

1 State of Arkansas
2 88th General Assembly
3 Fiscal Session, 2012
4

A Bill

HOUSE BILL 1154

5 By: House Management Committee
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL
9 SERVICES AND OPERATING EXPENSES FOR THE ARKANSAS
10 HOUSE OF REPRESENTATIVES - STAFF FOR THE FISCAL
11 YEAR ENDING JUNE 30, 2013; AND FOR OTHER
12 PURPOSES.
13
14

Subtitle

15 AN ACT FOR THE ARKANSAS HOUSE OF
16 REPRESENTATIVES - STAFF APPROPRIATION FOR
17 THE 2012-2013 FISCAL YEAR.
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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23 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established
24 for the Arkansas House of Representatives for the 2012-2013 fiscal year, the
25 following maximum number of regular employees.
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Item		Maximum	Maximum Annual
No.	Title	No. of	Salary Rate
		Employees	Fiscal Year
			2012-2013
31	(1) PARLIAMENTARIAN/AD ASST/ASST TO SPEAKER	1	\$146,416
32	(2) CHIEF OF STAFF	1	\$138,734
33	(3) COORD HSE LEG SVC/ASST PARLIAMENTARIAN	1	\$133,650
34	(4) ADMINISTRATIVE ASSISTANT	2	GRADE N908
35	(5) ASST CHIEF OF STAFF/SPC ASST TO SPEAKER	1	GRADE N908
36	(6) CHIEF CLERK/FISCAL OFFICER	1	GRADE N906



1	(7)	ASST.EX.SEC/SESSION EMPLOYEE	1	GRADE C124
2	(8)	ASST.CHIEF CLERK/ASST. FISCAL OFFICER	1	GRADE C124
3	(9)	HOUSE PROPERTIES & FACILITIES MGR	1	GRADE C124
4	(10)	ASSISTANT EXECUTIVE SECRETARY	1	GRADE C124
5	(11)	ASST.EXEC.SEC./RECEPTIONIST	2	GRADE C118
6	(12)	ASST.HOUSE PROPERTIES & FAC. MGR	<u>1</u>	GRADE C118
7		MAX. NO. OF EMPLOYEES	14	

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9 SECTION 2. EXTRA HELP. There is hereby authorized, for the Arkansas
 10 House of Representatives for the 2012-2013 fiscal year, the following maximum
 11 number of part-time or temporary employees, to be known as "Extra Help",
 12 payable from funds appropriated herein for such purposes: seven (7)
 13 temporary or part-time employees, when needed, at rates of pay not to exceed
 14 those provided in the Uniform Classification and Compensation Act, or its
 15 successor, or this act for the appropriate classification.

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17 SECTION 3. APPROPRIATION - STAFF. There is hereby appropriated, to the
 18 Arkansas House of Representatives, to be payable from the State Central
 19 Services Fund, for personal services and operating expenses of the Arkansas
 20 House of Representatives and the staff of the Arkansas House of
 21 Representatives for the fiscal year ending June 30, 2013, the following:

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23	ITEM	FISCAL YEAR
24	<u>NO.</u>	<u>2012-2013</u>
25	(01) REGULAR SALARIES	\$1,353,386
26	(02) EXTRA HELP	100,000
27	(03) PERSONAL SERV MATCHING	378,948
28	(04) MAINTENANCE & GENERAL OPERATIONS	700,000
29	(05) MAINT. & GEN. OPERATION	
30	(A) OPER. EXPENSE	0
31	(B) CONF. & TRAVEL	0
32	(C) PROF. FEES	75,000
33	(D) CAP. OUTLAY	0
34	(E) DATA PROC.	<u>0</u>
35	TOTAL AMOUNT APPROPRIATED	<u>\$2,607,334</u>

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SECTION 4. APPROPRIATION - INSTITUTE. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the Constitutional Officers Fund, for payment of per diem and mileage of members and newly elected members who attend the Institute of Legislative Procedure, House Legislative Orientation, and any other briefing meetings held prior to the convening of a Legislative Session of the General Assembly, the sum of\$200,000.

SECTION 5. APPROPRIATION - COMPUTERIZATION. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for expenses required in continuing the automation of the legislative process of the Arkansas House of Representatives for the fiscal year ending June 30, 2013, the sum of\$500,000.

SECTION 6. REGULAR SALARIES - MEMBER SERVICES. There is hereby established for the Arkansas House of Representatives - Member Services for the 2012-2013 fiscal year, the following maximum number of regular employees.

Item No.	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2012-2013
(1)	LEGISLATIVE ANALYST/SESSION EMPLOYEE	6	GRADE C124
(2)	LEGISLATIVE ANALYST/COMMUNICATIONS OFC	1	GRADE C124
(3)	LEGISLATIVE ANALYST/SESSION EMPLOYEE	6	GRADE C120
(4)	LEGISLATIVE COMMITTEE SECRETARY	<u>2</u>	GRADE C118
	MAX. NO. OF EMPLOYEES	15	

SECTION 7. APPROPRIATION - MEMBER SERVICES. There is hereby appropriated, to the Arkansas House of Representatives, to be payable from the State Central Services Fund, for personal services and operating expenses of the Arkansas House of Representatives - Member Services for the fiscal year ending June 30, 2013, the following:

ITEM FISCAL YEAR

1	<u>NO.</u>	<u>2012-2013</u>
2	(01) REGULAR SALARIES	\$1,127,210
3	(02) EXTRA HELP	50,000
4	(03) PERSONAL SERV MATCHING	315,619
5	(04) MAINT. & GEN. OPERATION	
6	(A) OPER. EXPENSE	45,000
7	(B) CONF. & TRAVEL	30,000
8	(C) PROF. FEES	0
9	(D) CAP. OUTLAY	40,000
10	(E) DATA PROC.	<u>35,000</u>
11	TOTAL AMOUNT APPROPRIATED	<u><u>\$1,642,829</u></u>

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13 SECTION 8. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby
 14 established for the Arkansas House of Representatives - Supplemental Staffing
 15 for the 2012-2013 fiscal year, the following maximum number of regular
 16 employees.

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18			Maximum Annual
19		Maximum	Salary Rate
20	Item	No. of	Fiscal Year
21	<u>No.</u>	<u>Title</u>	<u>Employees</u>
22	(1)	LEGISLATIVE ANALYST	12 GRADE C122
23	(2)	MANAGEMENT PROJECT ANALYST	1 GRADE C119
24	(3)	LEGISLATIVE COMMITTEE SECRETARY	<u>6</u> GRADE C118
25		MAX. NO. OF EMPLOYEES	19

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27 SECTION 9. APPROPRIATION - SUPPLEMENTAL STAFFING. There is hereby
 28 appropriated, to the Arkansas House of Representatives, to be payable from
 29 the State Central Services Fund, for personal services and operating expenses
 30 of the Arkansas House of Representatives - Supplemental Staffing for the
 31 fiscal year ending June 30, 2013, the following:

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33	ITEM	FISCAL YEAR
34	<u>NO.</u>	<u>2012-2013</u>
35	(01) REGULAR SALARIES	\$1,371,974
36	(02) PERSONAL SERV MATCHING	384,153

1	(03) MAINT. & GEN. OPERATION	
2	(A) OPER. EXPENSE	155,000
3	(B) CONF. & TRAVEL	33,825
4	(C) PROF. FEES	5,000
5	(D) CAP. OUTLAY	61,424
6	(E) DATA PROC.	<u>10,000</u>
7	TOTAL AMOUNT APPROPRIATED	<u><u>\$2,021,376</u></u>

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9 SECTION 10. APPROPRIATION - HOUSE SELECT COMMITTEE EXPENSES. There is

10 hereby appropriated, to the Arkansas House of Representatives, to be payable

11 from the State Central Services Fund, for paying per diem, expenses and

12 mileage to members of the House of Representatives attending regular and

13 special meetings and other committee related activities of the House Select

14 Committees for the fiscal year ending June 30, 2013, the following:

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16	ITEM	FISCAL YEAR
17	<u>NO.</u>	<u>2012-2013</u>
18	(01) PER DIEM, EXPENSES AND MILEAGE FOR	
19	MEMBERS OF HOUSE SELECT COMMITTEES	<u>\$ 100,000</u>
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21 SECTION 11. APPROPRIATION - REAPPROPRIATION - CONSTITUTIONAL OFFICERS

22 FUND. There is hereby appropriated, to the Arkansas House of Representatives,

23 to be payable from the Constitutional Officers Fund, for the balance

24 remaining on June 30, 2012 in the appropriations enacted to defray the

25 necessary expenses of the House of Representatives of the Eighty-Eighth

26 General Assembly, Section 2 of Act 3 of 2011, Sections 4 and 11 of Act 716 of

27 2011, there to be used for the same purposes for the Arkansas House of

28 Representatives of the Eighty-Eighth General Assembly, in a sum in the

29 aggregate not to exceed.....\$3,294,723.

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31 SECTION 12. APPROPRIATION - REAPPROPRIATION - STATE CENTRAL SERVICES

32 FUND. There is hereby appropriated, to the Arkansas House of Representatives,

33 to be payable from the State Central Services Fund, for the balance remaining

34 on June 30, 2012 in the appropriations enacted to defray the necessary

35 expenses of the House of Representatives of the Eighty-Eighth General

36 Assembly, Sections 3, 5, 7, 9, 10, and 12 of Act 716 of 2011, there to be

1 used for the same purposes for the Arkansas House of Representatives of the
2 Eighty-Eighth General Assembly, in a sum in the aggregate not to
3 exceed.....\$3,000,000.
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5 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
6 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. USES OF
7 FUNDS. The funds appropriated in this Act shall be used to defray the
8 necessary expenses of the operation of the Office of the Speaker of the House
9 of Representatives, the Office of the Chief of Staff, the Office of the
10 Coordinator of House Legislative Services, the Office of Parliamentarian, the
11 Chief Clerk's Office, House Member Services Office and other reasonable and
12 necessary expenses of the House of Representatives of the General Assembly
13 incurred during the fiscal year ending June 30, ~~2012~~ 2013. Any balance
14 remaining on June 30, ~~2011~~ 2012 in the funds provided by this Act shall be
15 made available for the fiscal year ending June 30, ~~2012~~ 2013 and for the same
16 purposes.
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18 SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
19 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
20 AUTHORITY. If the Speaker of the House and the Chief of Staff or his
21 designee determine that any item or portion thereof appropriated herein for a
22 specific purpose is not needed for such purpose, they may certify such fact
23 to the State Auditor and the State Auditor shall cause a transfer to be made
24 from one item to another.
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26 SECTION 15. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
27 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARIES.
28 In order that exceptionally well-qualified personnel may be recruited and
29 retained, the House of Representatives may exceed the maximum salary levels
30 by no more than twenty percent (20%) for no more than one-third (1/3) of the
31 positions authorized in their operation appropriation act, may exceed the
32 maximum salary levels for the purpose of merit adjustments for all positions,
33 and may promote a maximum of two grades for no more than one-third (1/3) of
34 the classified positions authorized in its operation appropriation act.
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36 SECTION 16. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS

1 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

2 AUDIO/VISUAL POLICY. The appropriations provided herein to produce audio or
3 video materials by or under the direction of the House of Representatives
4 shall not be used for the following:

5 (a) A person may not use audio or video materials produced by or under
6 the direction of the House of Representatives in political or
7 campaign advertising.

8 (b) A person may not use audio or video materials produced by or under
9 the direction of the House of Representatives for a commercial
10 purpose.

11 (1) In this section, "commercial purpose" means a purpose that
12 is intended to result in a profit or other tangible
13 benefit.

14 (c) The House Management Committee may give permission to an entity
15 to use the audio or video materials for public education
16 governmental broadcast which shall not conflict with subsection
17 (b).

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19 SECTION 17. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
20 authorized by this act shall be limited to the appropriation for such agency
21 and funds made available by law for the support of such appropriations; and
22 the restrictions of the State Procurement Law, the General Accounting and
23 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
24 Procedures and Restrictions Act, or their successors, and other fiscal
25 control laws of this State, where applicable, and regulations promulgated by
26 the Department of Finance and Administration, as authorized by law, shall be
27 strictly complied with in disbursement of said funds.

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29 SECTION 18. LEGISLATIVE INTENT. It is the intent of the General
30 Assembly that any funds disbursed under the authority of the appropriations
31 contained in this act shall be in compliance with the stated reasons for
32 which this act was adopted, as evidenced by the Agency Requests, Executive
33 Recommendations and Legislative Recommendations contained in the budget
34 manuals prepared by the Department of Finance and Administration, letters, or
35 summarized oral testimony in the official minutes of the Arkansas Legislative
36 Council or Joint Budget Committee which relate to its passage and adoption.

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2 SECTION 19. EMERGENCY CLAUSE. It is found and determined by the
3 General Assembly, that the Constitution of the State of Arkansas prohibits
4 the appropriation of funds for more than a one (1) year period; that the
5 effectiveness of this Act on July 1, 2012 is essential to the operation of
6 the agency for which the appropriations in this Act are provided, and that in
7 the event of an extension of the legislative session, the delay in the
8 effective date of this Act beyond July 1, 2012 could work irreparable harm
9 upon the proper administration and provision of essential governmental
10 programs. Therefore, an emergency is hereby declared to exist and this Act
11 being necessary for the immediate preservation of the public peace, health
12 and safety shall be in full force and effect from and after July 1, 2012.

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