

1 State of Arkansas
2 93rd General Assembly
3 Fiscal Session, 2022
4

A Bill

HOUSE BILL 1095

5 By: House Management
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE ARKANSAS HOUSE OF
10 REPRESENTATIVES - STAFF FOR THE FISCAL YEAR ENDING
11 JUNE 30, 2023; AND FOR OTHER PURPOSES.
12
13

Subtitle

14 AN ACT FOR THE ARKANSAS HOUSE OF
15 REPRESENTATIVES - STAFF APPROPRIATION FOR
16 THE 2022-2023 FISCAL YEAR.
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20 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
21

22 SECTION 1. REGULAR SALARIES - HOUSE STAFF. There is hereby established
23 for the Arkansas House of Representatives for the 2022-2023 fiscal year, the
24 following maximum number of regular employees.
25

Item No.	Title	Maximum No. of Employees	Maximum Annual Salary Rate Fiscal Year 2022-2023
30 (1)	CHIEF OF STAFF	1	GRADE SE03
31 (2)	PARLIAMENTARIAN/COORD LEGISLATIVE SERV	1	GRADE SE03
32 (3)	CHIEF COUNSEL	1	GRADE SE03
33 (4)	CHIEF INFORMATION OFFICER	1	GRADE SE01
34 (5)	CHIEF CLERK/FISCAL OFFICER	1	GRADE SE01
35 (6)	DIRECTOR OF MEMBER SERVICES	1	GRADE SE01
36 (7)	ADMINISTRATIVE SPECIALIST	2	GRADE GS11



1	(8)	CHIEF SECURITY OFFICER/SERGEANT AT ARMS	1	GRADE GS11
2	(9)	HOUSE PROPERTIES & FACILITIES MGR	1	GRADE GS11
3	(10)	DIRECTOR OF OPS/EXEC ADMIN TO THE SPEAKER	1	GRADE GS11
4	(11)	ASST CHIEF CLERK/ASST FISCAL OFFICER	1	GRADE GS11
5	(12)	COMMUNICATIONS SPECIALIST/VIDEOGRAPHER	1	GRADE GS10
6	(13)	COMMUNICATIONS SPECIALIST/PHOTOGRAPHER	1	GRADE GS10
7	(14)	ADMINISTRATIVE RECEPTIONIST	2	GRADE GS07
8	(15)	ASST HOUSE PROPERTIES & FACILITIES MGR	1	GRADE GS07
9	(16)	PRODUCTION ASSISTANT	<u>1</u>	GRADE GS06
10		MAX. NO. OF EMPLOYEES	18	

11

12 SECTION 2. EXTRA HELP. There is hereby authorized, for the Arkansas
 13 House of Representatives for the 2022-2023 fiscal year, the following maximum
 14 number of part-time or temporary employees, to be known as "Extra Help",
 15 payable from funds appropriated herein for such purposes: seven (7)
 16 temporary or part-time employees, when needed, at rates of pay not to exceed
 17 those provided in the Uniform Classification and Compensation Act, or its
 18 successor, or this act for the appropriate classification.

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20 SECTION 3. APPROPRIATION - STAFF. There is hereby appropriated, to the
 21 Arkansas House of Representatives, to be payable from the State Central
 22 Services Fund, for personal services and operating expenses of the Arkansas
 23 House of Representatives for the fiscal year ending June 30, 2023, the
 24 following:

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26	ITEM	FISCAL YEAR
27	<u>NO.</u>	<u>2022-2023</u>
28	(01) REGULAR SALARIES	\$1,662,250
29	(02) EXTRA HELP	50,000
30	(03) PERSONAL SERV MATCHING	449,602
31	(04) MAINTENANCE & GENERAL OPERATIONS	100,000
32	(05) MAINT. & GEN. OPERATION	
33	(A) OPER. EXPENSE	0
34	(B) CONF. & TRAVEL	0
35	(C) PROF. FEES	25,000
36	(D) CAP. OUTLAY	0

1 (E) DATA PROC. 0
 2 TOTAL AMOUNT APPROPRIATED \$2,286,852

3
 4 SECTION 4. APPROPRIATION - INSTITUTE. There is hereby appropriated, to
 5 the Arkansas House of Representatives, to be payable from the Constitutional
 6 Officers Fund, for payment of per diem and mileage of members and newly
 7 elected members who attend the Institute of Legislative Procedure, House
 8 Legislative Orientation, and any other briefing meetings held prior to the
 9 convening of a Legislative Session of the General Assembly, the sum
 10 of.....\$50,000.

11
 12 SECTION 5. APPROPRIATION - INFORMATION TECHNOLOGY. There is hereby
 13 appropriated, to the Arkansas House of Representatives, to be payable from
 14 the State Central Services Fund, for operating expenses required in
 15 continuing the automating of the legislative process of the Arkansas House of
 16 Representatives for the fiscal year ending June 30, 2023, the following:

18 ITEM	FISCAL YEAR
19 <u>NO.</u>	<u>2022-2023</u>
20 (01) MAINT. & GEN. OPERATION	
21 (A) OPER. EXPENSE	\$25,000
22 (B) CONF. & TRAVEL	0
23 (C) PROF. FEES	0
24 (D) CAP. OUTLAY	125,000
25 (E) DATA PROC.	<u>0</u>
26 TOTAL AMOUNT APPROPRIATED	<u><u>\$150,000</u></u>

27
 28 SECTION 6. REGULAR SALARIES - MEMBER SERVICES. There is hereby
 29 established for the Arkansas House of Representatives - Member Services for
 30 the 2022-2023 fiscal year, the following maximum number of regular employees.

32	Maximum Annual
33	Maximum Salary Rate
34 Item	No. of Fiscal Year
35 <u>No. Title</u>	<u>Employees 2022-2023</u>
36 (1) HOUSE LEGIS ANALYST/SESSION EMPLOYEE III	6 GRADE GS11

1	(2)	HOUSE ADMINISTRATIVE SPECIALIST	1	GRADE GS11
2	(3)	HOUSE LEGIS ANALYST/SESSION EMPLOYEE II	3	GRADE GS09
3	(4)	HOUSE LEGIS ANALYST/SESSION EMPLOYEE I	2	GRADE GS06
4	(5)	HOUSE LEGISLATIVE COMMITTEE SECRETARY	<u>1</u>	GRADE GS05
5		MAX. NO. OF EMPLOYEES	13	

7 SECTION 7. APPROPRIATION - MEMBER SERVICES. There is hereby
 8 appropriated, to the Arkansas House of Representatives, to be payable from
 9 the State Central Services Fund, for personal services and operating expenses
 10 of the Arkansas House of Representatives - Member Services for the fiscal
 11 year ending June 30, 2023, the following:

13	ITEM	FISCAL YEAR
14	<u>NO.</u>	<u>2022-2023</u>
15	(01) REGULAR SALARIES	\$969,285
16	(02) EXTRA HELP	25,000
17	(03) PERSONAL SERV MATCHING	271,399
18	(04) MAINT. & GEN. OPERATION	
19	(A) OPER. EXPENSE	10,000
20	(B) CONF. & TRAVEL	0
21	(C) PROF. FEES	0
22	(D) CAP. OUTLAY	0
23	(E) DATA PROC.	<u>0</u>
24	TOTAL AMOUNT APPROPRIATED	<u><u>\$1,275,684</u></u>

26 SECTION 8. REGULAR SALARIES - SUPPLEMENTAL STAFFING. There is hereby
 27 established for the Arkansas House of Representatives - Supplemental Staffing
 28 for the 2022-2023 fiscal year, the following maximum number of regular
 29 employees.

31			Maximum Annual
32		Maximum	Salary Rate
33	Item Class	No. of	Fiscal Year
34	<u>No. Code Title</u>	<u>Employees</u>	<u>2022-2023</u>
35	(1) HOUSE LEGISLATIVE ANALYST II	5	GRADE GS09
36	(2) HOUSE LEGISLATIVE ANALYST	2	GRADE GS06

1	(3)	MANAGEMENT PROJECT ANALYST	1	GRADE GS06
2	(4)	HOUSE LEGIS COMMITTEE SECRETARY	<u>5</u>	GRADE GS05
3		MAX. NO. OF EMPLOYEES	13	

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5 SECTION 9. APPROPRIATION - SUPPLEMENTAL STAFFING. There is hereby
 6 appropriated, to the Arkansas House of Representatives, to be payable from
 7 the State Central Services Fund, for personal services and operating expenses
 8 of the Arkansas House of Representatives - Supplemental Staffing for the
 9 fiscal year ending June 30, 2023, the following:

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11	ITEM	FISCAL YEAR
12	<u>NO.</u>	<u>2022-2023</u>
13	(01) REGULAR SALARIES	\$670,000
14	(02) PERSONAL SERV MATCHING	174,000
15	(03) MAINT. & GEN. OPERATION	
16	(A) OPER. EXPENSE	0
17	(B) CONF. & TRAVEL	0
18	(C) PROF. FEES	0
19	(D) CAP. OUTLAY	0
20	(E) DATA PROC.	<u>0</u>
21	TOTAL AMOUNT APPROPRIATED	<u><u>\$844,000</u></u>

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23 SECTION 10. APPROPRIATION - HOUSE SELECT COMMITTEE EXPENSES. There is
 24 hereby appropriated, to the Arkansas House of Representatives, to be payable
 25 from the State Central Services Fund, for paying per diem, expenses and
 26 mileage to members of the House of Representatives attending regular and
 27 special meetings and other committee related activities of the House Select
 28 Committees for the fiscal year ending June 30, 2023, the following:

29

30	ITEM	FISCAL YEAR
31	<u>NO.</u>	<u>2022-2023</u>
32	(01) PER DIEM, EXPENSES AND MILEAGE FOR	
33	MEMBERS OF HOUSE SELECT COMMITTEES	<u><u>\$50,000</u></u>

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35 SECTION 11. APPROPRIATION - REAPPROPRIATION - CONSTITUTIONAL OFFICERS
 36 FUND. There is hereby appropriated, to the Arkansas House of Representatives,

1 to be payable from the Constitutional Officers Fund, for the balance
 2 remaining on June 30, 2022 in the appropriations enacted to defray any
 3 necessary expenses of the House of Representatives of the Ninety-Third
 4 General Assembly, Section 2 of Act 1 of 2021, Sections 4 and 11 of Act 195 of
 5 2021, and HB1001 as introduced in the 2022 Fiscal Session, there to be used
 6 for the same purposes of the Arkansas House of Representatives of the Ninety-
 7 Third General Assembly, the sum in the aggregate not to exceed
 8\$1,950,000.

9
 10 SECTION 12. APPROPRIATION - REAPPROPRIATION - STATE CENTRAL SERVICES.
 11 There is hereby appropriated, to the Arkansas House of Representatives, to be
 12 payable from the State Central Services Fund, for the balance remaining on
 13 June 30, 2022 in the appropriations enacted to defray any necessary expenses
 14 of the House of Representatives of the Ninety-Third General Assembly,
 15 Sections 3, 5, 7, 9, 10 and 12 of Act 195 of 2021, there to be used for the
 16 same purposes of the Arkansas House of Representatives of the Ninety-Third
 17 General Assembly, the sum in the aggregate not to exceed\$2,025,000.

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 19 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
 20 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. USES OF
 21 FUNDS. The funds appropriated in this Act shall be used to defray the
 22 necessary expenses of the operation of the Office of the Speaker of the House
 23 of Representatives, the Office of the Chief of Staff, the Office of the
 24 Coordinator of House Legislative Services, the Office of Parliamentarian, the
 25 Chief Clerk's Office, House Member Services Office and other reasonable and
 26 necessary expenses of the House of Representatives of the General Assembly
 27 incurred during the fiscal year ending June 30, ~~2022~~ 2023. Any balance
 28 remaining on June 30, ~~2021~~ 2022 in the funds provided by this Act shall be
 29 made available for the fiscal year ending June 30, ~~2022~~ 2023 and for the same
 30 purposes.

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 32 SECTION 14. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
 33 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
 34 AUTHORITY. If the Speaker of the House and the Chief of Staff or his
 35 designee determine that any item or portion thereof appropriated herein for a
 36 specific purpose is not needed for such purpose, they may certify such fact

1 to the State Auditor and the State Auditor shall cause a transfer to be made
2 from one item to another.

3
4 SECTION 15. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
5 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARIES.
6 In order that exceptionally well-qualified personnel may be recruited and
7 retained, the House of Representatives may exceed the maximum salary levels
8 by no more than twenty percent (20%) for no more than one-third (1/3) of the
9 positions authorized in their operation appropriation act, may exceed the
10 maximum salary levels for the purpose of merit adjustments for all positions,
11 and may promote a maximum of two grades for no more than one-third (1/3) of
12 the classified positions authorized in its operation appropriation act.

13
14 SECTION 16. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
15 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
16 AUDIO/VISUAL POLICY. The appropriations provided herein to produce audio or
17 video materials by or under the direction of the House of Representatives
18 shall not be used for the following:

19 (a) A person may not use audio or video materials produced by or under the
20 direction of the House of Representatives in political or campaign
21 advertising.

22 (b) A person may not use audio or video materials produced by or under the
23 direction of the House of Representatives for a commercial purpose.

24 (1) In this section, "commercial purpose" means a purpose that is
25 intended to result in a profit or other tangible benefit.

26 (c) The House Management Committee may give permission to an entity to use
27 the audio or video materials for public education governmental
28 broadcast which shall not conflict with subsection (b).

29
30 SECTION 17. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
31 authorized by this act shall be limited to the appropriation for such agency
32 and funds made available by law for the support of such appropriations; and
33 the restrictions of the State Procurement Law, the General Accounting and
34 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
35 Procedures and Restrictions Act, or their successors, and other fiscal
36 control laws of this State, where applicable, and regulations promulgated by

1 the Department of Finance and Administration, as authorized by law, shall be
2 strictly complied with in disbursement of said funds.

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4 SECTION 18. LEGISLATIVE INTENT. It is the intent of the General
5 Assembly that any funds disbursed under the authority of the appropriations
6 contained in this act shall be in compliance with the stated reasons for
7 which this act was adopted, as evidenced by the Agency Requests, Executive
8 Recommendations and Legislative Recommendations contained in the budget
9 manuals prepared by the Department of Finance and Administration, letters, or
10 summarized oral testimony in the official minutes of the Arkansas Legislative
11 Council or Joint Budget Committee which relate to its passage and adoption.

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13 SECTION 19. EFFECTIVE DATE. This act is effective on and after July 1,
14 2022.