Stricken language will be deleted and underlined language will be added.

1	State of Arkansas	As Engrossed: \$3/6/	/23	
2	94th General Assembly	A Bill		
3	Regular Session, 2023			SENATE BILL 33
4				
5	By: Joint Budget Committee	ee		
6				
7		For An Act To Be Ent	itled	
8	AN ACT TO	O MAKE AN APPROPRIATION FOR	PERSONAL S	ERVICES
9	AND OPERA	ATING EXPENSES FOR THE DEPAR	RTMENT OF C	OMMERCE
10	- DIVISIO	ON OF WORKFORCE SERVICES FOR	R THE FISCA	L YEAR
11	ENDING JU	UNE 30, 2024; AND FOR OTHER	PURPOSES.	
12				
13				
14		Subtitle		
15	AN	ACT FOR THE DEPARTMENT OF C	OMMERCE -	
16	DIV	ISION OF WORKFORCE SERVICES		
17	APP	ROPRIATION FOR THE 2023-202	4 FISCAL	
18	YEA	R.		
19				
20				
21	BE IT ENACTED BY THE	GENERAL ASSEMBLY OF THE STA	ATE OF ARKA	NSAS:
22				
23	SECTION 1. REG	ULAR SALARIES. There is her	reby establ	ished for the
24	Department of Commerc	ce - Division of Workforce S	Services fo	or the 2023-2024
25	fiscal year, the fol	lowing maximum number of reg	gular emplo	yees.
26				
27				Maximum Annual
28		P	laximum	Salary Rate
29	Item Class		No. of	Fiscal Year
30	No. Code Title	En	nployees	2023-2024
31	(1) U037U ACOM DW	S DIRECTOR	1	GRADE SE03
32	(2) U065U ACOM DE	PUTY DIRECTOR	1	GRADE SE01
33	(3) U070U ACOM DW	S DEPUTY DIRECTOR	2	GRADE SE01
34	(4) UO36U AR APPE	ALS TRIBUNAL CHAIRMAN	1	GRADE SE01
35	(5) U076U DWS WORI	KFORCE INVESTMENT DIRECTOR	1	GRADE SE01
36	(6) D002N STATE DA	ATABASE ADMINISTRATOR LEAD	2	GRADE IT11



1	(7)	D006N	STATE SYSTEMS ARCHITECT	1	GRADE	IT10
2	(8)	D007C	INFORMATION SYSTEMS MANAGER	4	GRADE	IT08
3	(9)	D017C	INFORMATION SYSTEMS SECURITY SPECIALIST	1	GRADE	IT07
4	(10)	D038C	SENIOR SOFTWARE SUPPORT ANALYST	16	GRADE	IT06
5	(11)	D022C	SYSTEMS SPECIALIST	2	GRADE	IT06
6	(12)	D061C	INFORMATION SYSTEMS COORDINATION SPEC	2	GRADE	IT05
7	(13)	D052C	SOFTWARE SUPPORT ANALYST	7	GRADE	IT05
8	(14)	D062C	DATABASE ANALYST	1	GRADE	ITO4
9	(15)	D071C	COMPUTER SUPPORT ANALYST	2	GRADE	ITO3
10	(16)	A139C	CHIEF FISCAL OFFICER	1	GRADE	GS15
11	(17)	G007N	ACOM DWS GENERAL COUNSEL	1	GRADE	GS14
12	(18)	G017N	ACOM DWS ASST DIR - TANF	1	GRADE	GS13
13	(19)	NO51N	ACOM DWS ASST DIR, EMPLOYMENT ASSIST	1	GRADE	GS13
14	(20)	N050N	ACOM DWS ASST DIR, FINANCIAL MANAGEMENT	1	GRADE	GS13
15	(21)	N049N	ACOM DWS ASST DIR, INFO AND TECHNOLOGY	1	GRADE	GS13
16	(22)	N074N	ACOM DWS ASST DIR, UNEMPLOYMENT INS	1	GRADE	GS13
17	(23)	G004C	MANAGING ATTORNEY	1	GRADE	GS13
18	(24)	G010C	ACOM DIVISION MANAGER	2	GRADE	GS12
19	(25)	G016N	ACOM DWS ASST DIR GRANTS RESOURCE ADM	1	GRADE	GS12
20	(26)	A015C	ACOM DWS DIR INTERNAL AUDIT & SECURITY	1	GRADE	GS12
21	(27)	P007N	ACOM DWS DIRECTOR OF COMMUNICATIONS	1	GRADE	GS12
22	(28)	G020C	ACOM DWS PROGRAM ADMINISTRATOR	3	GRADE	GS12
23	(29)	A021C	AGENCY CONTROLLER I	1	GRADE	GS12
24	(30)	A014C	FISCAL DIVISION MANAGER	1	GRADE	GS12
25	(31)	R006C	HUMAN RESOURCES ADMINISTRATOR	1	GRADE	GS12
26	(32)	A031C	ASSISTANT CONTROLLER	3	GRADE	GS11
27	(33)	G047C	ATTORNEY SPECIALIST	4	GRADE	GS11
28	(34)	G068C	ACOM DWS AREA OPERATIONS CHIEF	6	GRADE	GS10
29	(35)	E074C	ACOM PROGRAM COORDINATOR	2	GRADE	GS10
30	(36)	G076C	ADMINISTRATIVE SERVICES MANAGER	1	GRADE	GS10
31	(37)	G073C	ATTORNEY	11	GRADE	GS10
32	(38)	A044C	AUDIT COORDINATOR	1	GRADE	GS10
33	(39)	G288C	ACOM DWS DIVISION MANAGER	4	GRADE	GS09
34	(40)	R015C	ACOM DWS EQUAL OPPORTUNITY MANAGER	1	GRADE	GS09
35	(41)	G243C	ACOM DWS FIELD MANAGER III	2	GRADE	GS09
36	(42)	G110C	ACOM DWS PROGRAM MANAGER	13	GRADE	GS09

1	(43)	E075C ACOM PROGRAM ADVISOR	9	GRADE GS09
2	(44)	RO19C BUDGET MANAGER	1	GRADE GS09
3	(45)	G109C GRANTS MANAGER	2	GRADE GS09
4	(46)	A082C ACCOUNTANT II	1	GRADE GS08
5	(47)	G081C ACOM DWS DIVISION CHIEF	1	GRADE GS08
6	(48)	G128C ACOM DWS FIELD MANAGER II	17	GRADE GS08
7	(49)	G127C ACOM DWS PROGRAM OPERATIONS MANAGER	35	GRADE GS08
8	(50)	G114C ACOM DWS WORKFORCE INVEST REG ADVISOR	2	GRADE GS08
9	(51)	R021C BUDGET ANALYST	1	GRADE GS08
10	(52)	A066C INTERNAL AUDITOR	3	GRADE GS08
11	(53)	RO14C PERSONNEL MANAGER	1	GRADE GS08
12	(54)	V007C PROCUREMENT COORDINATOR	1	GRADE GS08
13	(55)	A041C PROGRAM FISCAL MANAGER	1	GRADE GS08
14	(56)	A060C SENIOR AUDITOR	6	GRADE GS08
15	(57)	A089C ACCOUNTANT I	4	GRADE GS07
16	(58)	G149C ACOM DWS FIELD MANAGER I	15	GRADE GS07
17	(59)	G181C ACOM DWS PROGRAM MONITOR	46	GRADE GS07
18	(60)	G209C ACOM DWS PROGRAM SUPERVISOR	41	GRADE GS07
19	(61)	G196C ACOM DWS SATELLITE OFFICE SUPERVISOR	7	GRADE GS07
20	(62)	A085C ACOM DWS SR FIELD TAX REPRESENTATIVE	3	GRADE GS07
21	(63)	G138C AGENCY ADMINISTRATIVE REVIEW OFFICER	10	GRADE GS07
22	(64)	RO24C ASSISTANT PERSONNEL MANAGER	1	GRADE GS07
23	(65)	A081C AUDITOR	7	GRADE GS07
24	(66)	CO10C EXECUTIVE ASSISTANT TO THE DIRECTOR	3	GRADE GS07
25	(67)	A075C FINANCIAL ANALYST I	2	GRADE GS07
26	(68)	S017C MAINTENANCE COORDINATOR	1	GRADE GS07
27	(69)	A065C PAYROLL SERVICES COORDINATOR	1	GRADE GS07
28	(70)	A073C PROGRAM/FIELD AUDITOR SUPERVISOR	2	GRADE GS07
29	(71)	X047C REAL ESTATE MANAGER	1	GRADE GS07
30	(72)	E040C STAFF DEVELOPMENT COORDINATOR	2	GRADE GS07
31	(73)	A092C ACOM DWS FIELD TAX REP	17	GRADE GS06
32	(74)	C032C ACOM DWS UI CLAIM TECHNICIAN	18	GRADE GS06
33	(75)	X139C ACOM DWS UI INVESTIGATOR	12	GRADE GS06
34	(76)	G217C ACOM DWS WORKFORCE SPECIALIST	390	GRADE GS06
35	(77)	CO37C ADMINISTRATIVE ANALYST	27	GRADE GS06
36	(78)	RO27C BUDGET SPECIALIST	7	GRADE GS06

1	(79)	A074C FISCAL SUPPORT SUPERVISOR	7	GRADE GS06
2	(80)	G180C GRANTS ANALYST	1	GRADE GS06
3	(81)	RO25C HUMAN RESOURCES ANALYST	2	GRADE GS06
4	(82)	G179C LEGAL SERVICES SPECIALIST	2	GRADE GS06
5	(83)	S033C MAINTENANCE SUPERVISOR	3	GRADE GS06
6	(84)	A084C PROGRAM/FIELD AUDIT SPECIALIST	7	GRADE GS06
7	(85)	B076C RESEARCH PROJECT ANALYST	12	GRADE GS06
8	(86)	E046C TRAINING INSTRUCTOR	18	GRADE GS06
9	(87)	CO5OC ADMINISTRATIVE SUPPORT SUPERVISOR	4	GRADE GS05
10	(88)	VO14C BUYER	3	GRADE GS05
11	(89)	G220C DWS UNIT SUPERVISOR	5	GRADE GS05
12	(90)	A091C FISCAL SUPPORT ANALYST	19	GRADE GS05
13	(91)	S032C PRINT SHOP SUPERVISOR	1	GRADE GS05
14	(92)	V015C PURCHASING SPECIALIST	1	GRADE GS05
15	(93)	S031C SKILLED TRADESMAN	1	GRADE GS05
16	(94)	CO56C ADMINISTRATIVE SPECIALIST III	16	GRADE GS04
17	(95)	A098C FISCAL SUPPORT SPECIALIST	18	GRADE GS04
18	(96)	RO36C HUMAN RESOURCES SPECIALIST	6	GRADE GS04
19	(97)	CO46C LEGAL SUPPORT SPECIALIST	19	GRADE GS04
20	(98)	SO46C MAINTENANCE TECHNICIAN	1	GRADE GS04
21	(99)	VO22C PURCHASING TECHNICIAN	1	GRADE GS04
22	(100)	V023C STOREROOM SUPERVISOR	1	GRADE GS04
23	(101)	X183C ACOM DWS CLAIMS ADJUDICATOR	8	GRADE GS03
24	(102)	CO73C ADMINISTRATIVE SPECIALIST II	11	GRADE GS03
25	(103)	S081C APPRENTICE TRADESMAN	1	GRADE GS03
26	(104)	S054C PRINTER	1	GRADE GS03
27	(105)	CO87C ADMINISTRATIVE SPECIALIST I	9	GRADE GS02
28		MAX. NO. OF EMPLOYEES	987	

31

32

33

SECTION 2. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Department of Commerce, to be payable from the Division of Workforce Services Trust Fund, for personal services and operating expenses of the Department of Commerce - Division of Workforce Services - Operations for the fiscal year ending June 30, 2024, the following:

3435

36 ITEM FISCAL YEAR

1	NO.	2023-2024
2	(01) REGULAR SALARIES	\$40,346,124
3	(02) EXTRA HELP	3,850,222
4	(03) PERSONAL SERVICES MATCHING	16,133,773
5	(04) OVERTIME	1,060,000
6	(05) MAINT. & GEN. OPERATION	
7	(A) OPER. EXPENSE	19,335,741
8	(B) CONF. & TRAVEL	705,440
9	(C) PROF. FEES	3,000,000
10	(D) CAP. OUTLAY	0
11	(E) DATA PROC.	0
12	TOTAL AMOUNT APPROPRIATED	\$84,431,300
13		
14	SECTION 3. APPROPRIATION - UNEMPLOYMENT BENEFIT	'S AND EXPENSES - CASH.
15	There is hereby appropriated, to the Department of Co	mmerce, to be payable
16	from cash funds as defined by Arkansas Code 19-4-801,	for unemployment
17	benefit payments and other expenses including disaste	r relief payments,
18	training allowances, payments to participant contract	ors and Unemployment
19	Insurance Trust Fund loan repayments by the Departmen	t of Commerce - Division
20	of Workforce Services - Unemployment Benefits and Exp	enses - Cash for the
21	fiscal year ending June 30, 2024, the following:	
22	ITEM	FISCAL YEAR
23	NO.	2023-2024
24	(01) DISASTER RELIEF PAYMENTS	\$4,000,000
25	(02) FEDERALLY PAID BENEFITS PAYMENTS	1,000,000,000
26	(03) U I BENEFITS - REIMBURSABLE EMPLOYERS	20,000,000
27	(04) U I BENEFITS - TAXABLE EMPLOYERS	1,000,000,000
28	(05) TRAINING ALLOWANCES	4,000,000
29	(06) PAYMENTS TO PART CONTRACTORS	150,000
30	(07) UI ADVANCE REPAYMENT	1
31	TOTAL AMOUNT APPROPRIATED	40 000 150 001
32		\$2,028,150,001
J L		<u>\$2,028,150,001</u>
33	SECTION 4. APPROPRIATION - ANNUAL ASSESSMENTS.	
	SECTION 4. APPROPRIATION - ANNUAL ASSESSMENTS. appropriated, to the Department of Commerce, to be pa	There is hereby
33		There is hereby yable from the Division

1	Agencies by the Department of Commerce - Division of Workforce Services -
2	Annual Assessments for the fiscal year ending June 30, 2024, the following:
3	
4	ITEM FISCAL YEAR
5	NO. 2023-2024
6	(01) ANNUAL ASSESSMENT \$26,000
7	
8	SECTION 5. APPROPRIATION - EXCESS UNEMPLOYMENT BENEFITS AND EXPENSES.
9	There is hereby appropriated, to the Department of Commerce, to be payable
10	from the Division of Workforce Services Special Fund, for construction,
11	personal services and matching, maintenance and general operating expenses
12	for the Administration Building and all other agency owned buildings,
13	building and land acquisition, rent of buildings, and payment of unemployment
14	benefits and expenses incurred by the Department of Commerce - Division of
15	Workforce Services in the administration of the Division of Workforce
16	Services Law, the Temporary Assistance for Needy Families Program, the
17	Arkansas Workforce Innovation and Opportunity Act and the Arkansas Works Act
18	of 2016, or their successor programs and any other programs transferred under
19	the direction and supervision of the Division of Workforce Services, when
20	such expenses exceed funds available from other sources by the Department of
21	Commerce - Division of Workforce Services - Excess Unemployment Benefits and
22	Expenses for the fiscal year ending June 30, 2024, the following:
23	
24	ITEM FISCAL YEAR
25	NO. 2023-2024
26	(01) CONSTRUCTION \$0
27	(02) RENT OF BUILDINGS 0
28	(03) PAYMENT/EXPENSES 10,000,000
29	TOTAL AMOUNT APPROPRIATED \$10,000,000
30	
31	SECTION 6. APPROPRIATION - WORKFORCE INNOVATION AND OPPORTUNITY ACT.
32	There is hereby appropriated, to the Department of Commerce, to be payable
33	from the federal funds as designated by the Chief Fiscal Officer of the
34	State, for grant payments of the Workforce Innovation and Opportunity Act by
35	the Department of Commerce - Division of Workforce Services - Workforce
36	Innovation and Opportunity Act for the fiscal year ending June 30, 2024, the

,		
1	following:	
2	TMPM	DICCAL VEAD
3	ITEM	FISCAL YEAR
4	NO.	2023-2024
5	(01) WORKFORCE INNOVATION AND OPPORTUNITY	440.000.000
6	ACT PAYMENTS	\$40,000,000
7	GEORGON Z. ADDDODDIATION W. J. TDMGT TWO TWEED COM/MYDW	OT OTHERW
8	SECTION 7. APPROPRIATION - U I TRUST FUND INTEREST/UNEM	
9	INSURANCE. There is hereby appropriated, to the Department of	
10	be payable from the Employment Security Advance Interest Trus	
11	paying interest incurred by the state on advances from the Fed	
12	Unemployment Trust Fund, making refunds of advance interest ta	
13	and penalty payments which were erroneously paid, and returning	•
14	Unemployment Compensation Fund Clearing Account which were inc	correctly
15	identified and erroneously transferred, if needed by the Depart	rtment of
16	Commerce - Division of Workforce Services - UI Trust Fund	
17	Interest/Unemployment Insurance for the fiscal year ending Jun	ne 30, 2024, the
18	following:	
19		
20	ITEM	FISCAL YEAR
21	NO.	2023-2024
22	(01) U I TRUST FUND INTEREST	\$3,000,000
23	(02) LOAN INTEREST	<u>1</u>
24	TOTAL AMOUNT APPROPRIATED	\$3,000,001
25		
26	SECTION 8. APPROPRIATION - REED ACT FUNDS. There is her	reby
27	appropriated, to the Department of Commerce, to be payable from	om cash funds as
28	defined by Arkansas Code 19-4-801, for construction, improvement	ent of
29	buildings, rent and lease costs, acquisition of data processing	ng equipment,
30	acquisition of land, payment of salaries and related benefits	, maintenance
31	and general operation and for the payment of unemployment inst	ırance benefits
32	or as prescribed by the Social Security Act by of the Departme	ent of Commerce
33	- Division of Workforce Services - Reed Act Funds for the fise	cal year ending
		,
34	June 30, 2024, the following:	,
34 35	June 30, 2024, the following: ITEM	FISCAL YEAR

1	(01) REED ACT FUNDS	\$1
2		
3	SECTION 9. APPROPRIATION - TEMPORARY ASSISTANCE FOR NEE	DY FAMILIES
4	BLOCK GRANT PAYING AND NEW HIRE REGISTRY. There is hereby ap	propriated, to
5	the Department of Commerce, to be payable from the paying acc	ount as
6	determined by the Chief Fiscal Officer of the State, for pers	onal services,
7	maintenance and general operations, and grant payments by the	Department of
8	Commerce - Division of Workforce Services - Temporary Assista	nce for Needy
9	Families Block Grant Paying and New Hire Registry for the fis	cal year ending
10	June 30, 2024, the following:	
11		
12	ITEM	FISCAL YEAR
13	NO.	2023-2024
14	(01) AR TRANSITIONAL EMPLOYMENT PROGRAM	
15	& NEW HIRE REGISTRY-PERSONAL SERVICES,	
16	MAINTENANCE & GENERAL OPERATIONS, &	
17	GRANT PROGRAM	\$43,814,962
18		
19	SECTION 10. APPROPRIATION - INDIVIDUAL DEVELOPMENT ACCO	UNT PROGRAM.
20	There is hereby appropriated, to the Department of Commerce,	to be payable
21	from the Individual Development Account Trust Fund, for opera	ting expenses of
22	the Department of Commerce - Division of Workforce Services -	Individual
23	Development Account Program for the fiscal year ending June 3	0, 2024, the
24	following:	
25		
26	ITEM	FISCAL YEAR
27	NO.	2023-2024
28	(01) MAINT. & GEN. OPERATION	
29	(A) OPER. EXPENSE	\$0
30	(B) CONF. & TRAVEL	0
31	(C) PROF. FEES	141,738
32	(D) CAP. OUTLAY	0
33	(E) DATA PROC.	0
34	TOTAL AMOUNT APPROPRIATED	\$141,738
35		

SECTION 11. APPROPRIATION - DIVISION OF WORKFORCE SERVICES - TRAINING

```
1
                  There is hereby appropriated, to the Department of Commerce, to
 2
     be payable from the Division of Workforce Services Training Trust Fund, for
 3
     personal services, operating expenses, and grants for the Worker Training
 4
     Program of the Department of Commerce - Division of Workforce Services -
 5
     Training Trust Fund for the fiscal year ending June 30, 2024, the following:
 6
 7
     ITEM
                                                                     FISCAL YEAR
 8
                                                                       2023-2024
     NO.
          PERSONAL SERVICES, OPERATING EXPENSES
9
     (01)
10
           AND GRANTS
                                                                      $3,256,577
11
12
           SECTION 12. APPROPRIATION - DIVISION OF WORKFORCE SERVICES -
13
     UNEMPLOYMENT INSURANCE ADMINISTRATION FUND. There is hereby appropriated, to
14
     the Department of Commerce, to be payable from the Division of Workforce
15
     Services Unemployment Insurance Administration Fund, for personal services
16
     and operating expenses of the Department of Commerce - Division of Workforce
17
     Services - Unemployment Insurance Administration Fund for the fiscal year
18
     ending June 30, 2024, the following:
19
20
     ITEM
                                                                     FISCAL YEAR
21
     NO.
                                                                       2023-2024
22
     (01) ADMINISTRATION EXPENSES
                                                                      $6,000,000
23
           SECTION 13. APPROPRIATION - LOANS TO LOCAL WORKFORCE DEVELOPMENT
24
25
              There is hereby appropriated, to the Department of Commerce, to be
26
     payable from cash funds as defined by Arkansas Code 19-4-801, for loans to
27
     local Workforce Development Boards (WDB) for local WDB wire transfers by the
28
     Department of Commerce - Division of Workforce Services for the fiscal year
29
     ending June 30, 2024, the following:
30
     ITEM
                                                                     FISCAL YEAR
31
     NO.
                                                                       2023-2024
32
     (01)
          LOANS
                                                                      $1,500,000
33
           SECTION 14. APPROPRIATION - TRADE ADJUSTMENT ASSISTANCE PROGRAM.
34
35
     is hereby appropriated, to the Department of Commerce, to be payable from the
36
     cash fund deposited in the State Treasury as determined by the Chief Fiscal
```

1 Officer of the State, for Payments of the Trade Adjustment Assistance Program 2 by the Department of Commerce - Division of Workforce Services - Trade 3 Adjustment Assistance Program for the fiscal year ending June 30, 2024, the 4 following: 5 6 ITEM FISCAL YEAR 7 NO. 2023-2024 8 (01) RTA/ATAA PAYMENTS \$100,000 9 TAA SUPPORTIVE SERVICES (02)100,000 10 TAA VENDOR PAYMENTS (03) 7,850,000 11 TOTAL AMOUNT APPROPRIATED \$8,050,000 12 SECTION 15. APPROPRIATION - ADULT EDUCATION ADMINISTRATION -13 14 There is hereby appropriated, to the Department of Commerce, to 15 be payable from the Division of Workforce Services Fund, for personal 16 services and operating expenses of the Department of Commerce - Division of 17 Workforce Services - Adult Education Administration - Operations for the 18 fiscal year ending June 30, 2024, the following: 19 20 ITEM FISCAL YEAR 21 NO. 2023-2024 22 (01) REGULAR SALARIES 811,143 EXTRA HELP 23 (02) 7,000 PERSONAL SERVICES MATCHING 24 (03)278,010 25 MAINT. & GEN. OPERATION (04) (A) OPER. EXPENSE 26 190,000 27 (B) CONF. & TRAVEL 10,500 28 (C) PROF. FEES 0 29 (D) CAP. OUTLAY 0 (E) DATA PROC. 30 0 TOTAL AMOUNT APPROPRIATED 31 \$1,296,653 32 33 SECTION 16. APPROPRIATION - ADULT BASIC EDUCATION. There is hereby 34 appropriated, to the Department of Commerce, to be payable from the Division 35 of Workforce Services Fund, for personal services and operating expenses of 36 the Department of Commerce - Division of Workforce Services - Adult Basic

ITEN	M	FISCAL YEAR
NO	•	2023-2024
(01)) REGULAR SALARIES	\$417,636
(02)) PERSONAL SERVICES MATCHING	146,337
(03)) MAINT. & GEN. OPERATION	
	(A) OPER. EXPENSE	24,507
	(B) CONF. & TRAVEL	(
	(C) PROF. FEES	(
	(D) CAP. OUTLAY	(
	(E) DATA PROC.	
	TOTAL AMOUNT APPROPRIATED	<u>\$588,480</u>
	SECTION 17. APPROPRIATION - FEDERAL ADULT BASI	C EDUCATION. There is
fede pers	eby appropriated, to the Department of Commerce, eral funds as designated by the Chief Fiscal Offi sonal services, operating expenses and grants by merce - Division of Workforce Services - Federal	cer of the State, for the Department of
fede pers	eral funds as designated by the Chief Fiscal Offi sonal services, operating expenses and grants by	cer of the State, for the Department of
fede pers	eral funds as designated by the Chief Fiscal Offisonal services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following:	cer of the State, for the Department of Adult Basic Education
fede pers Comm the	eral funds as designated by the Chief Fiscal Offisonal services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following:	cer of the State, for the Department of Adult Basic Education FISCAL YEAR
fede pers Comm the	eral funds as designated by the Chief Fiscal Offisonal services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following:	cer of the State, for the Department of Adult Basic Education FISCAL YEAR 2023-2024
fede person the	eral funds as designated by the Chief Fiscal Offisonal services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following: M REGULAR SALARIES	cer of the State, for the Department of Adult Basic Education FISCAL YEAR 2023-2024 \$460,123
fede person the ITEN NO (01)	eral funds as designated by the Chief Fiscal Officence Services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following: M . PERSONAL SERVICES MATCHING MAINT. & GEN. OPERATION	cer of the State, for the Department of Adult Basic Education FISCAL YEAR 2023-2024 \$460,123
fede person the ITEN NO (01) (02)	eral funds as designated by the Chief Fiscal Offisonal services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following: M . PERSONAL SERVICES MATCHING	cer of the State, for the Department of Adult Basic Education FISCAL YEAR 2023-2024 \$460,123 157,836
fede person the ITEN NO (01) (02)	eral funds as designated by the Chief Fiscal Officence Services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following: M . PERSONAL SERVICES MATCHING MAINT. & GEN. OPERATION	cer of the State, for the Department of Adult Basic Education FISCAL YEAR 2023-2024 \$460,123 157,836
fede person the ITEN NO (01) (02)	eral funds as designated by the Chief Fiscal Officence Services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following: M REGULAR SALARIES PERSONAL SERVICES MATCHING MAINT. & GEN. OPERATION (A) OPER. EXPENSE (B) CONF. & TRAVEL (C) PROF. FEES	cer of the State, for the Department of Adult Basic Education FISCAL YEAR 2023-2024 \$460,123 157,836
fede person the ITEN NO (01) (02)	eral funds as designated by the Chief Fiscal Office sonal services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following: M REGULAR SALARIES PERSONAL SERVICES MATCHING MAINT. & GEN. OPERATION (A) OPER. EXPENSE (B) CONF. & TRAVEL (C) PROF. FEES (D) CAP. OUTLAY	cer of the State, for the Department of Adult Basic Education FISCAL YEAR 2023-2024 \$460,123 157,836 132,467 50,200 9,000
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fedd person the ITEN NO (01) (02)	eral funds as designated by the Chief Fiscal Offisonal services, operating expenses and grants by merce - Division of Workforce Services - Federal fiscal year ending June 30, 2024, the following: M . PERSONAL SERVICES MATCHING MAINT. & GEN. OPERATION (A) OPER. EXPENSE (B) CONF. & TRAVEL (C) PROF. FEES (D) CAP. OUTLAY (E) DATA PROC.	cer of the State, for the Department of

There is hereby appropriated, to the Department of Commerce, to be payable

1	from the Division of Career and Technical Education Public School Fund		
2	Account, for personal services, operating expenses and grants by the		
3	Department of Commerce - Division of Workforce Services - Governor's		
4	Commission on Adult Literacy for the fiscal year ending June 30, 2024, the		
5	following:		
6			
7	ITEM FISCAL YEAR		
8	_NO. 2023-2024		
9	(01) REGULAR SALARIES \$28,445		
10	(02) PERSONAL SERVICES MATCHING 9,335		
11	(03) MAINT. & GEN. OPERATION		
12	(A) OPER. EXPENSE 52,242		
13	(B) CONF. & TRAVEL 6,005		
14	(C) PROF. FEES 0		
15	(D) CAP. OUTLAY		
16	(E) DATA PROC.		
17	(04) GRANTS TO LITERACY COUNCILS 675,000		
18	TOTAL AMOUNT APPROPRIATED \$771,027		
19			
20	SECTION 19. APPROPRIATION - ADULT BASIC AND GENERAL EDUCATION. There		
21	is hereby appropriated, to the Department of Commerce, to be payable from the		
22	Division of Career and Technical Education Public School Fund Account, for		
23	Adult Basic and General Adult Education grants and aid by the Department of		
24	Commerce - Division of Workforce Services - Adult Basic and General Education		
25	for the fiscal year ending June 30, 2024, the following:		
26			
27	ITEM FISCAL YEAR		
28	NO. 2023-2024		
29	(01) ADULT BASIC & GENERAL ADULT EDUCATION \$22,770,569		
30			
31	SECTION 20. APPROPRIATION - GED TESTING. There is hereby appropriated,		
32	to the Department of Commerce, to be payable from the Division of Career and		
33	Technical Education Public School Fund Account, for the cost of individuals		
34	taking the General Education Development (GED) test and official practice		
35	test of the Department of Commerce - Division of Workforce Services - GED		

Testing for the fiscal year ending June 30, 2024, the following:

1 2 ITEM FISCAL YEAR 3 NO. 2023-2024 4 (01) GED TEST COSTS \$350,000 5

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- 6 SECTION 21. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS 7 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
- 8 CARRY FORWARD - NEW HIRE REGISTRY. Any balance in the funds made available
- 9 by this Act for the New Hire Registry which remain on June 30, 2023 2024, may
- 10 be carried forward into the next fiscal year, to be used for the same
- 11 purpose.
- 12 Any carry forward of unexpended balance of funding as authorized herein, 13 may be carried forward under the following conditions:
- 14 (1) Prior to June 30, 2023 <u>2024</u> the Agency shall by written statement 15 set forth its reason(s) for the need to carry forward said funding to the 16 Department of Finance and Administration Office of Budget;
- 17 (2) The Department of Finance and Administration Office of Budget shall 18 report to the Arkansas Legislative Council all amounts carried forward by the 19 September Arkansas Legislative Council or Joint Budget Committee meeting 20 which report shall include the name of the Agency, Board, Commission or 21 Institution and the amount of the funding carried forward, the program name 22 or line item, the funding source of that appropriation and a copy of the 23 written request set forth in (1) above;
 - (3) Each Agency, Board, Commission or Institution shall provide a written report to the Arkansas Legislative Council or Joint Budget Committee containing all information set forth in item (2) above, along with a written statement as to the current status of the project, contract, purpose etc. for which the carry forward was originally requested no later than thirty (30) days prior to the time the Agency, Board, Commission or Institution presents its budget request to the Arkansas Legislative Council/Joint Budget Committee; and
- 32 Thereupon, the Department of Finance and Administration shall 33 include all information obtained in item (3) above in the budget manuals 34 and/or a statement of non-compliance by the Agency, Board, Commission or 35 Institution.
- 36 The provisions of this section shall be in effect only from July 1, 2022

1 2023 through June 30, 2023 2024. 2 SECTION 22. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS 3 4 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. EXTRA 5 HELP. There is hereby authorized, for the Division of Workforce Services for 6 the 2022-2023 2023-2024 fiscal year, the following maximum number of part-7 time or temporary employees, to be known as "Extra Help", payable from funds 8 appropriated herein for such purposes: four hundred thirty three (433) 9 temporary or part-time employees, when needed, at rates of pay not to exceed 10 those provided in the Uniform Classification and Compensation Act, or its 11 successor, for the appropriate classification. Any of these positions 12 utilized in a manner which are funded by federal sources are specifically 13 exempt from limitation of hours, either by Act or Regulation. 14 In order to comply with the timeliness requirements set forth by the 15 Social Security Act, the Chairman of the Board of Review is authorized to 16 utilize part-time or temporary employees from the pool of positions provided 17 to the Division of Workforce Services in any occurrence where the number of 18 appeals to the Board of Review or Appeal Tribunal increases above a level 19 that can be resolved by the permanent staff in a timely manner. The Division 20 of Workforce Services will determine the appropriate funding source within 21 the Department for said positions. 22 The provisions of this section shall be in effect only from July 1, 2022 23 2023 through June 30, 2023 2024. 25 SECTION 23. SPECIAL LANGUAGE - CODE AMENDMENT. Arkansas Code Title 11,

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Chapter 10, Subchapter 1, is amended to add an additional section and to codify special language in appropriation acts to read as follows:

11-10-112. Use of certain federal funds.

29 (a) Conditioned upon the availability of federal funding provided 30 under Section 209 of the Temporary Extended Unemployment Compensation Act of 2002; Title II of the Job Creation and Worker Assistance Act of 2002, Pub. L. 31 32 No. 107-147; Title IX of the Social Security Act, 42 U.S.C. § 1103; the 33 Federal Unemployment Tax Act, 26 U.S.C. § 3301; or the Unemployment Insurance 34 Program Letter 39-97 (62 Fed. Reg. 63960 (December 3, 1997), UIPL 39-97, 35 Change 1 (January 16, 2002), and UIPL 20-02 (April 4, 2002)); or their 36 successors, the Director of the Arkansas Division of Workforce Services may

1	accept "Reed Act" distributions for the following purposes, including without
2	<pre>limitation:</pre>
3	(1) Construction and improvement of buildings;
4	(2) Rental or lease costs;
5	(3) The acquisition of land;
6	(4) Payment of salaries and related benefits of central and
7	local office staff of the Division of Workforce Services;
8	(5) Maintenance and operation of central and local offices of
9	the Division of Workforce Services;
10	(6) Payment of unemployment insurance benefits; or
11	(7) Other allowable uses as provided by federal law.
12	(b) Funding obligated under this section shall not exceed the amount
13	by which the aggregate of the amounts transferred to the account of this
14	state under federal law exceeds the aggregate of the amounts used by this
15	state and charged against the amounts transferred to the account of this
16	<u>state.</u>
17	
18	SECTION 24. SPECIAL LANGUAGE — CODE AMENDMENT. Arkansas Code § 11-10-
19	310, concerning the duties of the Director of the Division of Workforce
20	Services and personnel, is amended to add additional subsections to codify
21	special language in appropriation acts to read as follows:
22	(e) The director may establish new or additional full-time positions
23	<u>if:</u>
24	(1) The new or additional full-time positions are necessary to:
25	(A) Carry out the objectives of the Division of Workforce
26	Services' programs; or
27	(B) Meet federal requirements of new or expanded programs
28	when such needs are financed by federal funds;
29	(2) The director receives the approval of the Office of
30	Personnel Management;
31	(3) Prior to establishing the new or additional full-time
32	positions, the director shall seek approval by the Legislative Council, or if
33	the General Assembly is in session, the Joint Budget Committee;
34	(4) The director authorizes the employment of no more than two
35 26	hundred (200) persons in new or additional full-time positions in addition to
36	those positions authorized in the salary schedule; and

1 (5) The rate of pay for the new or additional full-time 2 positions does not exceed those set out in the salary schedule for comparable 3 positions as authorized under the regular salaries section of the division's 4 appropriation act. 5 (f) If the division requests continuation of a growth pool position as 6 established under this section, the position shall be requested as a new 7 position in the division's next budget request. 8 Determining the maximum number of employees and the maximum amount of 9 appropriation and general revenue funding for a state agency each fiscal year is the prerogative of the General Assembly. This is usually accomplished by 10 11 delineating such maximums in the appropriation act(s) for a state agency and 12 the general revenue allocations authorized for each fund and fund account by 13 amendment to the Revenue Stabilization law. Further, the General Assembly 14 has determined that the Workforce Services Division of the Arkansas 15 Department of Commerce may operate more efficiently if some flexibility is provided to the Workforce Services Division of the Arkansas Department of 16 17 Commerce authorizing broad powers under this Section. Therefore, it is both 18 necessary and appropriate that the General Assembly maintain oversight by 19 requiring prior approval of the Legislative Council or Joint Budget Committee 20 as provided by this section. The requirement of approval by the Legislative Council or Joint Budget Committee is not a severable part of this section. 21 22 If the requirement of approval by the Legislative Council or Joint Budget 23 Committee is ruled unconstitutional by a court of competent jurisdiction, 24 this entire section is void. 25 26 SECTION 25. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS 27 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER OF APPROPRIATION. Subject to such rules and regulations as may be 28 29 implemented by the Chief Fiscal Officer of the State and after having sought the prior approval by the Arkansas Legislative Council or Joint Budget 30 31 Committee, the Director of the Division of Workforce Services is hereby 32 authorized to make transfers from any appropriation made by this Act to any 33 other appropriation made by this Act with the exception of the "Reed Act Funds" appropriations set forth in the Reed Act Funds appropriation section 34 35 of this Act, and of the appropriation made for Regular Salaries or 36 Maintenance and General Operation. Such transfers may be made whenever it

- l appears, by projecting the expenditures of any of the appropriations in this
- 2 Act, that there will be a deficiency of appropriation in one item and that
- 3 there will be a corresponding excess of appropriation in another item or
- 4 items which may be transferred. The transfer of appropriation shall be
- 5 effected only on approval of the Chief Fiscal Officer of the State. Provided,
- 6 however, that no transfer of appropriations may be authorized to increase the
- 7 total amount appropriated for Regular Salaries, or Maintenance and General
- 8 Operations, except as may be authorized elsewhere by law.
- 9 Determining the maximum number of employees and the maximum amount of
- 10 appropriation and general revenue funding for a state agency each fiscal year
- ll is the prerogative of the General Assembly. This is usually accomplished by
- 12 delineating such maximums in the appropriation act(s) for a state agency and
- 13 the general revenue allocations authorized for each fund and fund account by
- 14 amendment to the Revenue Stabilization law. Further, the General Assembly
- 15 has determined that the Division of Workforce Services may operate more
- 16 efficiently if some flexibility is provided to the Division of Workforce
- 17 Services authorizing broad powers under this Section. Therefore, it is both
- 18 necessary and appropriate that the General Assembly maintain oversight by
- 19 requiring prior approval of the Legislative Council or Joint Budget Committee
- 20 as provided by this section. The requirement of approval by the Legislative
- 21 Council or Joint Budget Committee is not a severable part of this section.
- 22 If the requirement of approval by the Legislative Council or Joint Budget
- 23 Committee is ruled unconstitutional by a court of competent jurisdiction,
- 24 this entire section is void.
- 25 The provisions of this section shall be in effect only from July 1, 2022
- 26 <u>2023</u> through June 30, 2023 <u>2024</u>.
- 27
- 28 SECTION 26. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
- 29 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. INTER-
- 30 AGENCY TRANSFER OF STATE GENERAL REVENUE FOR THE TEMPORARY ASSISTANCE FOR
- 31 NEEDY FAMILIES (TANF) PROGRAMS. Upon the request of the Director of the
- 32 Department of Human Services (DHS) and the Director of the Division of
- 33 Workforce Services (DWS), the Chief Fiscal Officer of the State may approve
- 34 up to three million six hundred forty thousand six hundred fifty dollars
- 35 (\$3,640,650) each fiscal year in State General Revenue appropriated to DWS
- 36 for the TANF program to be transferred to the DHS Division of County

- 1 Operations in support of Arkansas' TANF Programs or any related separate
- 2 state programs.
- 3 The Director of the Division of Workforce Services shall provide a report
- 4 of all transfers made to the DHS Division of County Operations to the
- 5 Performance Evaluation and Expenditure Review Committee of the Arkansas
- 6 Legislative Council and Joint Budget Committee. The report must include the
- 7 justification for and the amount of the completed transfers.
- 8 The provisions of this section shall be in effect only from July 1, $\frac{2022}{1}$
- 9 <u>2023</u> through June 30, 2023 <u>2024</u>.

- 11 SECTION 27. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
- 12 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
- 13 OF TANF BLOCK GRANT FUNDS. Each fiscal year, the Division of Workforce
- 14 Services shall transfer the sum of seven million five hundred thousand
- dollars (\$7,500,000) from the state's federal Temporary Assistance for Needy
- 16 Families block grant to the Department of Education Division of Elementary
- 17 and Secondary Education Public School Fund Account to be used solely for the
- 18 Arkansas Better Chance Program.
- 19 If the state match for the Temporary Assistance for Needy Families grant
- 20 or the state's Temporary Assistance for Needy Families grant is reduced, the
- 21 amount to be transferred may be adjusted in proportion to the percentage
- 22 change in the state match or the state's Temporary Assistance for Needy
- 23 Families grant. The amount to be transferred may also be reduced
- 24 proportionately if new cost requirements are imposed upon the state as a
- 25 result of new or revised Temporary Assistance for Needy Families regulations
- 26 at the federal level.
- 27 The provisions of this section shall be in effect only from July 1, $\frac{2022}{1}$
- 28 2023 through June 30, 2023 2024.

29

- 30 SECTION 28. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
- 31 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRAINING
- 32 TRUST FUND TRANSFER. Immediately upon the effective date of this Act, the
- 33 Chief Fiscal Officer of the State shall transfer on his or her books and
- 34 those of the State Treasurer and the Auditor of the State the sum of up to
- 35 two million five hundred thousand dollars (\$2,500,000) from the Division of
- 36 Workforce Services Training Trust Fund to the Skills Development Fund.

1	The provisions of this section shall be in effect only from July 1, $\frac{2022}{}$
2	2023 through June 30, 2023 2024.
3	
4	SECTION 29. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
5	CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
6	RESTRICTIONS ON FINANCIAL ASSISTANCE UNDER THE TEMPORARY ASSISTANCE FOR NEEDY
7	FAMILIES PROGRAM.
8	(a)(1) Determining the maximum number of employees, the maximum amount
9	of appropriation, for what purposes an appropriation is authorized, and
10	general revenue funding for a state agency each fiscal year is the
11	prerogative of the General Assembly.
12	(2) The purposes of subsection (a) of this section are typically
13	accomplished by:
14	(A) Identifying the purpose in the appropriation act;
15	(B) Delineating such maximums in the appropriation act for
16	a state agency; and
17	(C) Delineating the general revenue allocations authorized
18	for each fund and fund account by amendment to the revenue stabilization law.
19	(3) It is both necessary and appropriate that the General
20	Assembly restrict the use of appropriations authorized in this act.
21	(b)(1) Upon the request of the Governor or the General Assembly, the
22	Division of Workforce Services shall request a waiver from the federal
23	government to:
24	(A) Restrict the financial assistance granted to a
25	recipient of the Temporary Assistance for Needy Families Program or its
26	successor program to purchase goods and services that are considered
27	essential and necessary for the welfare of the family, including without
28	limitation:
29	(i) Food;
30	(ii) Clothing;
31	(iii) Housing;
32	(iv) Utilities;
33	(v) Child care; and
34	(vi) Incidentals, including without limitation
35	transportation and medicine or medical supplies or equipment not covered by
36	either the Arkansas Medicaid Program or the health benefit plan of the

- l individual; and
- 2 (b) Restrict the cash withdrawal from an electronic
- 3 benefit transfer card account that receives financial assistance under the
- 4 Temporary Assistance for Needy Families Program or its successor program by
- 5 electronic benefit transfer system.
- 6 (2) If the federal government denies the waiver application,
- 7 this section shall not be implemented.
- 8 (3) If the division does not request a wavier under subdivision
- 9 (b)(1) of this section, the division shall not allocate, budget, expend, or
- 10 utilize appropriations under this act for the participation of persons in the
- 11 Temporary Assistance for Needy Families Program.
- The provisions of this section shall be in effect only from July 1, 2022
- 13 2023 through June 30, 2023 2024.

- 15 SECTION 30. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
- 16 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FEDERAL
- 17 MATCHING. The funds appropriated in Sections for Adult Basic and General
- 18 Adult Education of this Act may also be used to match any available federal
- 19 funds from any agency in order to provide the maximum amount of money
- 20 possible for the purposes enumerated in such Section.
- The provisions of this section shall be in effect only from July 1, 2022
- 22 2023 through June 30, 2023 2024.

23

- SECTION 31. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
- 25 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. ADULT
- 26 EDUCATION DISTRIBUTION. All funds that become available for Adult Education
- 27 shall be distributed to those administrative units determined to be operating
- 28 efficient adult education programs, under criteria established by the
- 29 Division of Workforce Services. The criteria shall include the relative
- 30 efficiency of administration of the program in the counties served and
- 31 achievement of federal performance indicators. The Division of Workforce
- 32 Services shall promulgate rules and regulations for the distribution of funds
- 33 in accordance with criteria to be determined by the Board. In the
- 34 distribution of funds to local units the Board shall consider performance in
- 35 meeting state and federal performance indicators. Unallocated funds will be
- 36 redistributed based upon need as determined by the Division of Workforce

1 Services.

The provisions of this section shall be in effect only from July 1, $\frac{2022}{3}$ through June 30, $\frac{2023}{2024}$.

SECTION 32. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for which this act was adopted, as evidenced by the Agency Requests, Executive Recommendations and Legislative Recommendations contained in the budget manuals prepared by the Department of Finance and Administration, letters, or summarized oral testimony in the official minutes of the Arkansas Legislative Council or Joint Budget Committee which relate to its passage and adoption.

SECTION 34. EMERGENCY CLAUSE. It is found and determined by the General Assembly, that the Constitution of the State of Arkansas prohibits the appropriation of funds for more than a one (1) year period; that the effectiveness of this Act on July 1, 2023 is essential to the operation of the agency for which the appropriations in this Act are provided, and that in the event of an extension of the legislative session, the delay in the effective date of this Act beyond July 1, 2023 could work irreparable harm upon the proper administration and provision of essential governmental programs. Therefore, an emergency is hereby declared to exist and this Act being necessary for the immediate preservation of the public peace, health and safety shall be in full force and effect from and after July 1, 2023.

/s/Joint Budget Committee