Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas As Engrossed: S3/19/07 A Bill 2 86th General Assembly SENATE BILL 138 Regular Session, 2007 3 4 By: Joint Budget Committee 5 6 7 For An Act To Be Entitled 8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL 9 SERVICES AND OPERATING EXPENSES FOR THE ARKANSAS 10 11 LEGISLATIVE COUNCIL, THE BUREAU OF LEGISLATIVE RESEARCH, AND THE INTERIM COMMITTEES OF THE 12 13 ARKANSAS GENERAL ASSEMBLY FOR THE BIENNIAL PERIOD ENDING JUNE 30, 2009; AND FOR OTHER PURPOSES. 14 15 16 Subtitle 17 AN ACT FOR THE BUREAU OF LEGISLATIVE 18 19 RESEARCH AND THE LEGISLATIVE COUNCIL APPROPRIATION FOR THE 2007-2009 20 21 BIENNIUM. 22 23 24 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS: 25 26 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for the Bureau of Legislative Research of the Legislative Council for the 2007-27 28 2009 biennium, the following maximum number of regular employees, the grades 29 to be assigned to the respective positions, and the maximum annual salaries for each such position. The maximum annual salary for the position assigned 30 to grades shall be determined in accordance with, but shall not exceed the 31 32 maximum annual amount for the grade assigned herein, as established in 33 Arkansas Code 21-5-209. Except for the purpose of determining the maximum annual salary rate, which is to be applicable to each of the positions to 34 35 which a salary grade is assigned hereinafter, in accordance with the provisions of Arkansas Code 21-5-209, all positions set forth herein shall be 36

1 exempt from other provisions of the Uniform Classification and Compensation

Act, or its successor, but shall not be exempt from the provisions of the

3 Regular Salaries Procedures and Restrictions Act, or its successor.

| 5 | | | | | Maximum A | Annual |
|----|------|-------|-----------------------------------|----------|-----------|-----------|
| 6 | | | | Maximum | Salary | Rate |
| 7 | Item | Class | | No. of | Fiscal ' | Years |
| 8 | No. | Code | Title E | mployees | 2007-2008 | 2008-2009 |
| 9 | (1) | 9147 | DIRECTOR, BUREAU OF LEGIS RESEARC | Н 1 | \$135,576 | \$138,287 |
| 10 | (2) | 9148 | ASSISTANT DIRECTOR | 3 | \$130,954 | \$133,573 |
| 11 | (3) | 9337 | ADMIN, LEGIS INFORMATION TECHNOLO | GY 1 | \$106,009 | \$108,129 |
| 12 | (4) | 9187 | ADMIN LEGIS COMMITTEE STAFF | 1 | \$106,009 | \$108,129 |
| 13 | (5) | 9153 | ADMIN., STATUTORY AND REGULATORY | RE 1 | \$106,009 | \$108,129 |
| 14 | (6) | 9152 | ADMIN., PERSONNEL REVIEW | 1 | \$106,009 | \$108,129 |
| 15 | (7) | 9151 | ADMIN., RESEARCH AND POLICY ANALY | SI 1 | \$106,009 | \$108,129 |
| 16 | (8) | 9150 | ADMIN., LEGAL RESEARCH AND DRAFTI | NG 1 | \$106,009 | \$108,129 |
| 17 | (9) | 9149 | ADMIN., BUDGET & FISCAL REVIEW | 1 | \$106,009 | \$108,129 |
| 18 | (10) | 9826 | CODE REVISOR | 1 | \$91,094 | \$92,916 |
| 19 | (11) | 9422 | CHIEF COUNSEL | 1 | \$90,209 | \$92,013 |
| 20 | (12) | 9267 | APPLICATIONS DEVELOPMENT MGR. | 1 | \$90,209 | \$92,013 |
| 21 | (13) | 9158 | NETWORK PLANNING COORDINATOR | 1 | \$90,209 | \$92,013 |
| 22 | (14) | 9334 | LEGISLATIVE ATTORNEY III | 4 | GRADE | 26 |
| 23 | (15) | 9477 | SENIOR RESEARCH SPECIALIST | 3 | GRADE | 26 |
| 24 | (16) | 9338 | LEGISLATIVE DATABASE ADMINISTRATO | R 1 | GRADE | 25 |
| 25 | (17) | 9159 | LEGISLATIVE ATTORNEY II | 16 | GRADE | 25 |
| 26 | (18) | 9828 | SENIOR LEGISLATIVE ANALYST II | 3 | GRADE | 25 |
| 27 | (19) | 9829 | LEGISLATIVE ATTORNEY I | 1 | GRADE | 24 |
| 28 | (20) | 9157 | SENIOR LEGISLATIVE ANALYST | 8 | GRADE | 24 |
| 29 | (21) | 9336 | SENIOR PC SUPPORT SPECIALIST | 3 | GRADE | 24 |
| 30 | (22) | 9170 | BUREAU FISCAL OFFICER | 1 | GRADE | 22 |
| 31 | (23) | 9162 | SPECIAL PROJECTS ANALYST | 1 | GRADE | 22 |
| 32 | (24) | 9163 | ADMINISTRATIVE COORDINATOR | 1 | GRADE | 22 |
| 33 | (25) | 9164 | DIRECTOR'S EXECUTIVE ASSISTANT | 1 | GRADE | 22 |
| 34 | (26) | 9165 | LEGISLATIVE ANALYST | 22 | GRADE | 22 |
| 35 | (27) | 9166 | PC SUPPORT SPECIALIST | 5 | GRADE | 22 |
| 36 | (28) | 9168 | ASSISTANT TO ASSISTANT DIRECTOR | 3 | GRADE | 21 |

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| (29) | 9830 | SENIOR LEGAL EDITOR | 1 | GRADE 21 |
|------|---|---|--|--|
| (30) | 9340 | PROOFING SUPERVISOR | 1 | GRADE 21 |
| (31) | 9827 | LEGAL EDITOR | 2 | GRADE 20 |
| (32) | 9167 | LEGISLATIVE ADMIN ASSISTANT | 7 | GRADE 20 |
| (33) | 9173 | OFFICE SERVICES SUPERVISOR | 1 | GRADE 20 |
| (34) | 9339 | BUREAU ASSISTANT FISCAL OFFICER | 1 | GRADE 20 |
| (35) | 9171 | REFERENCE ANALYST | 1 | GRADE 18 |
| (36) | 9172 | ADMINISTRATIVE ASSISTANT II | 12 | GRADE 18 |
| (37) | 9176 | LEGISLATIVE COMMITTEE SECRETARY | 11 | GRADE 18 |
| (38) | 9174 | LEGIS MICRO/ PHOTO SUPERVISOR | 1 | GRADE 17 |
| (39) | 9478 | HELP DESK COORDINATOR | 1 | GRADE 17 |
| (40) | 9177 | COMMUNICATIONS SYSTEM MGR | 1 | GRADE 14 |
| | **SEN | IOR CAREER SERVICE POSITIONS** | | |
| (41) | 9335 | SR LEGISLATIVE ANALYST-SR CAREER SE | 1 | GRADE 26 |
| | **** | **CONTIGENCY POSITIONS***** | | |
| (42) | 9189 | NETWORK CONTROL TECHNICIAN CONTINGE | 1 | GRADE 22 |
| (43) | 9190 | APPLICATIONS/TEXT PROGRAMMER CONTIN | 2 | GRADE 22 |
| | MAX. | NO. OF EMPLOYEES | 132 | |
| | (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) | (30) 9340 (31) 9827 (32) 9167 (33) 9173 (34) 9339 (35) 9171 (36) 9172 (37) 9176 (38) 9174 (39) 9478 (40) 9177 **SEN (41) 9335 ***** (42) 9189 (43) 9190 | (30) 9340 PROOFING SUPERVISOR (31) 9827 LEGAL EDITOR (32) 9167 LEGISLATIVE ADMIN ASSISTANT (33) 9173 OFFICE SERVICES SUPERVISOR (34) 9339 BUREAU ASSISTANT FISCAL OFFICER (35) 9171 REFERENCE ANALYST (36) 9172 ADMINISTRATIVE ASSISTANT II (37) 9176 LEGISLATIVE COMMITTEE SECRETARY (38) 9174 LEGIS MICRO/ PHOTO SUPERVISOR (39) 9478 HELP DESK COORDINATOR (40) 9177 COMMUNICATIONS SYSTEM MGR **SENIOR CAREER SERVICE POSITIONS** (41) 9335 SR LEGISLATIVE ANALYST-SR CAREER SE *******CONTIGENCY POSITIONS********* (42) 9189 NETWORK CONTROL TECHNICIAN CONTINGE | (30) 9340 PROOFING SUPERVISOR 1 (31) 9827 LEGAL EDITOR 2 (32) 9167 LEGISLATIVE ADMIN ASSISTANT 7 (33) 9173 OFFICE SERVICES SUPERVISOR 1 (34) 9339 BUREAU ASSISTANT FISCAL OFFICER 1 (35) 9171 REFERENCE ANALYST 1 (36) 9172 ADMINISTRATIVE ASSISTANT II 12 (37) 9176 LEGISLATIVE COMMITTEE SECRETARY 11 (38) 9174 LEGIS MICRO/ PHOTO SUPERVISOR 1 (39) 9478 HELP DESK COORDINATOR 1 (40) 9177 COMMUNICATIONS SYSTEM MGR 1 **SENIOR CAREER SERVICE POSITIONS** (41) 9335 SR LEGISLATIVE ANALYST-SR CAREER SE 1 *******CONTIGENCY POSITIONS********* (42) 9189 NETWORK CONTROL TECHNICIAN CONTINGE 1 (43) 9190 APPLICATIONS/TEXT PROGRAMMER CONTIN 2 |

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Bureau of Legislative Research of the Legislative Council for the 2007-2009 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: thirty-one (31) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Bureau of Legislative Research of the Legislative Council, to be payable from the State Central Services Fund, for personal services and operating expenses of the Bureau of Legislative Research and the Legislative Council for the biennial period ending June 30, 2009, the following:

35 ITEM FISCAL YEARS
36 NO. 2007-2008 2008-2009

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| 1 | (01) | REGULAR SALARIES | \$ 8,819,504 | \$ 8,978,148 |
|----|------|----------------------------|------------------|------------------|
| 2 | (02) | EXTRA HELP | 80,000 | 80,000 |
| 3 | (03) | PERSONAL SERVICES MATCHING | 2,335,495 | 2,369,378 |
| 4 | (04) | MAINT. & GEN. OPERATION | | |
| 5 | | (A) OPER. EXPENSE | 1,160,784 | 773,115 |
| 6 | | (B) CONF. & TRAVEL | 198,190 | 198,190 |
| 7 | | (C) PROF. FEES | 429,495 | 429,495 |
| 8 | | (D) CAP. OUTLAY | 400,000 | 400,000 |
| 9 | | (E) DATA PROC. | 262,012 | 262,012 |
| 10 | (05) | CONTINGENCY | 1,563,480 | 1,563,480 |
| 11 | (06) | COMMITTEE ROOMS | 105,063 | 105,063 |
| 12 | | TOTAL AMOUNT APPROPRIATED | \$ 15,354,023 | \$ 15,158,881 |
| 13 | | | | |

SECTION 4. APPROPRIATION - INTERIM COMMITTEE STUDY EXPENSES. There is 14

15 hereby appropriated, to the Bureau of Legislative Research of the Legislative

16 Council Disbursing Officer, to be payable from the State Central Services

17 Fund, for study expenses of the Ad Interim Committees of the Arkansas General

Assembly for the biennial period ending June 30, 2009, the following: 18

19

| 20 | ITEM | | FISC | AL Y | ZEARS |
|----|------|----------------------------------|---------------|------|-----------|
| 21 | NO. | | 2007-2008 | | 2008-2009 |
| 22 | (01) | INTERIM COMMITTEE STUDY EXPENSES | \$ 271,060 | \$ | 271,060 |

23 24

25 26

27

28

29

30

SECTION 5. APPROPRIATION - INTERIM COMMITTEE EXPENSES. There is hereby appropriated, to the Bureau of Legislative Research of the Legislative Council Disbursing Officer, to be payable from the State Central Services Fund, for paying per diem, expenses and mileage to members of the Arkansas General Assembly attending regular and special meetings and other committee related activities of the Ad Interim Committees of the Arkansas General Assembly, and for out-of-state travel expenses for committee staff as

31

approved by the appropriate committee for the biennial period ending June 30,

32 2009, the following:

33

34 ITEM FISCAL YEARS 35 2007-2008 2008-2009 NO.

(01) PER DIEM, EXPENSES, AND MILEAGE FOR 36

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| 1 | MEMBERS OF THE ARKANSAS GENERAL |
|----|--|
| 2 | ASSEMBLY AD INTERIM COMMITTEES \$ 1,419,199 \$ 1,419,199 |
| 3 | (02) OUT-OF-STATE TRAVEL OF INTERIM |
| 4 | COMMITTEE MEMBERS AND COMMITTEE STAFF |
| 5 | WHO ARE AUTHORIZED BY THE APPROPRIATE |
| 6 | COMMITTEE |
| 7 | TOTAL AMOUNT APPROPRIATED \$ 1,696,396 \$ 1,696,396 |
| 8 | |
| 9 | SECTION 6. APPROPRIATION - ENERGY COUNCIL. There is hereby appropriated, |
| 10 | to the Bureau of Legislative Research of the Legislative Council Disbursing |
| 11 | Officer, to be payable from the State Central Services Fund, for paying |
| 12 | expenses of members of the Arkansas General Assembly attending meetings of |
| 13 | the Energy Council and for other associated expenses for the biennial period |
| 14 | ending June 30, 2009, the following: |
| 15 | |
| 16 | ITEM FISCAL YEARS |
| 17 | NO. 2007-2008 2008-2009 |
| 18 | (01) PAYMENT OF EXPENSES OF MEMBERS |
| 19 | AND OTHER EXPENSES <u>\$ 65,806</u> <u>\$ 65,806</u> |
| 20 | |
| 21 | SECTION 7. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS |
| 22 | CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER |
| 23 | PROVISION. Any unexpended balance of any appropriation provided in this Act |
| 24 | which remains at the close of the fiscal year ending June 30, $\frac{2006}{2008}$ |
| 25 | $\it shall$ be transferred forward and made available for the same purpose for the |
| 26 | fiscal year ending June 30, $\frac{2007}{2009}$. In the event that unforeseen |
| 27 | circumstances arise during the fiscal year ending June 30, $\frac{2006}{2008}$ such |
| 28 | that any appropriations made available for that year are insufficient, the |
| 29 | Director of the Bureau of Legislative Research of the Legislative Council |
| 30 | shall certify the amount thereof to the Chief Fiscal Officer of the State, |
| 31 | who upon receipt of the certification, shall transfer the amount so certified |
| 32 | from the appropriation authorized for the fiscal year ending June 30, $\frac{2007}{}$ |
| 33 | $\underline{2009}$ to the appropriate appropriations for the fiscal year ending June 30, |
| 34 | $\underline{2006}$ $\underline{2008}$. The provisions of this section shall be in effect only from July |
| 35 | 1, 2005 <u>2007</u> through June 30, 2007 <u>2009</u> . |

1 SECTION 8. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS 2 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER PROVISION - LINE ITEMS. The Director of the Bureau of Legislative Research 3 4 is hereby authorized to direct the Chief Fiscal Officer of the State to 5 transfer appropriation between line items within appropriations and also 6 between the appropriations made by this Act in such amounts as determined 7 necessary in either fiscal year of the 2005-07 2007-09 biennium. The 8 provisions of this section shall be in effect only from July 1, 2005 2007 9 through June 30, 2007 2009. 10 11 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. 12 CONTINGENCY POSITIONS - RESTRICTIONS. The positions authorized as 13 14 Contingency in this Act shall be filled only in the event that programs are 15 required to be implemented that were not contemplated at the time of the 16 submission by the Bureau of Legislative Research of its 2005-07 2007-09 17 biennial budget request to the Arkansas Legislative Council. 18 The provisions of this section shall be in effect only from July 1, 2005 2007 19 through June 30, 2007 2009. 20 21 SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS 22 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SENIOR 23 CAREER SERVICE POSITIONS. The positions authorized in this Act as "Senior 24 Career Service Positions" shall be utilized only for those incumbents on June 25 30, 1997 who would otherwise be unable to obtain the pay increases approved 26 by the Director of the Bureau of Legislative Research due to the exceptional 27 tenure and circumstances of the incumbents. In the event that the employee 28 being paid from a "Senior Career Service Position" is no longer employed by 29 the Bureau of Legislative Research, the position shall remain vacant. As 30 long as any "Senior Career Service Position" is filled, a position with the 31 same title authorized as a regular employee in Section 1 shall not be filled. 32 33 SECTION 11. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS 34 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. COST OF LIVING INCREASES. Employees of the Bureau of Legislative Research assigned 35 36 to positions having a labor grade shall be eligible for cost-of-living

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- 1 increases on July 1, $\frac{2005}{2007}$ 2007 and July 1, $\frac{2006}{2008}$ 2008 in an amount equal to
- 2 that granted to all other state agency, board, commission or institution of
- 3 higher education employees on those dates. Any additional adjustments in
- 4 annual salary rates for Bureau employees, labor market adjustments, merit pay
- 5 adjustments or employee retention or recruitment requirements shall be made
- 6 at the discretion of the Director of the Bureau. Salary payments shall not
- 7 <u>be restricted to maximum amounts authorized by law, if the salary adjustments</u>
- 8 exceed the maximum line item amount authorized by law for a position, the
- 9 amount shall be paid to the employee as a lump-sum payment. The provisions
- of this section shall be in effect only from July 1, $\frac{2005}{2007}$ through June
- 11 *30*, 2007 2009.

12

- 13 SECTION 12. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
- 14 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
- 15 DISBURSING OFFICER. The Director of the Bureau of Legislative Research of the
- 16 Legislative Council shall be the disbursing officer for the funds
- 17 appropriated by this Act, including the Interim Committee Study Expenses. The
- 18 <u>Director shall appoint a designee who shall serve as the disbursing officer</u>
- 19 <u>in his/her absence. In the event there is no Director, the Co-Chairs of the</u>
- 20 Arkansas Legislative Council can appoint a disbursing officer. and all All
- 21 expenditures from the appropriations provided by this Act shall be in
- 22 accordance with procedures established by the Legislative Council and in
- 23 accordance with appropriate law.
- 24 The provisions of this section shall be in effect only from July 1, 2005 2007
- 25 through June 30, 2007 2009.

26

- 27 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
- 28 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
- 29 PERFORMANCE REWARDS. The Director of the Bureau of Legislative Research may
- 30 implement a program to reward employees of the bureau for exceptional service
- 31 similar to the state Career Ladder Incentive Plan bonus program authorized by
- 32 Arkansas Code 21-5-1101. The plan shall be approved by the Legislative
- 33 Council prior to its implementation.
- 34 The provisions of this section shall be in effect only from July 1, 2005 2007
- 35 through June 30, 2007 2009.

| 1 | SECTION 14. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized |
|----|---|
| 2 | by this act shall be limited to the appropriation for such agency and funds |
| 3 | made available by law for the support of such appropriations; and the |
| 4 | restrictions of the State Procurement Law, the General Accounting and |
| 5 | Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary |
| 6 | Procedures and Restrictions Act, or their successors, and other fiscal |
| 7 | control laws of this State, where applicable, and regulations promulgated by |
| 8 | the Department of Finance and Administration, as authorized by law, shall be |
| 9 | strictly complied with in disbursement of said funds. |
| 10 | |
| 11 | SECTION 15. LEGISLATIVE INTENT. It is the intent of the General Assembly |
| 12 | that any funds disbursed under the authority of the appropriations contained |
| 13 | in this act shall be in compliance with the stated reasons for which this act |
| 14 | was adopted, as evidenced by the Agency Requests, Executive Recommendations |
| 15 | and Legislative Recommendations contained in the budget manuals prepared by |
| 16 | the Department of Finance and Administration, letters, or summarized oral |
| 17 | testimony in the official minutes of the Arkansas Legislative Council or |
| 18 | Joint Budget Committee which relate to its passage and adoption. |
| 19 | |
| 20 | SECTION 16. EMERGENCY CLAUSE. It is found and determined by the General |
| 21 | Assembly, that the Constitution of the State of Arkansas prohibits the |
| 22 | appropriation of funds for more than a two (2) year period; that the |
| 23 | effectiveness of this Act on July 1, 2007 is essential to the operation of |
| 24 | the agency for which the appropriations in this Act are provided, and that in |
| 25 | the event of an extension of the Regular Session, the delay in the effective |
| 26 | date of this Act beyond July 1, 2007 could work irreparable harm upon the |
| 27 | proper administration and provision of essential governmental programs. |
| 28 | Therefore, an emergency is hereby declared to exist and this Act being |
| 29 | necessary for the immediate preservation of the public peace, health and |
| 30 | safety shall be in full force and effect from and after July 1, 2007. |
| 31 | |
| 32 | /s/ Joint Budget Committee |
| 33 | |
| 34 | |
| 35 | |
| 36 | |