

1 State of Arkansas  
2 88th General Assembly  
3 Regular Session, 2011  
4

# A Bill

HOUSE BILL 1266

5 By: Joint Budget Committee  
6

## For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL  
9 SERVICES AND OPERATING EXPENSES FOR THE  
10 DEPARTMENT OF HUMAN SERVICES - DIVISION OF COUNTY  
11 OPERATIONS FOR THE FISCAL YEAR ENDING JUNE 30,  
12 2012; AND FOR OTHER PURPOSES.  
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## Subtitle

15 AN ACT FOR THE DEPARTMENT OF HUMAN SERVICES  
16 - DIVISION OF COUNTY OPERATIONS  
17 APPROPRIATION FOR THE 2011-2012 FISCAL  
18 YEAR.  
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22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established  
25 for the Department of Human Services - Division of County Operations for the  
26 2011-2012 fiscal year, the following maximum number of regular employees.  
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Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2011-2012
32	(1) L013N	GENERAL PHYSICIAN	5	GRADE N916
33	(2) N018N	DHS DEP DIR COUNTY OPERATIONS	1	GRADE N910
34	(3) N102N	DHS/DCO ASSISTANT DIRECTOR	2	GRADE N906
35	(4) N101N	DHS/DCO ASST DEP DIR PGM & ADMN SPT	1	GRADE N906
36	(5) N108N	DHS/DCO ASST DEP DIR	2	GRADE N905



1	(6)	N141N	DHS/DCO AREA DIRECTOR	6	GRADE N902
2	(7)	D007C	INFORMATION SYSTEMS MANAGER	1	GRADE C128
3	(8)	G022C	DHS DIRECTOR OF EMERGENCY OPERATION	1	GRADE C127
4	(9)	A024C	DHS DIVISION CHIEF FISCAL OFFICER	1	GRADE C125
5	(10)	G100C	DHS COUNTY ADMINISTRATOR III	8	GRADE C122
6	(11)	G099C	DHS PROGRAM ADMINISTRATOR	3	GRADE C122
7	(12)	G111C	DHS COUNTY ADMINISTRATOR II	29	GRADE C121
8	(13)	G130C	DHS COUNTY ADMINISTRATOR I	39	GRADE C120
9	(14)	G129C	DHS/DCO PROGRAM MANAGER	10	GRADE C120
10	(15)	M014C	PROGRAM ELIGIBILITY COORDINATOR III	8	GRADE C120
11	(16)	E023C	TRAINING PROJECT MANAGER	1	GRADE C120
12	(17)	G152C	DHS PROGRAM MANAGER	8	GRADE C119
13	(18)	G147C	GRANTS COORDINATOR	2	GRADE C119
14	(19)	D061C	INFORMATION SYSTEMS COORDINATION SPEC	7	GRADE C119
15	(20)	M018C	PROGRAM ELIGIBILITY COORDINATOR II	33	GRADE C119
16	(21)	M025C	PROGRAM ELIGIBILITY COORDINATOR I	34	GRADE C118
17	(22)	R027C	BUDGET SPECIALIST	4	GRADE C117
18	(23)	G183C	DHS PROGRAM COORDINATOR	3	GRADE C117
19	(24)	M042C	DHS STAFF SUPERVISOR	4	GRADE C117
20	(25)	G180C	GRANTS ANALYST	17	GRADE C117
21	(26)	G178C	POLICY DEVELOPMENT COORDINATOR	8	GRADE C117
22	(27)	M038C	PROGRAM ELIGIBILITY ANALYST	12	GRADE C117
23	(28)	M037C	PROGRAM ELIGIBILITY SUPERVISOR	101	GRADE C117
24	(29)	X095C	QUALITY ASSURANCE ANALYST	6	GRADE C117
25	(30)	E040C	STAFF DEVELOPMENT COORDINATOR	4	GRADE C117
26	(31)	A088C	ASSETS COORDINATOR	1	GRADE C116
27	(32)	E046C	TRAINING INSTRUCTOR	14	GRADE C116
28	(33)	C037C	ADMINISTRATIVE ANALYST	4	GRADE C115
29	(34)	V016C	COMMODITY SPECIALIST	3	GRADE C115
30	(35)	D079C	COMPUTER SUPPORT TECHNICIAN	8	GRADE C115
31	(36)	G210C	DHS PROGRAM SPECIALIST	9	GRADE C115
32	(37)	X136C	QUALITY ASSURANCE REVIEWER	33	GRADE C115
33	(38)	D086C	CALL CENTER ANALYST	8	GRADE C114
34	(39)	M066C	PROGRAM ELIGIBILITY SPECIALIST	897	GRADE C114
35	(40)	X154C	PUBLIC ASSISTANCE INVESTIGATOR	20	GRADE C114
36	(41)	C056C	ADMINISTRATIVE SPECIALIST III	9	GRADE C112

1	(42)	A098C	FISCAL SUPPORT SPECIALIST	1	GRADE C112
2	(43)	C054C	LOCAL OFFICE ADMINISTRATIVE SPECIAL	34	GRADE C112
3	(44)	V021C	SURPLUS PROPERTY AGENT	1	GRADE C112
4	(45)	D092C	CALL CENTER SPECIALIST	5	GRADE C110
5	(46)	C062C	LOCAL OFFICE ADMINISTRATIVE ASSIST	459	GRADE C110
6	(47)	C073C	ADMINISTRATIVE SPECIALIST II	16	GRADE C109
7	(48)	C072C	ADMINISTRATIVE SUPPORT SPECIALIST	1	GRADE C109
8	(49)	C087C	ADMINISTRATIVE SPECIALIST I	<u>5</u>	GRADE C106
9			MAX. NO. OF EMPLOYEES	1,889	

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11 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for  
 12 the Department of Human Services - Division of County Operations for the  
 13 2011-2012 fiscal year, the following maximum number of part-time or temporary  
 14 employees, to be known as "Extra Help", payable from funds appropriated  
 15 herein for such purposes: thirty-seven (37) temporary or part-time  
 16 employees, when needed, at rates of pay not to exceed those provided in the  
 17 Uniform Classification and Compensation Act, or its successor, or this act  
 18 for the appropriate classification.

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20 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated,  
 21 to the Department of Human Services - Division of County Operations, to be  
 22 payable from the paying account as determined by the Chief Fiscal Officer of  
 23 the State, for personal services and operating expenses of the Department of  
 24 Human Services - Division of County Operations - Operations for the fiscal  
 25 year ending June 30, 2012, the following:

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27	ITEM	FISCAL YEAR
28	<u>NO.</u>	<u>2011-2012</u>
29	(01) REGULAR SALARIES	\$64,766,225
30	(02) EXTRA HELP	234,052
31	(03) PERSONAL SERVICES MATCHING	22,379,567
32	(04) OVERTIME	25,000
33	(05) MAINT. & GEN. OPERATION	
34	(A) OPER. EXPENSE	22,728,030
35	(B) CONF. & TRAVEL	178,831
36	(C) PROF. FEES	9,608,569

1	(D) CAP. OUTLAY	26,846
2	(E) DATA PROC.	0
3	(06) DATA PROCESSING SERVICES	4,981,064
4	(07) AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009	<u>1,925,029</u>
5	TOTAL AMOUNT APPROPRIATED	<u>\$126,853,213</u>

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7 SECTION 4. APPROPRIATION - COMMODITY DISTRIBUTION AND SALVAGE CONTAINER

8 - CASH. There is hereby appropriated, to the Department of Human Services -

9 Division of County Operations, to be payable from the cash fund deposited in

10 the State Treasury as determined by the Chief Fiscal Officer of the State,

11 for operating expenses of the Department of Human Services - Division of

12 County Operations - Commodity Distribution and Salvage Container - Cash for

13 the fiscal year ending June 30, 2012, the following:

15	ITEM	FISCAL YEAR
16	<u>NO.</u>	<u>2011-2012</u>
17	(01) MAINT. & GEN. OPERATION	
18	(A) OPER. EXPENSE	\$264,596
19	(B) CONF. & TRAVEL	9,490
20	(C) PROF. FEES	0
21	(D) CAP. OUTLAY	1,500
22	(E) DATA PROC.	<u>0</u>
23	TOTAL AMOUNT APPROPRIATED	<u>\$275,586</u>

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25 SECTION 5. APPROPRIATION - GRANTS - FEDERAL. There is hereby

26 appropriated, to the Department of Human Services - Division of County

27 Operations, to be payable from the federal funds as designated by the Chief

28 Fiscal Officer of the State, for federally funded grants of the Department of

29 Human Services - Division of County Operations - Grants - Federal for the

30 fiscal year ending June 30, 2012, the following:

32	ITEM	FISCAL YEAR
33	<u>NO.</u>	<u>2011-2012</u>
34	(01) SHELTER PLUS CARE PROGRAM	\$1,874,574
35	(02) WEATHERIZATION PROGRAM	8,000,000
36	(03) EMERGENCY FOOD PROGRAM	793,566

1	(04) LOW INCOME ENERGY ASSISTANCE PROGRAM	39,735,151
2	(05) REFUGEE RESETTLEMENT PROGRAM	12,000
3	(06) HOMELESS ASSISTANCE GRANT	1,345,000
4	(07) HOMELESS ASSISTANCE GRANT - ARRA OF 2009	3,000,000
5	(08) WEATHERIZATION PROGRAM - ARRA OF 2009	<u>5,898,049</u>
6	TOTAL AMOUNT APPROPRIATED	<u><u>\$60,658,340</u></u>

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 8 SECTION 6. APPROPRIATION - GRANTS - STATE. There is hereby  
 9 appropriated, to the Department of Human Services - Division of County  
 10 Operations, to be payable from the Department of Human Services Grants Fund  
 11 Account, for grant payments of the Department of Human Services - Division of  
 12 County Operations - Grants - State for the fiscal year ending June 30, 2012,  
 13 the following:

15	ITEM	FISCAL YEAR
16	<u>NO.</u>	<u>2011-2012</u>
17	(01) AID TO AGED, BLIND, DISABLED	<u><u>\$4,000</u></u>

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 19 SECTION 7. APPROPRIATION - GRANTS. There is hereby appropriated, to  
 20 the Department of Human Services - Division of County Operations, to be  
 21 payable from the paying account as determined by the Chief Fiscal Officer of  
 22 the State, for grant payments of the Department of Human Services - Division  
 23 of County Operations - Grants for the fiscal year ending June 30, 2012, the  
 24 following:

26	ITEM	FISCAL YEAR
27	<u>NO.</u>	<u>2011-2012</u>
28	(01) TANF BLOCK GRANT	\$24,565,650
29	(02) COMMUNITY SERVICE BLOCK GRANT	<u>9,437,390</u>
30	TOTAL AMOUNT APPROPRIATED	<u><u>\$34,003,040</u></u>

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 32 SECTION 8. APPROPRIATION - HUNGER COALITION. There is hereby  
 33 appropriated, to the Department of Human Services - Division of County  
 34 Operations, to be payable from the County Operations Fund Account, for grants  
 35 payments of the Department of Human Services - Division of County Operations  
 36 - Hunger Coalition for the fiscal year ending June 30, 2012, the following:

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ITEM	FISCAL YEAR
NO.	2011-2012
(01) HUNGER COALITION GRANTS AND AID	<u>\$995,113</u>

SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. INTER-AGENCY TRANSFER OF STATE GENERAL REVENUE FOR THE TEMPORARY ASSISTANCE FOR NEEDEY FAMILIES (TANF) PROGRAMS. Upon the request of the Director of the Department of Human Services and the Director of the Department of Workforce Services (DWS), the Chief Fiscal Officer of the State may approve up to \$3,640,650 in State General Revenue appropriated to DWS for the TANF Program to be transferred to the Department of Human Services - Division of County Operations in support of Arkansas' Temporary Assistance for Needy Families (TANF) Programs or any related Separate State Programs. The Director of the Department of Workforce Services shall provide a report of all transfers made to the DHS - Division of County Operations to the Performance Evaluation and Expenditure Review Committee of the Arkansas Legislative Council and/or Joint Budget Committee. The report must include the justification for and the amount of the completed transfers.

The provisions of this section shall be in effect only from July 1, ~~2010~~ 2011 through June 30, ~~2011~~ 2012.

SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DIVISION OF COUNTY OPERATIONS - STATE AND FEDERAL DISASTER DECLARATIONS. It will be permissible for the Division of County Operations to implement the following exemptions in the event that a State or Federal Disaster is declared: (1) Exceed the 240 hour per quarter limit on the purchase of temporary help; and, (2) Waive the 1,000 hour limit per State Fiscal Year for Extra Help positions.

The provisions of this section shall be in effect only from July 1, ~~2010~~ 2011 through June 30, ~~2011~~ 2012.

SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency

1 and funds made available by law for the support of such appropriations; and  
2 the restrictions of the State Procurement Law, the General Accounting and  
3 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
4 Procedures and Restrictions Act, or their successors, and other fiscal  
5 control laws of this State, where applicable, and regulations promulgated by  
6 the Department of Finance and Administration, as authorized by law, shall be  
7 strictly complied with in disbursement of said funds.

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9 SECTION 12. LEGISLATIVE INTENT. It is the intent of the General  
10 Assembly that any funds disbursed under the authority of the appropriations  
11 contained in this act shall be in compliance with the stated reasons for  
12 which this act was adopted, as evidenced by the Agency Requests, Executive  
13 Recommendations and Legislative Recommendations contained in the budget  
14 manuals prepared by the Department of Finance and Administration, letters, or  
15 summarized oral testimony in the official minutes of the Arkansas Legislative  
16 Council or Joint Budget Committee which relate to its passage and adoption.

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18 SECTION 13. EMERGENCY CLAUSE. It is found and determined by the  
19 General Assembly, that the Constitution of the State of Arkansas prohibits  
20 the appropriation of funds for more than a one (1) year period; that the  
21 effectiveness of this Act on July 1, 2011 is essential to the operation of  
22 the agency for which the appropriations in this Act are provided, and that in  
23 the event of an extension of the legislative session, the delay in the  
24 effective date of this Act beyond July 1, 2011 could work irreparable harm  
25 upon the proper administration and provision of essential governmental  
26 programs. Therefore, an emergency is hereby declared to exist and this Act  
27 being necessary for the immediate preservation of the public peace, health  
28 and safety shall be in full force and effect from and after July 1, 2011.