

State of Arkansas  
90th General Assembly  
Regular Session, 2015

# A Bill

HOUSE BILL 1149

By: Joint Budget Committee

## For An Act To Be Entitled

AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES  
AND OPERATING EXPENSES FOR THE DEPARTMENT OF HUMAN  
SERVICES - DIVISION OF COUNTY OPERATIONS FOR THE  
FISCAL YEAR ENDING JUNE 30, 2016; AND FOR OTHER  
PURPOSES.

## Subtitle

AN ACT FOR THE DEPARTMENT OF HUMAN  
SERVICES - DIVISION OF COUNTY OPERATIONS  
APPROPRIATION FOR THE 2015-2016 FISCAL  
YEAR.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established  
for the Department of Human Services - Division of County Operations for the  
2015-2016 fiscal year, the following maximum number of regular employees.

Item No.	Class Code	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2015-2016
(1)	L013N	GENERAL PHYSICIAN	5	GRADE N916
(2)	N018N	DHS DEP DIR COUNTY OPERATIONS	1	GRADE N910
(3)	N102N	DHS/DCO ASSISTANT DIRECTOR	2	GRADE N906
(4)	N101N	DHS/DCO ASST DEP DIR PGM & ADMN SPT	1	GRADE N906
(5)	N108N	DHS/DCO ASST DEP DIR	2	GRADE N905



1	(6)	N141N	DHS/DCO AREA DIRECTOR	6	GRADE N902
2	(7)	D007C	INFORMATION SYSTEMS MANAGER	1	GRADE C128
3	(8)	G022C	DHS DIRECTOR OF EMERGENCY OPERATIONS	1	GRADE C127
4	(9)	A024C	DHS DIVISION CHIEF FISCAL OFFICER	1	GRADE C125
5	(10)	G100C	DHS COUNTY ADMINISTRATOR III	9	GRADE C122
6	(11)	G099C	DHS PROGRAM ADMINISTRATOR	3	GRADE C122
7	(12)	G111C	DHS COUNTY ADMINISTRATOR II	29	GRADE C121
8	(13)	G130C	DHS COUNTY ADMINISTRATOR I	39	GRADE C120
9	(14)	G129C	DHS/DCO PROGRAM MANAGER	8	GRADE C120
10	(15)	M014C	PROGRAM ELIGIBILITY COORDINATOR III	9	GRADE C120
11	(16)	E023C	TRAINING PROJECT MANAGER	1	GRADE C120
12	(17)	G152C	DHS PROGRAM MANAGER	10	GRADE C119
13	(18)	G147C	GRANTS COORDINATOR	2	GRADE C119
14	(19)	D061C	INFORMATION SYSTEMS COORD SPECIALIST	6	GRADE C119
15	(20)	M018C	PROGRAM ELIGIBILITY COORDINATOR II	32	GRADE C119
16	(21)	M025C	PROGRAM ELIGIBILITY COORDINATOR I	34	GRADE C118
17	(22)	R027C	BUDGET SPECIALIST	4	GRADE C117
18	(23)	G183C	DHS PROGRAM COORDINATOR	3	GRADE C117
19	(24)	M042C	DHS STAFF SUPERVISOR	4	GRADE C117
20	(25)	G180C	GRANTS ANALYST	7	GRADE C117
21	(26)	G178C	POLICY DEVELOPMENT COORDINATOR	7	GRADE C117
22	(27)	M038C	PROGRAM ELIGIBILITY ANALYST	13	GRADE C117
23	(28)	M037C	PROGRAM ELIGIBILITY SUPERVISOR	101	GRADE C117
24	(29)	X095C	QUALITY ASSURANCE ANALYST	5	GRADE C117
25	(30)	E040C	STAFF DEVELOPMENT COORDINATOR	5	GRADE C117
26	(31)	A088C	ASSETS COORDINATOR	1	GRADE C116
27	(32)	E046C	TRAINING INSTRUCTOR	13	GRADE C116
28	(33)	C037C	ADMINISTRATIVE ANALYST	4	GRADE C115
29	(34)	V016C	COMMODITY SPECIALIST	3	GRADE C115
30	(35)	D079C	COMPUTER SUPPORT TECHNICIAN	8	GRADE C115
31	(36)	G210C	DHS PROGRAM SPECIALIST	10	GRADE C115
32	(37)	X136C	QUALITY ASSURANCE REVIEWER	32	GRADE C115
33	(38)	D086C	CALL CENTER ANALYST	9	GRADE C114
34	(39)	M066C	PROGRAM ELIGIBILITY SPECIALIST	892	GRADE C114
35	(40)	X154C	PUBLIC ASSISTANCE INVESTIGATOR	20	GRADE C114
36	(41)	C056C	ADMINISTRATIVE SPECIALIST III	8	GRADE C112

1	(42)	A098C	FISCAL SUPPORT SPECIALIST	1	GRADE C112
2	(43)	C054C	LOCAL OFFICE ADMIN SPECIALIST	34	GRADE C112
3	(44)	V021C	SURPLUS PROPERTY AGENT	1	GRADE C112
4	(45)	D092C	CALL CENTER SPECIALIST	5	GRADE C110
5	(46)	C062C	LOCAL OFFICE ADMINISTRATIVE ASST	459	GRADE C110
6	(47)	C073C	ADMINISTRATIVE SPECIALIST II	14	GRADE C109
7	(48)	C072C	ADMINISTRATIVE SUPPORT SPECIALIST	1	GRADE C109
8	(49)	C087C	ADMINISTRATIVE SPECIALIST I	<u>5</u>	GRADE C106
9			MAX. NO. OF EMPLOYEES	1,871	

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Department of Human Services - Division of County Operations - Operations for the 2015-2016 fiscal year, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: thirty-seven (37) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the paying account as determined by the Chief Fiscal Officer of the State, for personal services and operating expenses of the Department of Human Services - Division of County Operations - Operations for the fiscal year ending June 30, 2016, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2015-2016</u>
(01) REGULAR SALARIES	\$62,016,991
(02) EXTRA HELP	390,052
(03) PERSONAL SERVICES MATCHING	23,881,726
(04) OVERTIME	25,000
(05) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	24,881,024
(B) CONF. & TRAVEL	172,081
(C) PROF. FEES	6,393,445

1	(D) CAP. OUTLAY	20,000
2	(E) DATA PROC.	0
3	(06) DATA PROCESSING SERVICES	<u>9,073,483</u>
4	TOTAL AMOUNT APPROPRIATED	<u>\$126,853,802</u>

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6 SECTION 4. APPROPRIATION - COMMODITY DISTRIBUTION AND SALVAGE CONTAINER

7 - CASH. There is hereby appropriated, to the Department of Human Services -

8 Division of County Operations, to be payable from the cash fund deposited in

9 the State Treasury as determined by the Chief Fiscal Officer of the State,

10 for operating expenses of the Department of Human Services - Division of

11 County Operations - Commodity Distribution and Salvage Container - Cash for

12 the fiscal year ending June 30, 2016, the following:

14	ITEM	FISCAL YEAR
15	<u>NO.</u>	<u>2015-2016</u>
16	(01) MAINT. & GEN. OPERATION	
17	(A) OPER. EXPENSE	\$281,810
18	(B) CONF. & TRAVEL	9,490
19	(C) PROF. FEES	0
20	(D) CAP. OUTLAY	0
21	(E) DATA PROC.	<u>0</u>
22	TOTAL AMOUNT APPROPRIATED	<u>\$291,300</u>

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24 SECTION 5. APPROPRIATION - GRANTS - FEDERAL. There is hereby

25 appropriated, to the Department of Human Services - Division of County

26 Operations, to be payable from the federal funds as designated by the Chief

27 Fiscal Officer of the State, for federally funded grants of the Department of

28 Human Services - Division of County Operations - Grants - Federal for the

29 fiscal year ending June 30, 2016, the following:

31	ITEM	FISCAL YEAR
32	<u>NO.</u>	<u>2015-2016</u>
33	(01) SHELTER PLUS CARE PROGRAM	\$2,004,028
34	(02) EMERGENCY FOOD PROGRAM	727,563
35	(03) LOW INCOME ENERGY ASSISTANCE PROGRAM	29,400,000
36	(04) REFUGEE RESETTLEMENT PROGRAM	24,000

(05) HOMELESS ASSISTANCE GRANT	<u>2,631,825</u>
TOTAL AMOUNT APPROPRIATED	<u>\$34,787,416</u>

SECTION 6. APPROPRIATION - GRANTS - STATE. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the Department of Human Services Grants Fund Account, for grant payments of the Department of Human Services - Division of County Operations - Grants - State for the fiscal year ending June 30, 2016, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2015-2016</u>
(01) AID TO AGED, BLIND, DISABLED	<u>\$4,000</u>

SECTION 7. APPROPRIATION - GRANTS. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the paying account as determined by the Chief Fiscal Officer of the State, for grant payments of the Department of Human Services - Division of County Operations - Grants for the fiscal year ending June 30, 2016, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2015-2016</u>
(01) TANF BLOCK GRANT	\$18,277,650
(02) COMMUNITY SERVICE BLOCK GRANT	9,760,062
(03) SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)	<u>343,235</u>
TOTAL AMOUNT APPROPRIATED	<u>\$28,380,947</u>

SECTION 8. APPROPRIATION - HUNGER COALITION. There is hereby appropriated, to the Department of Human Services - Division of County Operations, to be payable from the County Operations Fund Account, for grant payments of the Department of Human Services - Division of County Operations - Hunger Coalition for the fiscal year ending June 30, 2016, the following:

ITEM	FISCAL YEAR
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1	NO.	2015-2016
2	(01) HUNGER COALITION GRANTS AND AID	<u>\$995,113</u>

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4 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS

5 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. INTER-

6 AGENCY TRANSFER OF STATE GENERAL REVENUE FOR TEMPORARY ASSISTANCE FOR NEEDY

7 FAMILIES (TANF) PROGRAMS. Upon the request of the Director of the Department

8 of Human Services and the Director of the Department of Workforce Services

9 (DWS), the Chief Fiscal Officer of the State may approve up to \$3,640,650 in

10 State General Revenue appropriated to DWS for the TANF Program to be

11 transferred to the Department of Human Services - Division of County

12 Operations in support of Arkansas' Temporary Assistance for Needy Families

13 (TANF) Programs or any related Separate State Programs. The Director of the

14 Department of Workforce Services shall provide a report of all transfers made

15 to the DHS - Division of County Operations to the Performance Evaluation and

16 Expenditure Review Committee of the Arkansas Legislative Council and/or Joint

17 Budget Committee. The report must include the justification for and the

18 amount of the completed transfers.

19 The provisions of this section shall be in effect only from July 1, ~~2014~~

20 2015 through June 30, ~~2015~~ 2016.

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22 SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS

23 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DIVISION

24 OF COUNTY OPERATIONS - STATE AND FEDERAL DISASTER DECLARATIONS. It will be

25 permissible for the Division of County Operations to implement the following

26 exemptions in the event that a State or Federal Disaster is declared: (1)

27 Exceed the 240 hour per quarter limit on the purchase of temporary help; and,

28 (2) Waive the 1,000 hour limit per State Fiscal Year for Extra Help

29 positions.

30 The provisions of this section shall be in effect only from July 1, ~~2014~~

31 2015 through June 30, ~~2015~~ 2016.

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33 SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds

34 authorized by this act shall be limited to the appropriation for such agency

35 and funds made available by law for the support of such appropriations; and

36 the restrictions of the State Procurement Law, the General Accounting and

1 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
2 Procedures and Restrictions Act, or their successors, and other fiscal  
3 control laws of this State, where applicable, and regulations promulgated by  
4 the Department of Finance and Administration, as authorized by law, shall be  
5 strictly complied with in disbursement of said funds.  
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7 SECTION 12. LEGISLATIVE INTENT. It is the intent of the General  
8 Assembly that any funds disbursed under the authority of the appropriations  
9 contained in this act shall be in compliance with the stated reasons for  
10 which this act was adopted, as evidenced by the Agency Requests, Executive  
11 Recommendations and Legislative Recommendations contained in the budget  
12 manuals prepared by the Department of Finance and Administration, letters, or  
13 summarized oral testimony in the official minutes of the Arkansas Legislative  
14 Council or Joint Budget Committee which relate to its passage and adoption.  
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16 SECTION 13. EMERGENCY CLAUSE. It is found and determined by the  
17 General Assembly, that the Constitution of the State of Arkansas prohibits  
18 the appropriation of funds for more than a one (1) year period; that the  
19 effectiveness of this Act on July 1, 2015 is essential to the operation of  
20 the agency for which the appropriations in this Act are provided, and that in  
21 the event of an extension of the legislative session, the delay in the  
22 effective date of this Act beyond July 1, 2015 could work irreparable harm  
23 upon the proper administration and provision of essential governmental  
24 programs. Therefore, an emergency is hereby declared to exist and this Act  
25 being necessary for the immediate preservation of the public peace, health  
26 and safety shall be in full force and effect from and after July 1, 2015.  
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