

1 State of Arkansas
2 94th General Assembly
3 Fiscal Session, 2024
4

A Bill

SENATE BILL 53

5 By: Joint Budget Committee
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE DEPARTMENT OF
10 TRANSFORMATION AND SHARED SERVICES FOR THE FISCAL
11 YEAR ENDING JUNE 30, 2025; AND FOR OTHER PURPOSES.
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13

Subtitle

14 AN ACT FOR THE DEPARTMENT OF
15 TRANSFORMATION AND SHARED SERVICES
16 APPROPRIATION FOR THE 2024-2025 FISCAL
17 YEAR.
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21 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
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23 SECTION 1. REGULAR SALARIES - SECRETARY'S OFFICE. There is hereby
24 established for the Department of Transformation and Shared Services for the
25 2024-2025 fiscal year, the following maximum number of regular employees.
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Item	Class		Maximum	Maximum Annual
No.	Code	Title	No. of	Salary Rate
			Employees	Fiscal Year
				2024-2025
31	(1)	SC014 SEC OF TRANSFORMATION & SHARED SERVICES	1	GRADE SE05
32	(2)	U061U TSS CHIEF OF STAFF	1	GRADE SE03
33	(3)	G307C TSS LEGAL COUNSEL	1	GRADE GS15
34	(4)	R051C TSS STATEWIDE PROGRAM MANAGER	1	GRADE GS13
35	(5)	R028C TSS STATEWIDE PAYROLL SYS SPECIALIST	<u>1</u>	GRADE GS08
36		MAX. NO. OF EMPLOYEES	5	



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SECTION 2. APPROPRIATION - SECRETARY'S OFFICE. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the State Central Services Fund, for personal services and operating expenses of the Department of Transformation and Shared Services for the fiscal year ending June 30, 2025, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2024-2025</u>
(01) REGULAR SALARIES	\$566,076
(02) PERSONAL SERVICES MATCHING	165,795
(03) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	0
(B) CONF. & TRAVEL	0
(C) PROF. FEES	0
(D) CAP. OUTLAY	0
(E) DATA PROC.	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$731,871</u></u>

SECTION 3. REGULAR SALARIES - SHARED SERVICES - ADMINISTRATION. There is hereby established for the Department of Transformation and Shared Services for the 2024-2025 fiscal year, the following maximum number of regular employees.

Item	Class	Maximum	Maximum Annual
<u>No.</u>	<u>Code Title</u>	<u>No. of</u>	<u>Salary Rate</u>
		<u>Employees</u>	<u>Fiscal Year</u>
			<u>2024-2025</u>
(1)	G293C TSS CHIEF GENERAL COUNSEL	1	GRADE SE01
(2)	D006N STATE SYSTEMS ARCHITECT	1	GRADE IT10
(3)	D136C TSS IT PROJECT MANAGER DIRECTOR	1	GRADE IT10
(4)	D038C SENIOR SOFTWARE SUPPORT ANALYST	1	GRADE IT06
(5)	D142C TSS ERP ANALYST	1	GRADE IT06
(6)	D052C SOFTWARE SUPPORT ANALYST	1	GRADE IT05
(7)	R001C TSS ASST PERSONNEL ADMINISTRATOR	1	GRADE GS15
(8)	V001C TSS ASST PROCUREMENT ADMINISTRATOR	1	GRADE GS15

1	(9)	A132C TSS BUSINESS SERVICES ADMINISTRATOR	1	GRADE GS15
2	(10)	G306C TSS CHIEF ADMINISTRATIVE OFFICER	1	GRADE GS15
3	(11)	N207N TSS CHIEF PRIVACY OFFICER	1	GRADE GS15
4	(12)	A010C AGENCY CONTROLLER II	1	GRADE GS13
5	(13)	R051C TSS STATEWIDE PROGRAM MANAGER	1	GRADE GS13
6	(14)	G047C ATTORNEY SPECIALIST	1	GRADE GS11
7	(15)	G076C ADMINISTRATIVE SERVICES MANAGER	1	GRADE GS10
8	(16)	A038C FISCAL SUPPORT MANAGER	1	GRADE GS09
9	(17)	A082C ACCOUNTANT II	1	GRADE GS08
10	(18)	V035C TSS STATEWIDE PROCUREMENT SPECIALIST	1	GRADE GS08
11	(19)	A065C PAYROLL SERVICES COORDINATOR	1	GRADE GS07
12	(20)	C037C ADMINISTRATIVE ANALYST	1	GRADE GS06
13	(21)	R025C HUMAN RESOURCES ANALYST	1	GRADE GS06
14	(22)	V040C TSS BUYER	1	GRADE GS06
15	(23)	C056C ADMINISTRATIVE SPECIALIST III	<u>1</u>	GRADE GS04
16		MAX. NO. OF EMPLOYEES	23	

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18 SECTION 4. EXTRA HELP - SHARED SERVICES - ADMINISTRATION. There is
 19 hereby authorized, for the Department of Transformation and Shared Services
 20 for the 2024-2025 fiscal year, the following maximum number of part-time or
 21 temporary employees, to be known as "Extra Help", payable from funds
 22 appropriated herein for such purposes: twenty (20) temporary or part-time
 23 employees, when needed, at rates of pay not to exceed those provided in the
 24 Uniform Classification and Compensation Act, or its successor, or this act
 25 for the appropriate classification.

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27 SECTION 5. APPROPRIATION - SHARED SERVICES - ADMINISTRATION. There is
 28 hereby appropriated, to the Department of Transformation and Shared Services,
 29 to be payable from the State Central Services Fund, for personal services and
 30 operating expenses of the Department of Transformation and Shared Services
 31 for the fiscal year ending June 30, 2025, the following:

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33	ITEM	FISCAL YEAR
34	<u>NO.</u>	<u>2024-2025</u>
35	(01) REGULAR SALARIES	\$1,763,356
36	(02) EXTRA HELP	80,000

1	(03) PERSONAL SERVICES MATCHING	585,744
2	(04) MAINT. & GEN. OPERATION	
3	(A) OPER. EXPENSE	875,000
4	(B) CONF. & TRAVEL	25,000
5	(C) PROF. FEES	100,000
6	(D) CAP. OUTLAY	0
7	(E) DATA PROC.	<u>0</u>
8	TOTAL AMOUNT APPROPRIATED	<u><u>\$3,429,100</u></u>

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10 SECTION 6. REGULAR SALARIES - STATEWIDE SHARED SERVICES. There is
 11 hereby established for the Department of Transformation and Shared Services
 12 for the 2024-2025 fiscal year, the following maximum number of regular
 13 employees.

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15			Maximum Annual
16		Maximum	Salary Rate
17	Item Class	No. of	Fiscal Year
18	<u>No. Code Title</u>	<u>Employees</u>	<u>2024-2025</u>
19	(1) N032N TSS OPM DIRECTOR	1	GRADE SE02
20	(2) N031N TSS OSP DIRECTOR	1	GRADE SE02
21	(3) D012N TSS DEPUTY ADMINISTRATOR	1	GRADE SE01
22	(4) D141C TSS ERP SYSTEM MANAGER	1	GRADE IT09
23	(5) D033C DFA ERP ANALYST	5	GRADE IT06
24	(6) D027C SOFTWARE ENGINEER	2	GRADE IT06
25	(7) D142C TSS ERP ANALYST	1	GRADE IT06
26	(8) R001C TSS ASST PERSONNEL ADMINISTRATOR	1	GRADE GS15
27	(9) V001C TSS ASST PROCUREMENT ADMINISTRATOR	1	GRADE GS15
28	(10) R051C TSS STATEWIDE PROGRAM MANAGER	3	GRADE GS13
29	(11) V003C TSS PROCUREMENT DIVISION MANAGER	2	GRADE GS12
30	(12) A031C ASSISTANT CONTROLLER	1	GRADE GS11
31	(13) R052C TSS STATEWIDE PROGRAM COORDINATOR	12	GRADE GS11
32	(14) V034C TSS STATEWIDE PROCUREMENT COORDINATOR	7	GRADE GS09
33	(15) R053C TSS STATEWIDE PROGRAM SPECIALIST	7	GRADE GS09
34	(16) A041C PROGRAM FISCAL MANAGER	1	GRADE GS08
35	(17) R028C TSS STATEWIDE PAYROLL SYS SPECIALIST	2	GRADE GS08
36	(18) V035C TSS STATEWIDE PROCUREMENT SPECIALIST	17	GRADE GS08

1	(19)	C037C ADMINISTRATIVE ANALYST	1	GRADE GS06
2	(20)	A074C FISCAL SUPPORT SUPERVISOR	1	GRADE GS06
3	(21)	V040C TSS BUYER	1	GRADE GS06
4	(22)	V033C TSS OSP SURPLUS PROPERTY SUPERVISOR	1	GRADE GS06
5	(23)	C057C ADMINISTRATION SUPPORT SPECIALIST	1	GRADE GS04
6	(24)	C056C ADMINISTRATIVE SPECIALIST III	4	GRADE GS04
7	(25)	A098C FISCAL SUPPORT SPECIALIST	1	GRADE GS04
8	(26)	V021C SURPLUS PROPERTY AGENT	11	GRADE GS04
9	(27)	C073C ADMINISTRATIVE SPECIALIST II	<u>6</u>	GRADE GS03
10		MAX. NO. OF EMPLOYEES	93	

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12 SECTION 7. EXTRA HELP - STATEWIDE SHARED SERVICES. There is hereby
 13 authorized, for the Department of Transformation and Shared Services -
 14 Statewide Shared Services for the 2024-2025 fiscal year, the following
 15 maximum number of part-time or temporary employees, to be known as "Extra
 16 Help", payable from funds appropriated herein for such purposes: seven (7)
 17 temporary or part-time employees, when needed, at rates of pay not to exceed
 18 those provided in the Uniform Classification and Compensation Act, or its
 19 successor, or this act for the appropriate classification.

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21 SECTION 8. APPROPRIATION - STATEWIDE SHARED SERVICES - OFFICES OF
 22 PERSONNEL MANAGEMENT AND STATE PROCUREMENT OPERATIONS. There is hereby
 23 appropriated, to the Department of Transformation and Shared Services, to be
 24 payable from the State Central Services Fund, for personal services and
 25 operating expenses of the Department of Transformation and Shared Services -
 26 Statewide Shared Services - Offices of Personnel Management and State
 27 Procurement Operations for the fiscal year ending June 30, 2025, the
 28 following:

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30	ITEM	FISCAL YEAR
31	<u>NO.</u>	<u>2024-2025</u>
32	(01) REGULAR SALARIES	\$4,955,498
33	(02) EXTRA HELP	11,512
34	(03) PERSONAL SERVICES MATCHING	1,716,013
35	(04) MAINT. & GEN. OPERATION	
36	(A) OPER. EXPENSE	426,500

1	(B) CONF. & TRAVEL	17,600
2	(C) PROF. FEES	8,500
3	(D) CAP. OUTLAY	0
4	(E) DATA PROC.	<u>0</u>
5	TOTAL AMOUNT APPROPRIATED	<u><u>\$7,135,623</u></u>

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7 SECTION 9. APPROPRIATION - STATEWIDE SHARED SERVICES - MARKETING AND

8 REDISTRIBUTION. There is hereby appropriated, to the Department of

9 Transformation and Shared Services, to be payable from the Property Sales

10 Holding Fund, for personal services and operating expenses of the Department

11 of Transformation and Shared Services - Statewide Shared Services - Marketing

12 and Redistribution for the fiscal year ending June 30, 2025, the following:

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14	ITEM	FISCAL YEAR
15	<u>NO.</u>	<u>2024-2025</u>
16	(01) REGULAR SALARIES	\$651,495
17	(02) EXTRA HELP	5,000
18	(03) PERSONAL SERVICES MATCHING	279,061
19	(04) MAINT. & GEN. OPERATION	
20	(A) OPER. EXPENSE	358,605
21	(B) CONF. & TRAVEL	1,000
22	(C) PROF. FEES	24,000
23	(D) CAP. OUTLAY	0
24	(E) DATA PROC.	<u>0</u>
25	TOTAL AMOUNT APPROPRIATED	<u><u>\$1,319,161</u></u>

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27 SECTION 10. APPROPRIATION - STATEWIDE SHARED SERVICES - PURCHASE AND

28 CORPORATE TRAVEL CARD PROGRAM. There is hereby appropriated, to the

29 Department of Transformation and Shared Services, to be payable from the

30 Purchase and Corporate Travel Card Program Fund, for providing appropriation

31 to allow for rebates coming into the State from vendor banks and for

32 distribution to participating agencies and for operating expenses connected

33 with the administration of the program by the Department of Transformation

34 and Shared Services - Statewide Shared Services - Purchase and Corporate

35 Travel Card Program for the fiscal year ending June 30, 2025, the following:

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1	ITEM	FISCAL YEAR
2	<u>NO.</u>	<u>2024-2025</u>
3	(01) REFUNDS/REIMBURSEMENTS	<u>\$4,000,000</u>

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5 SECTION 11. APPROPRIATION - STATEWIDE SHARED SERVICES - INFORMATION

6 TECHNOLOGY. There is hereby appropriated, to the Department of

7 Transformation and Shared Services, to be payable from the State Central

8 Services Fund, for information technology services expenses of the Department

9 of Transformation and Shared Services - Statewide Shared Services for the

10 fiscal year ending June 30, 2025, the following:

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12	ITEM	FISCAL YEAR
13	<u>NO.</u>	<u>2024-2025</u>
14	(01) INFORMATION TECHNOLOGY SERVICES	<u>\$600,000</u>

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16 SECTION 12. REGULAR SALARIES - STATEWIDE SHARED SERVICES - EMPLOYEE

17 BENEFITS DIVISION. There is hereby established for the Department of

18 Transformation and Shared Services - Statewide Shared Services - Employee

19 Benefits Division for the 2024-2025 fiscal year, the following maximum number

20 of regular employees.

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22				Maximum Annual
23			Maximum	Salary Rate
24	Item	Class	No. of	Fiscal Year
25	<u>No.</u>	<u>Code</u>	<u>Title</u>	<u>2024-2025</u>
26	(1)	N036N	TSS EBD DIRECTOR	1 GRADE SE02
27	(2)	L038C	REGISTERED NURSE	1 GRADE MP01
28	(3)	D027C	SOFTWARE ENGINEER	1 GRADE IT06
29	(4)	R003C	TSS ASST EBD ADMINISTRATOR	1 GRADE GS15
30	(5)	R052C	TSS STATEWIDE PROGRAM COORDINATOR	3 GRADE GS11
31	(6)	R053C	TSS STATEWIDE PROGRAM SPECIALIST	1 GRADE GS09
32	(7)	X038C	QUALITY ASSURANCE MANAGER	1 GRADE GS09
33	(8)	X062C	QUALITY ASSURANCE COORDINATOR	1 GRADE GS08
34	(9)	C010C	EXECUTIVE ASST TO THE DIRECTOR	1 GRADE GS07
35	(10)	P013C	PUBLIC INFORMATION COORDINATOR	2 GRADE GS07
36	(11)	R018C	TSS EBD PROGRAM SUPERVISOR	3 GRADE GS07

1	(12)	B076C RESEARCH PROJECT ANALYST	7	GRADE GS06
2	(13)	R022C BENEFITS COORDINATOR	1	GRADE GS06
3	(14)	R034C TSS EBD BENEFITS SPECIALIST	9	GRADE GS06
4	(15)	A019C FISCAL SUPPORT ANALYST	1	GRADE GS05
5	(16)	R033C BENEFITS ANALYST	<u>14</u>	GRADE GS05
6		MAX. NO. OF EMPLOYEES	48	

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8 SECTION 13. EXTRA HELP. There is hereby authorized, for the Department
 9 of Transformation and Shared Services - Statewide Shared Services - Employee
 10 Benefits Division for the 2024-2025 fiscal year, the following maximum number
 11 of part-time or temporary employees, to be known as "Extra Help", payable
 12 from funds appropriated herein for such purposes: three (3) temporary or
 13 part-time employees, when needed, at rates of pay not to exceed those
 14 provided in the Uniform Classification and Compensation Act, or its
 15 successor, or this act for the appropriate classification.

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17 SECTION 14. APPROPRIATION - STATEWIDE SHARED SERVICES - EMPLOYEE
 18 BENEFITS DIVISION OPERATIONS. There is hereby appropriated, to the
 19 Department of Transformation and Shared Services, to be payable from the
 20 State Central Services Fund, for personal services and operating expenses of
 21 the Department of Transformation and Shared Services - Statewide Shared
 22 Services - Employee Benefits Division - Operations for the fiscal year ending
 23 June 30, 2025, the following:

25	ITEM	FISCAL YEAR
26	<u>NO.</u>	<u>2024-2025</u>
27	(01) REGULAR SALARIES	\$1,453,462
28	(02) PERSONAL SERVICES MATCHING	532,001
29	(03) OVERTIME	5,000
30	(04) MAINT. & GEN. OPERATION	
31	(A) OPER. EXPENSE	1,130,172
32	(B) CONF. & TRAVEL	4,000
33	(C) PROF. FEES	54,089
34	(D) CAP. OUTLAY	0
35	(E) DATA PROC.	<u>0</u>
36	TOTAL AMOUNT APPROPRIATED	<u>\$3,178,724</u>

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SECTION 15. APPROPRIATION - COMMISSION STIPEND AND MILEAGE PAYMENTS.

There is hereby appropriated, to the Department of Transformation and Shared Services - Statewide Shared Services - Employee Benefits Division, to be payable from the State Central Services Fund, for for payment of stipends and mileage to commission members for the fiscal year ending June 30, 2025, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2024-2025</u>
(01) PUBLIC SCHOOL EMPLOYEE HEALTH BENEFIT ADVISORY COMMISSION MILEAGE & STIPEND PAYMENTS	\$50,000
(02) PUBLIC SCHOOL EMPLOYEE HEALTH BENEFIT ADVISORY COMMISSION MILEAGE & STIPEND PAYMENTS	<u>50,000</u>
TOTAL AMOUNT APPROPRIATED	<u><u>\$100,000</u></u>

SECTION 16. APPROPRIATION - STATEWIDE SHARED SERVICES - EMPLOYEE BENEFITS DIVISION - MISCELLANEOUS CASH. There is hereby appropriated, to the Department of Transformation and Shared Services, to be payable from the cash fund deposited in the State Treasury as determined by the Chief Fiscal Officer of the State, for personal services and operating expenses of the Department of Transformation and Shared Services - Statewide Shared Services - Employee Benefits Division - Miscellaneous Cash for the fiscal year ending June 30, 2025, the following:

ITEM	FISCAL YEAR
<u>NO.</u>	<u>2024-2025</u>
(01) REGULAR SALARIES	\$1,125,830
(02) EXTRA HELP	100,000
(03) PERSONAL SERVICES MATCHING	460,446
(04) MAINT. & GEN. OPERATION	
(A) OPER. EXPENSE	953,222
(B) CONF. & TRAVEL	71,800
(C) PROF. FEES	24,000

1	(D) CAP. OUTLAY	0
2	(E) DATA PROC.	0
3	(05) REFUNDS/REIMBURSEMENTS	<u>717,700</u>
4	TOTAL AMOUNT APPROPRIATED	<u><u>\$3,452,998</u></u>

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SECTION 17. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SHARED SERVICES. (a)(1) The Chief Fiscal Officer of the State may create a Shared Services paying accounts on his or her books and on the books of the Treasurer of State and the Auditor of State for the payment of personal services and operating expenses in the Shared Services Paying Account Appropriation by the Department of Transformation and Shared Services.

(2) The Chief Fiscal Officer of the State shall direct the transfer of funds and appropriations to the Shared Services Paying Account appropriation section of this act on the books of the Treasurer of State, the Auditor of State, and the Chief Fiscal Officer of the State.

(3) The transfer authority provided to the department in subdivision (a)(2) of this section may be used to make transfers only within the department’s appropriation act or between other appropriation acts authorized for the department.

(4) The provisions of this section shall be in effect from the date of passage through June 30, ~~2024~~ 2025.

SECTION 18. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized by this act shall be limited to the appropriation for such agency and funds made available by law for the support of such appropriations; and the restrictions of the State Procurement Law, the General Accounting and Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary Procedures and Restrictions Act, or their successors, and other fiscal control laws of this State, where applicable, and regulations promulgated by the Department of Finance and Administration, as authorized by law, shall be strictly complied with in disbursement of said funds.

SECTION 19. LEGISLATIVE INTENT. It is the intent of the General Assembly that any funds disbursed under the authority of the appropriations contained in this act shall be in compliance with the stated reasons for

1 which this act was adopted, as evidenced by the Agency Requests, Executive
2 Recommendations and Legislative Recommendations contained in the budget
3 manuals prepared by the Department of Finance and Administration, letters, or
4 summarized oral testimony in the official minutes of the Arkansas Legislative
5 Council or Joint Budget Committee which relate to its passage and adoption.
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7 SECTION 20. EMERGENCY CLAUSE. It is found and determined by the
8 General Assembly, that the Constitution of the State of Arkansas prohibits
9 the appropriation of funds for more than a one (1) year period; that the
10 effectiveness of this Act on July 1, 2024 is essential to the operation of
11 the agency for which the appropriations in this Act are provided, and that in
12 the event of an extension of the legislative session, the delay in the
13 effective date of this Act beyond July 1, 2024 could work irreparable harm
14 upon the proper administration and provision of essential governmental
15 programs. Therefore, an emergency is hereby declared to exist and this Act
16 being necessary for the immediate preservation of the public peace, health
17 and safety shall be in full force and effect from and after July 1, 2024.
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