

1 State of Arkansas
2 93rd General Assembly
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4

A Bill

HOUSE BILL 1559

5 By: Representative M. Gray
6 By: Senator J. Sturch
7

For An Act To Be Entitled

9 AN ACT TO MODIFY THE AUDITS AND DUTIES OF THE
10 INTERNAL AUDIT SECTION; TO GRANT THE INTERNAL AUDIT
11 SECTION SUBPOENA POWER; TO REQUIRE UNIFORMITY IN ALL
12 AUDITS CONDUCTED IN THE EXECUTIVE BRANCH; AND FOR
13 OTHER PURPOSES.
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Subtitle

16 TO MODIFY THE AUDITS AND DUTIES OF THE
17 INTERNAL AUDIT SECTION; TO GRANT THE
18 INTERNAL AUDIT SECTION SUBPOENA POWER;
19 AND TO REQUIRE UNIFORMITY IN ALL AUDITS
20 CONDUCTED IN THE EXECUTIVE BRANCH.
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24 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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26 SECTION 1. Arkansas Code § 19-4-105 is repealed.

27 ~~19-4-105. Continuing studies and investigations—Duties of Secretary~~
28 ~~of the Department of Inspector General and Internal Audit Section—Exemption~~
29 ~~of internal audit documentation from Freedom of Information Act of 1967.~~

30 ~~(a) The Secretary of the Department of Inspector General is directed~~
31 ~~to make continuing studies and investigations of the operation of state~~
32 ~~agencies and to make recommendations to the General Assembly, the Legislative~~
33 ~~Council, and the Governor about improvements which should be made in order~~
34 ~~to:~~

35 ~~(1) Safeguard against excessive expenditures of appropriations~~
36 ~~and funds;~~



1 ~~(2) Promote economy, efficiency, and control in the operation of~~
 2 ~~state agencies; and~~

3 ~~(3) Accomplish the purposes of this chapter as intended by the~~
 4 ~~General Assembly.~~

5 ~~(b) The Internal Audit Section created under the Department of Finance~~
 6 ~~and Administration by Governor's Executive Order 99-08 and transferred to the~~
 7 ~~Department of Inspector General by a cabinet level department transfer under~~
 8 ~~§ 25-43-1002 shall conduct its audits using the suggested standards for the~~
 9 ~~professional practice of internal auditing as adopted by the Institute of~~
 10 ~~Internal Auditors.~~

11 ~~(c) The Internal Audit Section shall:~~

12 ~~(1) Review the financial and operating controls and the~~
 13 ~~transactions of state agencies to determine the level of conformity with~~
 14 ~~established laws, standards, rules, and procedures;~~

15 ~~(2) Review the various functions within an enterprise to~~
 16 ~~appraise the efficiency and economy of operations and the effectiveness with~~
 17 ~~which those functions achieve the stated objectives, including without~~
 18 ~~limitation a review of established internal control activities;~~

19 ~~(3) Investigate reported occurrences of fraud, embezzlement,~~
 20 ~~theft, waste, abuse, or mismanagement of state resources;~~

21 ~~(4) Recommend controls to prevent occurrences of fraud,~~
 22 ~~embezzlement, theft, waste, abuse, or mismanagement of state resources;~~

23 ~~(5) Assist state agencies to resolve areas of concern;~~

24 ~~(6) Assist state agencies in establishing appropriate internal~~
 25 ~~controls that will prevent errors or irregularities;~~

26 ~~(7) Provide objective analysis, appraisals, and recommendations~~
 27 ~~concerning the activities it reviews; and~~

28 ~~(8) Perform other functions as directed by the Governor or the~~
 29 ~~secretary.~~

30 ~~(d) After an audit is completed, the Internal Audit Section shall file~~
 31 ~~a written final report concerning the actions and determinations made under~~
 32 ~~this section with:~~

33 ~~(1) The secretary;~~

34 ~~(2) The Governor;~~

35 ~~(3) The State Board of Finance; and~~

36 ~~(4) Arkansas Legislative Audit.~~

~~(e) Employees of the Internal Audit Section shall:~~

~~(1) Be employed by the secretary as employees of the Department of Inspector General; and~~

~~(2) Serve at the pleasure of the secretary.~~

~~(f)(1) All internal audit documentation, including notes, memoranda, preliminary drafts of audit reports, and other data gathered in the preparation of internal audit reports by the Internal Audit Section, are privileged and confidential and are exempt from the Freedom of Information Act of 1967, § 25-19-101 et seq., except as provided in subdivision (f)(2) of this section.~~

~~(2)(A) The exemption shall not apply to completed internal audits of the Internal Audit Section after a final report of the internal audit has been presented to:~~

~~(i) The secretary;~~

~~(ii) The Governor or the Governor's designee;~~

~~(iii) The board; or~~

~~(iv) Arkansas Legislative Audit.~~

~~(B) The final report and copies of any supporting documentation shall then be open to public inspection and copying, except for documents that are exempt from disclosure under other law.~~

~~(g)(1) The Internal Audit Section shall conduct an annual project review and efficiency study of the Arkansas Department of Transportation to include without limitation a review of the processes, procedures, procurement processes, projects, appeals procedures and expenditures.~~

~~(2) The results of a study under this section shall be reported to the Legislative Council no later than October 1 of each year, with the first report to be submitted by October 1, 2021.~~

SECTION 2. Arkansas Code § 25-43-1002(a), concerning the state entities transferred to the Department of Inspector General, is amended to read as follows:

(a) The administrative functions of the following state entities are transferred to the Department of Inspector General under a cabinet-level transfer:

(1) The Arkansas Fair Housing Commission, created under § 16-123-303;

1 (2) ~~The Internal Audit Section, created under § 19-4-105 Office~~
 2 of Internal Audit, created under § 25-43-1004; and

3 (3) The Office of Medicaid Inspector General, created under §
 4 20-77-2503.

5
 6 SECTION 3. Arkansas Code Title 25, Chapter 43, Subchapter 10, is
 7 amended to add additional sections to read as follows:

8 25-43-1004. Office of Internal Audit – Audits and duties.

9 (a) The Office of Internal Audit is created within the Department of
 10 Inspector General.

11 (b) As used in this section, "covered entities" means a department,
 12 agency, board, commission, division, institution, or other office of the
 13 state government located in the executive branch.

14 (c) The Office of Internal Audit may audit and investigate covered
 15 entities or transactions of covered entities, and provide consultation
 16 activities at the request of covered entities.

17 (d) Unless otherwise subject to audits by statutes or agreements, this
 18 subchapter does not apply to:

19 (1) Members of the General Assembly;

20 (2) Employees of the legislative branch;

21 (3) Justices of the Supreme Court, judges of the Court of
 22 Appeals, or judges of inferior courts;

23 (4) Employees of the judicial branch of the state government; or

24 (5) Constitutional offices or departments and employees of
 25 constitutional offices or departments.

26 (e) The Office of Internal Audit shall:

27 (1) Audit:

28 (A) The financial and operating controls and the
 29 transactions of covered entities to determine the level of conformity with
 30 established laws, standards, rules, and procedures; and

31 (B) The various functions within covered entities to
 32 appraise the efficiency and economy of operations and the effectiveness with
 33 which the functions achieve operational, reporting, and compliance
 34 objectives, including without limitation a review of established internal
 35 control activities;

36 (2) Investigate reported or identified occurrences of fraud,

1 embezzlement, theft, waste, abuse, or mismanagement of state resources;

2 (3) Consult with covered entities to:

3 (A) Resolve areas of concern; and

4 (B) Establish appropriate internal controls to prevent
5 errors or irregularities;

6 (4) Coordinate control self-assessments of covered entities
7 biennially;

8 (5)(A) Conduct an annual project review and efficiency study of
9 the Arkansas Department of Transportation, including without limitation a
10 review of processes, procedures, procurement, projects, appeals, and
11 expenditures.

12 (B) The results of the study under subdivision (e)(5)(A)
13 of this section shall be reported to the Legislative Council no later than
14 October 1 of each year with the first report to be submitted on or before
15 October 1, 2023; and

16 (6) Perform other functions as directed by the Governor or
17 Secretary of the Department of Inspector General.

18 (f)(1) An audit by the Office of Internal Audit shall involve an
19 assessment of the evidence to provide opinions or conclusions regarding the
20 operations, functions, processes, systems, or other subject matter of covered
21 entities.

22 (2) The Office of Internal Audit may provide audits such as
23 performance auditing, operation auditing, investigations, and management
24 requested audits.

25 (3) The Office of Internal Audit shall determine the nature and
26 scope of the audit.

27 (4) An official written audit report is required at the
28 completion of each audit performed by the Office of Internal Audit.

29 (5) When a written report is prepared by the Office of Internal
30 Audit at the conclusion of the audit, the written report shall be distributed
31 to:

32 (A) The Secretary of the Department of Inspector General;

33 (B) The office of the Governor;

34 (C) Arkansas Legislative Audit;

35 (D) The covered entity; and

36 (E) Other appropriate parties as determined by the Office

1 of Internal Audit.

2 (g)(1) The Office of Internal Audit may perform consulting services
3 that are advisory in nature and generally performed at the specific request
4 of a covered entity, including without limitation system design, analysis of
5 internal control or business process design, counsel, advice, facilitation,
6 training, and participation on committees.

7 (2) Communications relating to consulting services may be
8 determined by the engagement client in the form of oral discussions,
9 memorandums, letters, or a written report as needed.

10 (h)(1) The Office of Internal Audit shall not be assigned duties or
11 engage in any activities that the Office of Internal Audit would not normally
12 be expected to audit.

13 (2) The Office of Internal Audit shall adhere to the
14 International Professional Practices Framework of the Institute of Internal
15 Auditors and the Implementation Guides, Practice Guides, and Position Papers
16 of the Institute of Internal Auditors.

17 (i)(1) A covered entity shall cooperate fully with the Office of
18 Internal Audit.

19 (2) The Office of Internal Audit, with strict accountability for
20 confidentiality and safeguarding records and information, may have full,
21 free, and unrestricted access to all records, physical properties, and
22 personnel of covered entities.

23 (3) The Office of Internal Audit shall have access to all
24 records, information, electronic or written data, reports, plans,
25 projections, matters, contracts, memoranda, correspondence, and any other
26 materials of a covered entity and shall be deemed to be an authorized
27 representative and agent of each covered entity for the purposes of:

28 (A) Examining and investigating the records of all
29 contractors, subcontractors, grantees, or subgrantees of covered agencies,
30 that relate to contracts, subcontracts, grants, or subgrants with covered
31 entities; and

32 (B) Obtaining access to any records of a covered entity or
33 current or former employee of a covered entity in the possession of a third
34 party, including without limitation bank account records, when those records
35 are related to an ongoing investigation or audit.

36 (j)(1) In the performance of the Office of Internal Audit's duties,

1 the Office of Internal Audit may ascertain, inspect, confirm, copy, audit,
2 and examine any financial records, documents, electronic data, or accounts of
3 any financial institution, business, or nonprofit entity or any other person
4 or entity regarding transactions or relationships with a covered entity.

5 (2) A financial institution, business, nonprofit entity, or any
6 other person or entity is not liable for making available to the Office of
7 Internal Audit any of the information required under this section.

8 (3) Records that are exempt from public disclosure of the
9 entity's custodian are exempt from public disclosure of the Office of
10 Internal Audit.

11 (k)(1) In connection with an audit or investigation of any covered
12 state entity or an audit related to any transactions or relationships with
13 covered entities, the Office of Internal Audit may issue a subpoena for
14 records or issue a summons and subpoena to any person whose testimony may be
15 deemed necessary to appear before the Office of Internal Audit at a time and
16 place and with papers, files, and records named in the summons or subpoena.

17 (2) In conducting any audit or examination, the Office of
18 Internal Audit may administer oaths.

19 (3) The subpoena under subdivision (k)(1) of this section may be
20 served by certified mail, return receipt requested, at the addressee's
21 residence or business address or in person, by:

22 (A) Representatives of the Office of Internal Audit;

23 (B) The sheriff of the county in which the person, books,
24 records, or documents subpoenaed are located; or

25 (C) The Division of Arkansas State Police.

26 (4) A sheriff serving a subpoena under subdivision (k)(3) of
27 this section may receive the same fees for the service of process as provided
28 by law for service of process issued by the circuit court.

29 (l)(1) If a person refuses to obey a subpoena issued by the Office of
30 Internal Audit, upon application by the Office of Internal Audit, the circuit
31 court of the county in which the Office of Internal Audit is domiciled may
32 issue an order to the person requiring the person to appear before the court
33 to show cause as to why an order shall not be issued ordering such person to
34 obey the subpoena, and the person may be adjudged in contempt of court.

35 (2) If a person placed under oath or subpoenaed by the Office of
36 Internal Audit knowingly gives false testimony that is material to an audit,

1 that person shall be deemed guilty of perjury upon conviction by a court of
2 competent jurisdiction.

3 (m)(1) Except as provided in subdivision (m)(2) of this section, all
4 internal audit documentation, including notes, memoranda, preliminary drafts
5 of audit reports, and other data gathered in the preparation of internal
6 audit reports by the Office of Internal Audit, are privileged and
7 confidential and are exempt from the Freedom of Information Act of 1967, §
8 25-19-101 et seq.

9 (2)(A) The exemption from the Freedom of Information Act of
10 1967, § 25-19-101 et seq., granted to the privileged and confidential
11 materials described in subdivision (m)(1) of this section does not apply to
12 completed internal audits of the Office of Internal Audit after a final
13 report of the internal audit has been presented to:

14 (i) The Secretary of the Department of Inspector
15 General;

16 (ii) The Governor or the Governor's designee;

17 (iii) Arkansas Legislative Audit; and

18 (iv) The covered entity.

19 (B) The final report and copies of any supporting
20 documentation are open to public inspection and copying, except for documents
21 that are exempt from disclosure under other law, unsubstantiated allegations,
22 or information included in control self-assessments.

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24 25-43-1005. Executive branch internal audit functions.

25 (a) An executive branch department that has an existing internal audit
26 function or creates an internal audit function shall adhere to the
27 International Professional Practices Framework of the Institute of Internal
28 Auditors, including without limitation obtaining an external quality
29 assurance review.

30 (b)(1) The Chief Audit Executive of each executive branch department
31 shall comply with all requests of the Office of Internal Audit including
32 providing copies of annual internal audit plans, copies of all reports and
33 correspondence with their respective agencies on a quarterly basis, and
34 copies of external quality assurance reviews.

35 (2) The Chief Audit Executive of each executive branch
36 department shall have unrestricted access to the Director of the Office of

1 Internal Audit.

2 (c)(1) All activities of other executive branch department internal
3 audit functions shall be reported to the Office of Internal Audit for
4 consideration of further review by the Governor.

5 (2) Other executive branch department internal audit functions
6 shall report functionally to an audit committee of their governing boards.

7 (3) If a governing board does not exist for the executive branch
8 department, the internal audit function shall report to the highest authority
9 in the department charged with governance of the executive branch department.

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