1	State of Arkansas	A D:11		
2	91st General Assembly	A Bill		
3	Regular Session, 2017		SENATE BILL 154	
4				
5	By: Senator B. Sample			
6				
7	For An Act To Be Entitled			
8	AN ACT	AN ACT TO AMEND THE QUALIFICATIONS AND DUTIES OF THE		
9	EXECUTIVE SECRETARY OF THE BOARD OF TRUSTEES OF THE			
10	ARKANSAS STATE HIGHWAY EMPLOYEES' RETIREMENT SYSTEM;			
11	AND FOR OTHER PURPOSES.			
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13				
14	Subtitle			
15	TO AMEND THE QUALIFICATIONS AND DUTIES OF			
16	THE EXECUTIVE SECRETARY OF THE BOARD OF			
17	TRUSTEES OF THE ARKANSAS STATE HIGHWAY			
18	EN	IPLOYEES' RETIREMENT SYSTEM.		
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20				
21	BE IT ENACTED BY TH	E GENERAL ASSEMBLY OF THE STATE OF ARKANS	AS:	
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23	SECTION 1. Ar	kansas Code § 24-5-104(c), concerning the	Board of	
24	Trustees of the Arkansas State Highway Employees' Retirement System, is			
25	amended to read as follows:			
26	(c) The offi	cers of the board shall be a chair and a	vice chair, who	
27	shall be selected annually from their own number by the board, and an			
28	executive secretary	, who shall be an accountant in the Arkan	sas State Highway	
29	and Transportation Department Accounting Division designated by the board to			
30	serve as executive	secretary, without power to vote and who	shall perform the	
31	duties provided in	this section <u>who shall be appointed by th</u>	e board.	
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33	SECTION 2. Ar	kansas Code § 24-5-104(e), concerning the	Board of	
34	Trustees of the Arkansas State Highway Employees' Retirement System, is			
35	amended to read as follows:			
36	(e) The duti	es of the executive secretary shall be:		



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(1) To keep all minutes and other records as directed by the board: (2) To set up and maintain separate accounts for each member of the system to show the payroll deductions and to transmit the deductions to the bank designated by the trustees as the depository for the system or to the State Treasury, as appropriate; (3) To prepare and sign, as directed by the board, all vouchers for all valid claims; and (4) To serve without additional compensation other than as an employee of the department; and (5) To perform such other administrative duties as may be directed by the board for carrying out the provisions of this chapter.