculture, Forestry and Economic Development –  
 9 matters pertaining to agriculture, livestock, forestry, industrial  
 10 development, natural resources, oil and gas, publicity and parks, levee and  
 11 drainage, rivers and harbors, similar legislation and resolutions germane to  
 12 the subject matter of the committee;

13 62.(8) Committee on City, County and Local Affairs – matters  
 14 pertaining to city and municipal affairs, county affairs, local improvement  
 15 districts, interlocal government cooperation, similar legislation and  
 16 resolutions germane to the subject matter of the committee;

17 62.(9) Committee on Insurance and Commerce – matters pertaining to  
 18 banks and banking, savings and loan associations, stock, bonds, and other  
 19 securities, securities dealers, insurance, public utilities, partnerships and  
 20 corporations, home mortgage financing and housing, similar legislation and  
 21 resolutions germane to the subject matter of the committee;

22 62.(10) Committee on State Agencies and Governmental Affairs – matters  
 23 pertaining to state government and state agencies, except where the subject  
 24 matter relates more appropriately to another committee, proposed amendments  
 25 to the Constitution of the State of Arkansas or the Federal government,  
 26 election laws and procedures, Federal and interstate relations, similar  
 27 legislation, and resolutions germane to the subject matter of the committee;

28 62.(10)(a) The following permanent subcommittees are hereby created  
 29 from within each standing committee:

30 62.(10)(a)(1) For the House standing committee on Aging, Children and  
 31 Youth, Legislative and Military Affairs, the following permanent  
 32 subcommittees are created:

- 33 (1) Aging
- 34 (2) Children and Youth
- 35 (3) Legislative, Military and Veterans Affairs

36 62.(10)(a)(2) For the House standing committee on Agriculture,

1 Forestry and Economic Development, the following permanent subcommittees are  
 2 created:

- 3 (1) Agriculture, Forestry and Natural Resources
- 4 (2) Small Business and Economic Development
- 5 (3) Parks and Tourism

6 62.(10)(a)(3) For House standing committee on City, County and Local  
 7 Affairs, the following permanent subcommittees are created:

- 8 (1) Planning
- 9 (2) Finance
- 10 (3) Local Government Personnel

11 62.(10)(a)(4) For the House standing committee on Education, the  
 12 following permanent subcommittees are created:

- 13 (1) Early Childhood
- 14 (2) Kindergarten Through Twelve, Vocational/Technical  
 15 Institutions
- 16 (3) Higher Education

17 62.(10)(a)(5) For the House standing committee on Insurance and  
 18 Commerce, the following permanent subcommittees are created:

- 19 (1) Financial Institutions
- 20 (2) Insurance
- 21 (3) Utilities

22 62.(10)(a)(6) For the House standing committee on Judiciary, the  
 23 following permanent subcommittees are created:

- 24 (1) Courts/Civil Law
- 25 (2) Corrections/Criminal Law
- 26 (3) Juvenile Justice/Child Support

27 62.(10)(a)(7) For the House standing committee on Public Health,  
 28 Welfare and Labor, the following permanent subcommittees are created:

- 29 (1) Human Services
- 30 (2) Health Services
- 31 (3) Labor and Environment

32 62.(10)(a)(8) For the House standing committee on Public  
 33 Transportation, the following permanent subcommittees are created:

- 34 (1) Motor Vehicle and Highways
- 35 (2) Rail and Mass Transit
- 36 (3) Waterways and Aeronautics



1           62.(10)(a)(9) For the House standing committee on Revenue and  
 2 Taxation, the following permanent subcommittees are created:

- 3                   (1) Sales, Use, Miscellaneous Taxes and Exemptions
- 4                   (2) Income Taxes—Personal and Corporate
- 5                   (3) Complaints and Remediation

6           62.(10)(a)(10) For the House standing committee on State Agencies and  
 7 Governmental Affairs, the following permanent subcommittees are created:

- 8                   (1) State Agencies and Reorganization
- 9                   (2) Constitutional Issues
- 10                  (3) Elections

11          63.(a) Committee on Rules:

12          63.(a)(1) All proposed action touching the rules, joint rules, and  
 13 order of business shall be referred to the Committee on Rules.

14          63.(a)(2) It shall always be in order to call up, for consideration, a  
 15 report from the Committee on Rules.

16          63.(a)(3) The Committee on Rules shall present to the House reports  
 17 concerning rules, joint rules, and order of business on the third day after  
 18 convening of the House. The permanent rules shall be adopted by a majority  
 19 of the members and thereafter they may be changed only by a vote of sixty-  
 20 seven (67) members.

21          63.(a)(4) The Speaker shall refer to the Committee on Rules, any  
 22 matters dealing with alcohol, cigarettes, tobacco, tobacco products, coin  
 23 operated amusement devices, vending machines, lobbying, code of ethics, pari-  
 24 mutuel betting and similar legislation.

25          63.(a)(5) Rules of the preceding General Assembly shall automatically  
 26 be adopted as temporary rules of the current assembly and may be amended or  
 27 suspended by a majority vote of the membership.

28          63.(b) House Budget Committee. All appropriation bills coming before  
 29 the House shall be assigned to and considered by the House Budget Committee.

30          64. No committee shall transact business without a quorum (a majority  
 31 of the committee membership present). All final action on bills, and on  
 32 proposed amendments to bills, shall be decided by a majority vote of the  
 33 committee. Provided, however, that the Speaker of the House shall not be  
 34 included for the purpose of determining what is a majority of a standing  
 35 committee, unless present at the time of the vote. A member of the committee  
 36 must be present at the time of the vote for his/her vote to be counted on any

1 matter considered by the committee (no pairs, no proxies).

2 64.(a) A bill, resolution or amendment in a House committee having  
3 been rejected twice may not be brought up again during the same legislative  
4 session.

5 65. Upon written request by the author of a bill directed to the  
6 chairperson of the committee, a bill shall be considered by the full  
7 committee within ten (10) days of the time of such request, but the  
8 committees may delay final action on a bill by a majority vote of the  
9 committee.

10 66. No bill shall be introduced with a committee as the author of said  
11 bill unless that committee has voted unanimously to sponsor the bill.

12 67. Committee Records and Reports:

13 67.(a) The chairperson of each committee of the House shall keep or  
14 cause to be kept a record in which there shall be entered:

15 67.(a) 1. The time and place of each hearing and each meeting of the  
16 committee.

17 67.(a) 2. The number and title of the bill with one of the following  
18 three recommendations: "do pass", "do pass as amended", or "do not pass". If  
19 a committee recommends a bill "do pass as amended" and any of the amendments  
20 recommended by the committee are not adopted on the Floor, the bill shall be  
21 re-referred to the same committee for further consideration and  
22 recommendation.

23 67.(a) 3. A summary of each bill's major provision which may be  
24 several paragraphs in length in case of major bills or simply the title of  
25 the bill in the case of minor bills.

26 67.(a) 4. The reason for the committee's action on the bill, including  
27 a brief minority report, if requested by any two (2) committee members.

28 67.(a) 5. A record of how every member voted on each bill when action  
29 is taken by the committee, including votes on a motion to postpone  
30 consideration on the bill and a recorded vote on any other motion, if  
31 requested by any two (2) committee members.

32 67.(a) 6. A list of all people testifying before a committee on each  
33 bill, the interest that they represent, and an indication of their position  
34 on the bill.

35 67.(b) Such records shall be approved by the chairperson before the  
36 expiration of a seven (7) day period, with the exception of those records

1 referred to in (a) 1. and 2., hereinabove which shall be filed immediately  
2 with the Clerk of the House.

3 67.(c) Other reports may be filed with the Clerk of the House.

4 68. Consent Calendar – In addition to the regular calendar of the  
5 House of Representatives, there shall be a consent calendar on which shall be  
6 placed bills that have been recommended “do pass” by committee, which are  
7 deemed by the committee or by the Speaker to be non-controversial, and may be  
8 used for other non-controversial matters such as resolutions and amendments  
9 to bills proposed by the author of the bill, if the Speaker deems such matter  
10 to be non-controversial. The Speaker of the House shall maintain the consent  
11 calendar. On Thursday of each week, and such other times as the Speaker may  
12 deem advisable, the House shall consider bills and other matters on the  
13 consent calendar. Provided, that a list of bills and other matters on the  
14 consent calendar which are to be considered on a particular day shall be  
15 circulated among the members of the House of Representatives the day prior to  
16 the date on which the consent calendar is to be considered. If as many as  
17 five (5) members object to a bill or other matter on the consent calendar  
18 being considered as non-controversial, the Speaker of the House shall remove  
19 the same from the consent calendar and shall place it on the regular calendar  
20 of the House business. No bill or resolution may be placed for consideration  
21 on any more than one (1) House calendar.

22 69. A vote of two-thirds (2/3) of the elected membership of the House  
23 of Representatives shall be necessary to remove a bill from a committee. A  
24 bill may be reported by a committee at any time as provided by the House  
25 Rules except for bills introduced after the fiftieth (50th) day of the  
26 Regular Session, or during a special session, which shall, upon written  
27 request by the author, be acted on at the next regular meeting of the  
28 committee, but committees may delay final action on a bill by a majority vote  
29 of the committee.

30 70.(a) Except as provided in subsection (b), no action may be taken in  
31 the House Committee on Public Health, Welfare, and Labor or on the Floor of  
32 the House of Representatives on any bill that provides for licensure of any  
33 profession, occupation or class of health care providers not currently  
34 licensed or expands the scope of practice of any profession, occupation, or  
35 class of health care providers unless the House Committee on Public Health,  
36 Welfare, and Labor has initiated a study of the feasibility of such

1 legislation at least thirty (30) days prior to convening the next legislative  
 2 session.

3 70.(b) A bill providing for the licensure of any profession,  
 4 occupation, or class of health care providers not currently licensed or  
 5 expanding the scope of any practice of any profession, occupation, or class  
 6 of health care providers may be acted upon without the initiation of a  
 7 feasibility study required in subsection (a) upon a two-thirds (2/3) vote of  
 8 the House Public Health, Welfare, and Labor Committee membership.

9

10 **COMMITTEE OF THE WHOLE**

11 71. All measures involving a tax or an appropriation of money, or  
 12 property, shall be first considered in a Committee of the Whole, amendments  
 13 can be offered in the Committee of the Whole.

14 72. The Speaker of the House, in setting the calendar of budgets or  
 15 appropriation bills to be considered in the House shall, from time to time,  
 16 confer with the chairperson of the House Budget Committee on the  
 17 appropriation bills pending and may designate specific days or times to be  
 18 set aside in the House to be devoted solely to consideration of appropriation  
 19 bills and other budget matters. At least by 3:00 p.m. on the previous day  
 20 before any appropriation bill may be considered in the Committee of the  
 21 Whole, the chairperson of the House Budget Committee shall cause to be  
 22 prepared and placed on each member's desk, a listing of appropriation bills  
 23 to be considered in the Committee of the Whole, broken down as follows:

24 72.(a) Appropriation bills sponsored by the Joint Budget Committee or  
 25 the House Budget Committee, prepared in accordance with Legislative Council  
 26 recommendations;

27 72.(b) All other appropriation bills sponsored by the Joint Budget  
 28 Committee or the House Budget Committee which were not considered by the  
 29 Legislative Council;

30 72.(c) Bills introduced by members of the House (or Senate) that shall  
 31 have been recommended by the Joint Budget Committee or the House Budget  
 32 Committee "do pass" or "do pass as amended"; and

33 72.(d) Appropriation bills amended in the Senate without Joint Budget  
 34 Committee or House Budget Committee action. The aforementioned list of  
 35 appropriation bills shall include the number of the bill, the author of the  
 36 bill, and the name and agency and/or program for which the appropriation is

1 to be made. In the event the Joint Budget Committee or the House Budget  
 2 Committee recommendations in regard to the appropriation shall differ, in any  
 3 respect, from the recommendations made by the Legislative Council in regard  
 4 thereto, said list shall identify each such change in the appropriation bill  
 5 which differs from the recommendation of the Legislative Council.

6 73. In forming a Committee of the Whole House, the Speaker may leave  
 7 his/her chair after appointing a chairperson to preside, who shall have the  
 8 same power as the Speaker to preserve order. A majority of a quorum is  
 9 required to resolve the House into a Committee of the Whole.

10 74. When the House resolves itself into the Committee of the Whole,  
 11 non-members who are to participate in the matters to be discussed may be  
 12 invited into the House Chambers by the proponents or opponents of the  
 13 proposals to be discussed but all such non-members shall leave at the time  
 14 the committee arises.

15 75. A Committee of the Whole cannot report a measure without a quorum  
 16 of its members present.

17 76. The rules and proceedings of the House shall be observed in  
 18 Committee of the Whole House so far as they may be applicable. Decisions  
 19 will be made by voice or standing votes.

20 77. No motion which has as its effect the limiting of debate in the  
 21 Committee of the Whole shall be entertained by the chairperson. The motion  
 22 for the disposition of any matter referred to the committee shall be,  
 23 "Mr./Ms. Chairman, I move the committee do now rise and report". If the  
 24 committee had no specific report, the motion should be to rise and report  
 25 progress.

26  
 27 **LEGISLATIVE COUNCIL; LEGISLATIVE JOINT AUDITING COMMITTEE**

28 78. Legislative Council.

29 78.(a) Twenty (20) of the House members of the Legislative Council  
 30 shall be selected by members-elect of the House Caucus Districts. Each  
 31 caucus shall select five (5) members. The selections shall occur on the  
 32 Friday following the November General Election. However no more than one  
 33 (1) member selected by caucus shall reside within the same county. The term  
 34 of office of the members shall be from January 1 of odd-numbered years to  
 35 December 31 of the following even-numbered year. Legislative Council  
 36 membership shall be confirmed at the same time that representatives are

1 administered the oath of office.

2 78.(b) In order that there may be no House vacancies on the  
 3 Legislative Council at any time, at the time of selection of the House  
 4 members to the Council there shall be selected in each Caucus District a  
 5 first alternate and a second alternate for each member selected from that  
 6 district. In the event that any House member or House alternate of the  
 7 Legislative Council resigns from the Council, is disqualified from serving on  
 8 the Council, dies, or for any other reason there becomes a permanent vacancy  
 9 in a House position on the Council, the House members of the Caucus District  
 10 from which the member or alternate was selected shall choose a replacement  
 11 member or alternate to serve the remainder of the term. When a vacancy  
 12 occurs in a House member position on the Council or a House alternate  
 13 position on the Council, that person's alternate shall serve until a signed  
 14 report from the Caucus chairperson designating otherwise is filed with the  
 15 Speaker. The Speaker shall notify the Council chairperson of all changes in  
 16 membership on the Council.

17 78.(c) Ex-officio members in accordance with A.C.A. 10-3-301.

18 79. Legislative Joint Auditing Committee.

19 79.(a) House members of the Legislative Joint Auditing Committee shall  
 20 be selected by members-elect of each House Caucus District. The selections  
 21 shall occur on the Friday following the November General Election. Each  
 22 caucus shall select five (5) members. However no more than two (2) members  
 23 shall reside within the same county. The term of office of the members shall  
 24 be from January 1 of odd-numbered years to December 31 of the following even-  
 25 numbered year. Legislative Joint Auditing Committee membership shall be  
 26 confirmed at the same time that representatives are administered the oath of  
 27 office.

28 79.(b) In order that there may be no House vacancies on the  
 29 Legislative Joint Auditing Committee at any time, at the time of selection of  
 30 the House members to the Committee there shall be selected in each Caucus  
 31 District a first alternate and a second alternate for each member selected  
 32 from that District. In the event that any House member or House alternate of  
 33 the Legislative Joint Auditing Committee resigns from the Committee, is  
 34 disqualified from serving on the Committee, dies, or for any other reason  
 35 there becomes a permanent vacancy in a House position on the Committee, the  
 36 House membership of the Caucus District from which the member or alternate

1 was selected shall choose a replacement member or alternate to serve the  
 2 remainder of the term. When a vacancy occurs in a House member position on  
 3 the Committee or a House alternate position on the Committee, that person's  
 4 alternate shall serve until a signed report from the Caucus chairperson  
 5 designating otherwise is filed with the Speaker. The Speaker shall notify  
 6 the Committee chairperson of all changes in membership on the Committee.

7 79.(c) Ex-officio members in accordance with A.C.A. 10-3-403 thru  
 8 10-3-404.

9  
 10 **CAUCUS DISTRICTS**

11 80. The First Caucus District shall be composed of the following House  
 12 of Representatives Districts: 13; 14; 15; 48; 51; 52; 53; 54; 55; 56; 57; 58;  
 13 59; 71; 72; 73; 74; 75; 76; 77; 78; 79; 80; 81; and 82.

14 The Second Caucus District shall be composed of the following House of  
 15 Representatives Districts: 28; 29; 31; 32; 33; 34; 35; 36; 37; 38; 39; 40;  
 16 41; 42; 43; 44; 45; 46; 47; 49; 50; 60; 61; 68; and 70.

17 The Third Caucus District shall be composed of the following House of  
 18 Representatives Districts: 62; 63; 64; 65; 66; 67; 69; 83; 84; 85; 86; 87;  
 19 88; 89; 90; 91; 92; 93; 94; 95; 96; 97; 98; 99; and 100.

20 The Fourth Caucus District shall be composed of the following House of  
 21 Representatives Districts: 1; 2; 3; 4; 5; 6; 7; 8; 9; 10; 11; 12; 16; 17;  
 22 18; 19; 20; 21; 22; 23; 24; 25; 26; 27; and 30.

23  
 24 **DEBATE**

25 81. When a representative desires to speak or to have the attention of  
 26 the House, he/she shall rise from his/her seat and respectfully address  
 27 himself/herself to "Mr. Speaker", (or in the Committee of the Whole, "Mr./Ms.  
 28 Chairperson") and upon recognition, he/she may address the House from his/her  
 29 seat or the "well" of the House. Representatives must be at their seats  
 30 before obtaining recognition. Any representative who receives recognition  
 31 from the Chair must confine himself/herself to the question before the House,  
 32 or a privileged motion. No representative shall proceed until recognized by  
 33 the Speaker. When two (2) or more representatives arise at once, the Speaker  
 34 shall name the member who shall be first to speak.

35 82. When a representative desires to interrupt a representative having  
 36 the Floor, he/she shall first obtain recognition of the Speaker and

1 permission of the representative occupying the Floor; and when so recognized  
 2 and such permission is obtained, he/she may ask questions of the  
 3 representative occupying the Floor; but shall not propound a series of  
 4 interrogatives or otherwise badger the representative having the Floor.

5 83. No representative shall occupy more than thirty (30) minutes in  
 6 debate on any question in the House. The representative reporting a measure  
 7 under consideration from a committee or the author may open and close debate.  
 8 If debate shall extend beyond one (1) day, the author or sponsor shall be  
 9 entitled to thirty (30) minutes to close. The right to close may not be  
 10 automatically exercised after the previous question or limited debate is  
 11 voted.

12 84. No representative shall speak more than once on the same question  
 13 without leave of the House. One (1) mover, proposer or introducer of the  
 14 question pending may speak and close but not until every representative  
 15 choosing to speak shall have been heard.

16 85. A representative having the Floor may not yield it to another for  
 17 any purpose including making a motion; but, if he/she desires to allow a  
 18 motion to be made, he/she must yield the Floor.

19  
 20 **DECORUM**

21 86. No person other than a member of the Arkansas General Assembly,  
 22 designated legislative staff, or on special and certain occasions those  
 23 persons specifically invited by the Speaker of the House, shall be permitted  
 24 on the Floor of the House Chamber while the House is in session or in brief  
 25 recess. A pool arrangement for the media shall be established in the well of  
 26 the House, the direction and control of which shall be regulated by the  
 27 Speaker of the House. No one in the House Chamber other than a member of the  
 28 Legislature may advocate or oppose passage of a measure while the House is in  
 29 session. No legislative aides, lobbyists or unauthorized persons shall be  
 30 permitted access to the House Floor, lounges or House support areas. This  
 31 Rule shall be enforced by the Speaker of the House and/or the House  
 32 Management Committee. The House Management Committee and the Rules Committee  
 33 shall recommend punishment to the House for violation of this Rule.

34 *(A.C.A. 10-2-110 -- Disorderly Conduct)*

35 87. The House Chamber during regular and special sessions shall be  
 36 used only for the legislative business of the House and for the caucus



1 meetings of its members, except upon occasions where the House, by  
 2 resolution, agrees to take part in any ceremonies to be observed therein; and  
 3 the Speaker shall not entertain a motion for suspension of this rule.

4 88. No representative shall use intemperate language with reference to  
 5 the House or its members.

6 89. If any representative, in speaking or otherwise, transgresses the  
 7 rules of the House, the Speaker shall or any representative may, call him/her  
 8 to order. He/she shall immediately be seated unless permitted, on a motion  
 9 of another representative, to explain. The House shall, if called upon,  
 10 decide on the issue without debate. If the decision is in favor of the  
 11 representative called to order, he/she shall be free to continue; and, if the  
 12 dispute shall warrant, a representative shall be open to censure or such  
 13 punishment as the House shall impose.

14 90. Normal conformity to good manners and taste shall be expected of  
 15 each member of the House. Representatives shall avoid references to  
 16 personalities and extend to each representative courtesies which they wish  
 17 for themselves.

18 91. Introduction of and recognition of family, constituents, or groups  
 19 shall not become excessive. Members should be extremely reluctant in using  
 20 the time of the House for these personal courtesies.

21 92. The smoking of cigarettes, cigars and pipes or other tobacco  
 22 products shall not be permitted in the Chamber of the House of  
 23 Representatives or in the members' private work area.

24 93. A Roll Call shall not be interrupted by a motion or other order of  
 25 business from the time the Speaker calls up the ballot until he/she casts up  
 26 the ballot and announces the result of said ballot.

27  
 28 **VOTING**

29 94. No person not a representative shall cast a vote for a  
 30 representative.

31 95. Any question or motion, except final passage of a bill or final  
 32 action on a joint resolution, may be put to the House by a voice vote at the  
 33 discretion of the Speaker.

34 96. Any five (5) representatives shall have the right to call for the  
 35 ayes and nays and have the result entered on the Journal. (Art. 5, Sec. 12)

36 97. Any representative who will be absent from the House may pair

1 his/her vote with a representative who shall be present.

2 97.(a) These representatives must be casting opposite votes.

3 97.(b) Dated pairs reflecting the bill number are counted when signed  
4 by both representatives,

5 (1) in the presence of each other, and witnessed by another  
6 representative, or

7 (2) when the member who will not be present for the vote signs  
8 the pair form in the presence of a person authorized by law to take  
9 acknowledgements and who verifies the identity of the signer.

10 97.(c) Pairs shall be presented to the Speaker only on the day of the  
11 vote for which the representatives are paired is to be taken.

12 97.(d) Pairs shall be announced by the Speaker immediately prior to  
13 the Roll Call from a Pair Form presented to the Speaker by the representative  
14 present. At the time of the announcement the Speaker shall (1) determine  
15 that the member who is required to be present is present, and (2) provide the  
16 membership with an opportunity to express procedural objections to the pairs.

17 97.(e) The representative may not cast his/her vote by other methods  
18 when he/she is paired.

19 98. The demand to "Sound the Ballot" (a device to determine how each  
20 representative voted) may be accomplished by any five (5) members rising and  
21 requesting the Speaker to have the names called and the way the member voted  
22 repeated. When contested, any representative (except a representative voting  
23 by pair vote) who is not present and in his seat shall have his/her vote  
24 eliminated.

25 99. After a voice vote, the Speaker or any five (5) representatives  
26 that doubt the result may call for a division of the House.

27 99.(a) Representatives voting aye shall stand at their seats until  
28 counted.

29 99.(b) Then, representatives voting no shall stand at their seats  
30 until counted.

31 99.(c) No representative shall be counted that is not at his/her  
32 assigned voting station (his/her seat on the House Floor).

33 99.(d) The Speaker or his/her designee shall be responsible for  
34 counting the vote and the Speaker shall announce the result of the vote.

35 100. The Electronic Voting System shall have the same force and effect  
36 as a Roll Call. (Not less than a majority of the members of each House of

1 the General Assembly may enact a law.) (*Art. 5, Sec. 37 as added by Amend.*  
 2 *19, Sec. 1*)

3 101. The Speaker, with three (3) representatives, is sufficient to  
 4 adjourn, or recess to a time certain, or sine die. (Neither house shall,  
 5 without the consent of the other, adjourn for more than three (3) days, nor  
 6 to any other place than that in which the two (2) houses shall be sitting.)  
 7 (*Art. 5, Sec. 28*)

8 (Governor's power to adjourn) In cases of disagreement between the two  
 9 (2) houses of the General Assembly, at a regular or special session, with  
 10 respect to the time of adjournment, the Governor may, if the facts be  
 11 certified to him/her by the presiding officers of the two (2) houses, adjourn  
 12 them to a time not beyond the day of their next meeting; and, on account of  
 13 danger from an enemy or disease, to such other place of safety as he/she may  
 14 think proper. (*Art. 6, Sec. 20*)

15 102. Vetoes. (*Art. 6, Secs. 15 thru 17; A.C.A. 10-2-116*)

16 103. Extraordinary sessions of the General Assembly. (*Art. 6, Sec. 19*)

17 104. Homestead exemption increase (3/4 vote) (*Art. 16, Sec. 16 as*  
 18 *added by Amend. 59*)

19 105. Workmen's Compensation Laws (*Art. 5, Sec. 32 as amended by Amend.*  
 20 *26*)

21 106. It shall be a violation of the Rules of the House for any member  
 22 of the House to accept a campaign contribution during the period beginning  
 23 thirty (30) days before and ending thirty (30) days after any regular session  
 24 of the General Assembly. If there is an extended recess of the General  
 25 Assembly, the period shall end thirty (30) days after the beginning of the  
 26 recess. It shall also be a violation of the Rules of the House for any  
 27 member of the House to accept a campaign contribution during any extended  
 28 session of the General Assembly or during any special session of the General  
 29 Assembly.

30 107. All Roll Call votes on bills, emergency clauses on bills,  
 31 resolutions, and amendments in the House of Representatives shall be entered  
 32 by the House into the General Assembly's Internet web site.

33  
 34  
 35  
 36