

1 State of Arkansas
2 91st General Assembly
3 Fiscal Session, 2018

A Bill

SENATE BILL 70

4
5 By: Joint Budget Committee

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE SOUTHEAST ARKANSAS
10 COLLEGE FOR THE FISCAL YEAR ENDING JUNE 30, 2019; AND
11 FOR OTHER PURPOSES.

Subtitle

15 AN ACT FOR THE SOUTHEAST ARKANSAS COLLEGE
16 APPROPRIATION FOR THE 2018-2019 FISCAL
17 YEAR.

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19
20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

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22 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established
23 for the Southeast Arkansas College for the 2018-2019 fiscal year, the
24 following maximum number of regular employees.

| Item No. | Title | Maximum No. of Employees | Maximum Annual Salary Rate Fiscal Year 2018-2019 |
|--|---------------------------|--------------------------|--|
| <u>TWELVE MONTH EDUCATIONAL AND GENERAL ADMINISTRATIVE POSITIONS</u> | | | |
| (1) | President, SEAC | 1 | \$163,704 |
| (2) | Chief Academic Officer | 1 | \$131,394 |
| (3) | Chief Fiscal Officer | 1 | \$123,214 |
| (4) | Chief Student Officer | 1 | \$123,214 |
| (5) | Chief Development Officer | 1 | \$123,214 |



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|----|------|---|---|------------|
| 1 | (6) | Director of Human Resources/Services | 1 | \$104,397 |
| 2 | (7) | Director of Institutional Research | 1 | \$104,397 |
| 3 | (8) | Director of Workforce Development | 1 | \$102,110 |
| 4 | (9) | Counselor | 2 | \$100,288 |
| 5 | (10) | Registrar | 1 | \$96,151 |
| 6 | (11) | Director of Financial Aid | 1 | \$95,959 |
| 7 | (12) | Director of Planning & Assessment | 1 | \$95,105 |
| 8 | (13) | Executive Asst./Quality Mgmt. Coord. | 1 | \$94,688 |
| 9 | (14) | Director of Computer Services | 1 | \$94,356 |
| 10 | (15) | Coord. of Administrative Computing | 1 | \$94,356 |
| 11 | (16) | Controller | 1 | \$92,165 |
| 12 | (17) | Business Manager | 1 | \$92,165 |
| 13 | (18) | Director of Physical Plant | 1 | \$88,957 |
| 14 | (19) | Dir. of Admissions & Enrollmt Mgmt. | 1 | \$87,660 |
| 15 | (20) | Coord. Of Student Recruitment | 1 | \$87,589 |
| 16 | (21) | Coord. of Grants and Special Programs | 1 | \$83,151 |
| 17 | | <u>TWELVE MONTH EDUCATIONAL AND GENERAL</u> | | |
| 18 | | <u>CLASSIFIED POSITIONS</u> | | |
| 19 | (22) | Information Technology Manager | 1 | GRADE C120 |
| 20 | (23) | Computer Support Specialist | 2 | GRADE C119 |
| 21 | (24) | Education Counselor | 1 | GRADE C119 |
| 22 | (25) | Network Support Analyst | 3 | GRADE C118 |
| 23 | (26) | Assistant Dir. of Financial Aid | 1 | GRADE C117 |
| 24 | (27) | Research Project Analyst | 1 | GRADE C117 |
| 25 | (28) | Accountant I | 1 | GRADE C116 |
| 26 | (29) | Assistant Registrar | 1 | GRADE C115 |
| 27 | (30) | Administrative Analyst | 1 | GRADE C115 |
| 28 | (31) | Computer Support Technician | 2 | GRADE C115 |
| 29 | (32) | Fiscal Support Analyst | 2 | GRADE C115 |
| 30 | (33) | Maintenance Supervisor | 1 | GRADE C115 |
| 31 | (34) | Purchasing Specialist | 1 | GRADE C115 |
| 32 | (35) | Career Plan & Place Specialist | 1 | GRADE C114 |
| 33 | (36) | Financial Aid Specialist | 2 | GRADE C113 |
| 34 | (37) | Human Resources Specialist | 1 | GRADE C113 |
| 35 | (38) | Student Recruitment Specialist | 1 | GRADE C113 |
| 36 | (39) | Administrative Specialist III | 2 | GRADE C112 |

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|----|------|---|------------|------------|
| 1 | (40) | Fiscal Support Specialist | 1 | GRADE C112 |
| 2 | (41) | Maintenance Specialist | 1 | GRADE C112 |
| 3 | (42) | Payroll Technician | 1 | GRADE C112 |
| 4 | (43) | Administrative Specialist II | 7 | GRADE C109 |
| 5 | (44) | Library Technician | 1 | GRADE C109 |
| 6 | (45) | Cashier | 2 | GRADE C108 |
| 7 | (46) | Fiscal Support Technician | 1 | GRADE C108 |
| 8 | (47) | Maintenance Assistant | 3 | GRADE C108 |
| 9 | (48) | Library Support Assistant | 1 | GRADE C107 |
| 10 | (49) | Administrative Specialist I | 6 | GRADE C106 |
| 11 | (50) | Shipping & Receiving Clerk | 1 | GRADE C105 |
| 12 | (51) | Institutional Services Supervisor | 1 | GRADE C104 |
| 13 | (52) | Institutional Services Assistant | 7 | GRADE C103 |
| 14 | | <u>TWELVE MONTH EDUCATIONAL AND GENERAL</u> | | |
| 15 | | <u>ACADEMIC POSITIONS</u> | | |
| 16 | (53) | Division Chairperson/Dean | 4 | \$114,990 |
| 17 | (54) | Librarian | 1 | \$104,397 |
| 18 | (55) | Inst./Coord. Nursing & Allied Health | 1 | \$94,622 |
| 19 | (56) | Special Instructor | 10 | \$87,588 |
| 20 | (57) | Assistant Librarian | 1 | \$65,016 |
| 21 | | <u>NINE MONTH EDUCATIONAL AND GENERAL</u> | | |
| 22 | | <u>ACADEMIC POSITIONS</u> | | |
| 23 | (58) | Faculty | 67 | \$87,588 |
| 24 | (59) | Part-Time Faculty | <u>195</u> | \$44,081 |
| 25 | | MAX. NO. OF EMPLOYEES | 359 | |

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27 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for
 28 the Southeast Arkansas College for the 2018-2019 fiscal year, the following
 29 maximum number of part-time or temporary employees, to be known as "Extra
 30 Help", payable from funds appropriated herein for such purposes: two hundred
 31 (200) temporary or part-time employees, when needed, at rates of pay not to
 32 exceed those provided in the Uniform Classification and Compensation Act, or
 33 its successor, or this act for the appropriate classification.

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35 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby
 36 appropriated, to the Southeast Arkansas College, to be payable from the

1 Southeast Arkansas College Fund, for personal services and operating expenses
 2 of the Southeast Arkansas College for the fiscal year ending June 30, 2019,
 3 the following:

| ITEM | FISCAL YEAR |
|-----------------------------------|---------------------------|
| <u>NO.</u> | <u>2018-2019</u> |
| 7 (01) REGULAR SALARIES | \$5,600,000 |
| 8 (02) EXTRA HELP | 750,000 |
| 9 (03) PERSONAL SERVICES MATCHING | 1,100,000 |
| 10 (04) MAINT. & GEN. OPERATION | |
| 11 (A) OPER. EXPENSE | 137,169 |
| 12 (B) CONF. & TRAVEL | 0 |
| 13 (C) PROF. FEES | 0 |
| 14 (D) CAP. OUTLAY | 0 |
| 15 (E) DATA PROC. | <u>0</u> |
| 16 TOTAL AMOUNT APPROPRIATED | <u><u>\$7,587,169</u></u> |

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 18 SECTION 4. APPROPRIATION - CASH FUNDS. There is hereby appropriated,
 19 to the Southeast Arkansas College, to be payable from cash funds as defined
 20 by Arkansas Code 19-4-801 of the Southeast Arkansas College, for personal
 21 services and operating expenses of the Southeast Arkansas College for the
 22 fiscal year ending June 30, 2019, the following:

| ITEM | FISCAL YEAR |
|-------------------------------------|------------------|
| <u>NO.</u> | <u>2018-2019</u> |
| 26 (01) REGULAR SALARIES | \$2,000,000 |
| 27 (02) EXTRA HELP | 1,000,000 |
| 28 (03) PERSONAL SERVICES MATCHING | 1,500,000 |
| 29 (04) MAINT. & GEN. OPERATION | |
| 30 (A) OPER. EXPENSE | 11,000,000 |
| 31 (B) CONF. & TRAVEL | 400,000 |
| 32 (C) PROF. FEES | 1,000,000 |
| 33 (D) CAP. OUTLAY | 6,000,000 |
| 34 (E) DATA PROC. | 0 |
| 35 (05) CAPITAL IMPROVEMENTS | 8,150,000 |
| 36 (06) FUND TRANSFERS, REFUNDS AND | |

| | | |
|---|---------------------------|----------------------------|
| 1 | INVESTMENTS | 1,200,000 |
| 2 | (07) OVERTIME | <u>200,000</u> |
| 3 | TOTAL AMOUNT APPROPRIATED | <u><u>\$32,450,000</u></u> |

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5 SECTION 5. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
6 authorized by this act shall be limited to the appropriation for such agency
7 and funds made available by law for the support of such appropriations; and
8 the restrictions of the State Procurement Law, the General Accounting and
9 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
10 Procedures and Restrictions Act, the Higher Education Expenditures
11 Restrictions Act, or their successors, and other fiscal control laws of this
12 State, where applicable, and regulations promulgated by the Department of
13 Finance and Administration, as authorized by law, shall be strictly complied
14 with in disbursement of said funds.

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16 SECTION 6. LEGISLATIVE INTENT. It is the intent of the General
17 Assembly that any funds disbursed under the authority of the appropriations
18 contained in this act shall be in compliance with the stated reasons for
19 which this act was adopted, as evidenced by the Agency Requests, Executive
20 Recommendations and Legislative Recommendations contained in the budget
21 manuals prepared by the Department of Finance and Administration, letters, or
22 summarized oral testimony in the official minutes of the Arkansas Legislative
23 Council or Joint Budget Committee which relate to its passage and adoption.

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25 SECTION 7. EFFECTIVE DATE. This act is effective on and after July 1,
26 2018.

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